



WILEAG Governing Board Meeting Minutes

August 29, 2016

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0902 by President Greg Peterson. Present: Peterson, Rosch, Ruzinski, Jack, Ferguson, Stojkovic, Christopherson, Petersen, Bayer, Cole, Palmer. Excused: Otterbacher, Wesson, Mayzik. Guests include Chief Nasci (West Milwaukee PD), Lt. Kevin Konrad (Oshkosh PD), Lt. Lara Vendola-Messer (Winnebago County Sheriff's Office), Program Assistant Katie Wrightsman, Chief Tom Frank (Cedarburg PD)

After review, the minutes of the June 27, 2016 meeting were approved on a unanimous voice vote following a motion by Rosch, seconded by Ruzinski.

Following a motion by Ruzinski, seconded by Stojkovic, at 0904 hours the Board convened in closed session on a unanimous voice vote.

Cedarburg PD Accreditation hearing. The written on-site report had been sent to the board members in advance of the meeting. Team Leader Lieutenant Kevin Konrad provided a summary covering the process and findings. Lt. Konrad also responded to specific questions from Board members. Discussion followed. ***There was a motion by Ruzinski seconded by Rosch and passed on a unanimous voice vote to grant WILEAG reaccreditation under the 4th Edition for a period of three years, effective 08/29/2016.***

Following a motion by Rosch, seconded by Ruzinski, at 0916 hours the Board reconvened in open session on a unanimous voice vote.

Officer Reports

President No Report

Treasurer's Report Gold sponsorship (\$5,000) Lexipol, Pro Phoenix paid 2016 invoice. Past Bronze sponsorship (\$1,000) CSI will be sent an invoice. Current balance \$41,052.55 ***After discussion, a motion was made by Ruzinski, seconded by Palmer, to approve the treasurer's report. Approved on a unanimous voice vote.***

Bob Rosch announced he is retiring in March 2017. Rosch will speak to 4th class cities group for a replacement for the Board seat, but he would suggest nominating Chief Nasci, West

Milwaukee PD. Chief Nasci was present as a guest and confirmed he would be willing to sit on the board in the future if the opportunity was presented to him.

Secretary's Report - As noted in the meeting minutes of 06-27-16, an electronic ballot was sent requesting appointment of Chief Jack to the board. The replies for this electronic ballot were unanimous to approve Chief Jack.

Core Standards discussion

Ferguson reported that he along with Chief Nasci and Chief Kopp created different versions of recommendations for updates to the Core program. They all agreed that Chief Nasci's version (sent in advance of the meeting) was the document to be recommended to the Board. Current core is 39 standards; this would increase to the core standards to 47.

After discussion, Ruzinski made a motion, seconded by Cole to accept as Nasci's version as presented, however deleting 11.1.6, and adding both 11.1.2 and 11.2.6. Discussion followed. Ruzinski amended the motion to additionally delete 7.3.1 and replacing with 7.2.4. This was passed on a unanimous voice vote.

After discussion, Ruzinski made a motion, seconded by Bayer, that the above listed updates to the Core standards program be named 2nd Edition Core Standards, and will require mandatory compliance for all participating agencies after June 1, 2018, highlighting that agencies may choose to adopt the 2nd Edition Core Standards sooner than 06-01-18. The motion was approved on a unanimous voice vote.

Future Agenda Item- Rosch suggested we discuss at the next board meeting the possibility of adding a victim witness advocate to the board. Waukesha County victim witness coordinator Jenn Dunn has expressed an interest in joining the board. It was pointed out that adding a board member would create an even number on the board and also require a bylaw change.

Wi-PAC concerns relayed by Ferguson. With additional Sheriff's Offices signing on, there needs be clarification by the board on "all personnel" and when do the standards apply to jail employees and jail functions? The Board says 7.3 is the clearly exempt section, but recognizes Sheriff's Offices have different nuances, and other areas might be governed by DOC regulations, etc. Christopherson from Winnebago County Sheriff's Office will examine 5th edition and compose a list of issues that may or may not apply to jails, to bring back to the board for their consideration.

Lexipol concerns – Palmer shared that he is noticing more departments are relying on Lexipol for policy creation. However, he has identified some model policies that are wrong. For example, Lexipol attempts to define the nature of attorney/client privilege during an OIS which is contrary to Seventh Circuit case law. This is obviously concerning as assessors might not recognize which portions of Lexipol policies are not consistent with case law. The board agreed that WILEAG, was created to ensure best practices and it would be prudent to ensure Lexipol

policies are consistent with Seventh Circuit case law. Bayer agreed and stated that as an insurance carrier, CVMIC would have major concerns with Lexipol producing incorrect policies as well.

Jungbluth reported that 80 % of Lexipol's content corresponds with WILEAG standards. About 20% of the standards have no matching model policies in Lexipol. Jungbluth commented that the Lexipol issues Palmer describes is something that has plagued Lexipol for many years. Lexipol has about 80 clients statewide – about 50/50 sheriff and police departments. Palmer and Jungbluth will go direct with Lexipol to rectify some of these concerns.

Staff Report- Jungbluth sent his Program Manager report in advance in the meeting. 75 agencies in total are participating with WILEAG. First referral program; Grand Chute PD referred Fond du Lac PD. Columbus PD signed up for the Core for this year, with plans to move to full program.

There have been requests for both the Accreditation Manager and Assessor training to be held twice a year Spring and Fall. At the work group meeting, it was decided that Accreditation Manager would remain a full day and Assessor/Advanced Assessor would be combined into a single day as well. Bayer offered the CVMIC recording studio for a webinar format, especially for agencies that are a greater distances. Bayer also suggested quarterly live webinars on Core standards issues; where it could be opened up for questions (and archived for later review). It was noted that with 75 agencies, many on-sites are coming up and 2017 and 2018 are both filling up already. The assessor pool remains ok thus far, but extra training sessions planned (twice a year) should address any future shortages.

Announcement of Re-Accreditation Decision - Cedarburg PD – Cedarburg Police Chief Tom Frank was present representing the department. Peterson informed him of the Board's decision to grant re-accreditation status for the second time. They were advised as to the timing of the formal award presentation at the Winter Chief's Association Conference and that a local presentation could be made beforehand if requested.

Next meeting – Confirmed: at CVMIC, October 3, 2016 at 9:00AM

The meeting was adjourned at 1130 on unanimous voice vote following a motion by Christopherson, seconded by Ruzinski.

Respectfully submitted,

Todd Christopherson, Secretary