



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: August 31, 2015

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Supervisor Pete Socks, RTK Officer
Berwick Township, 85 Municipal Road, Hanover, PA 17331

NAME OF REQUESTER : Linda Siegle

STREET ADDRESS: 193 Orchard Drive

CITY/STATE/COUNTY/ZIP(Required): Hanover, PA 17331

TELEPHONE (Optional): 717-698-3437 EMAIL (optional): lsiegle@sieglelaw.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

The Township's sewer billing history for 141 Huff Road from the time of the sewer installation to present.

I request that this document be supplied in PDF format if possible.

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

BERWICK TOWNSHIP BOARD OF SUPERVISORS

85 Municipal Road
Hanover, PA 17331
Telephone #: (717) 632-1829
Fax #: (717) 632-2280

September 3, 2015

Linda Siegle
193 Orchard Drive
Hanover, PA 17331

Dear Linda:

In response to your right to know request dated August 31, 2015 we are sending you the enclosed information. It is the sewer record for 141 Huff Road.

Should you have any questions, feel free to contact me.

Very truly yours,



Pete Socks,
Right-To-Know Officer
85 Municipal Road
Hanover, PA 17331
717-637-1829

**BERWICK TOWNSHIP
85 MUNICIPAL ROAD
HANOVER PA 17331-7331**

Customer Record Printed at 11:00:50 on 09/02/2015

Account Number: 3051

Name: LAWRENCE, JASON C
Address: 141 HUFF ROAD
Address:
City/St: HANOVER PA
Zip: 17331

D.L.#: -
Tel. #1/2:

Sewer-Y/N/\$: Y
Sewer-Y/N/\$: N
Sewer-Y/N/\$: N
Sewer-Y/N/\$: N
Sewer-Y/N/\$: N
Route: 01 Rate: 001-RESIDENTIAL
Cycle: A Group: 01
Multiplier: 001
Special:
Walk Sequence:
Other Charge/Credit 1: 0.00
Other Charge/Credit 2: 0.00
Misc.:
Misc.:
Meter Size/Brand: /
Customer Type: R1-Residential/Single Family

METER INFORMATION

Meter #: Type:
Location:
Last Service: Code:
Install Date:
Read Date: Usage: 0 Days: 0
Previous: 0 Current: 0
Lot Num: Owners Name: JASON LAWRENCE
Previous Owner: THOMAS/BARBARA JORDAN
Service Address: 141 HUFF ROAD
Email Address:

Charges Due		Last Bill	Past Due	Account Aging	
		07/01/2015			
Sewer	0.00	140.00	0.00	Current	0.00
Sewer	0.00	0.00	0.00	1-Quarterly	0.00
Sewer	0.00	0.00	0.00	2-Quarterlys	0.00
Sewer	0.00	0.00	0.00	3-Quarterlys	0.00
Sewer	0.00	0.00	0.00	4+Quarterlys	0.00
Other 1	0.00	0.00	0.00	Total	0.00
Other 2	0.00	0.00	0.00		
Taxes	0.00	0.00	0.00		
Late-fee1	0.00			Deposit Date:	
Late-fee2	0.00	0.00	<--Prev Balance	Deposit Amt: 0.00	
Totals	0.00	140.00	0.00		

Usage History		Billing History		Payment History			
Read Date	Usage # Days	Bill Date	Amount	Pay Date	Amount	Balance	Paid By
0		06/23/2015	140.00	07/14/2015	140.00	0.00	Check
0		03/25/2015	140.00	05/08/2015	143.00	0.00	Check
0		12/30/2014	140.00	01/16/2015	147.50	0.00	Check
0		09/25/2014	150.00	11/07/2014	303.00	4.50	Check
0		06/24/2014	150.00	04/22/2014	150.00	0.00	Check
0		03/28/2014	150.00	04/04/2014	464.25	150.00	Check
0		01/02/2014	150.00		0.00	0.00	
0		09/26/2013	150.00		0.00	0.00	
0			0.00		0.00	0.00	
0			0.00		0.00	0.00	
0			0.00		0.00	0.00	
0			0.00		0.00	0.00	
0			0.00		0.00	0.00	
0			0.00		0.00	0.00	

Comments:
ACCOUNT WAS NEVER CREATED FOR THIS ADDRESS