



Forest Grove Board of Fire Commissioners June 28, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on June 28th, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- _ Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner – late arrival @ 19:08**

Public Present & Others:

None Present

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$162.00.

The boat registration was renewed and placed in the apparatus.

The 2nd tax payment was received and processed in the amount of \$135,412.50.

The bookkeeper from DTA Solutions is out with COVID. All checks being sent out will be hand written, and when Mrs. Ardito is able, she will meet at the Commissioner’s office to input the information into the system.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.



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4. Old Business

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

Mykola Myronowskyj hand delivered the 2021 files to the offices of Ball Buckley & Seher for the 2021 financial audit.

Ed Paul from Ball Buckley & Seher was in need of additional bank statements that were not in the files that Mykola Myronowskyj delivered to the office. Those additional documents were scanned and emailed to Mr. Paul.

Mykola Myronowskyj reported that the new station truck is still waiting to be completed. The next step for the truck is the work quoted by Vineland Auto Electric, this work will be scheduled when all of the needed materials have been received.

5. New Business

Mykola Myronowskyj reported that the Seagrave Contracts were signed and submitted. It was reported by Todd Fell from Seagrave that the contracts that were sent were lost. Another original set of contracts were on file. I was able to have another set of contracts sent to Seagrave. To date I have not heard back that the contracts were received.

The lease contracts for the new Seagrave pumper were corrected and signed. They will be sent to the leasing company ASAP.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:15 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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Schedule No. 01
EXHIBIT E

BofC 2022-03

LESSEE RESOLUTION

RE: Master Lease Purchase Agreement dated as of June 22, 2022, between Tax-Exempt Leasing Corp. (Lessor) and Franklin Township Fire District No. 4 (Lessee) and Schedule No. 01.

At a duly called meeting of the Governing Body of the Lessee (as defined in the Agreement) held on June 28, 2022 the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Lessee as follows:

- Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Master Lease Purchase Agreement dated as of June 22, 2022, between Franklin Township Fire District No. 4 (Lessee) and Tax-Exempt Leasing Corp. (Lessor).
- Approval and Authorization.** The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule.

Authorized Individual(s): Andrew Belloe TR - Chairman
(Printed or Typed Name and Title of Individual(s) authorized to execute the Agreement)

In addition to the Authorized Individual(s) above, the Governing Body of Lessee further authorizes the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate:

Authorized Individual(s): Joseph Scapellato - Treasurer
(Printed or Typed Name and Title of individual(s) authorized to execute any Payment Request and Partial Acceptance Certificate and/or Final Acceptance Certificate)

- Adoption of Resolution.** The signatures below from the designated individuals from the Governing Body of the Lessee evidence the adoption by the Governing Body of this Resolution.

By: [Signature]
(Signature of Secretary, Board Chairman or other member of the Governing Body, who is not listed as "Authorized Individual" above)

Name: MYKOLA MYBOWSKIS Title: Secretary
(Printed name of individual who signed directly above) (Title of individual who signed directly above)

Attested By: [Signature]
(Signature of one additional person who can witness the passage of this Resolution)

Name: Thomas Belloe SR. Title: Commissioner
(Printed name of individual who signed directly above) (Title of individual who signed directly above)



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5:30 PM
07/11/22
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	10,625.69
Newfield Savings 9924	804,398.13
Total Checking/Savings	815,023.82
Total Current Assets	815,023.82
TOTAL ASSETS	815,023.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,022.71
Net Income	-45,127.69
Total Equity	519,499.18
TOTAL LIABILITIES & EQUITY	815,023.82



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5:29 PM
07/11/22
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of June 30, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/28/2022	12891	Anderson Rescue Solutions LLC	-976.20
Bill Pmt -Check	06/28/2022	12888	Campbell Supply Company	-1,521.31
Bill Pmt -Check	06/28/2022	12880	Capital One Trade Credit	-1,219.44
Bill Pmt -Check	06/28/2022	12875	Comcast (Xfinity)	-27.01
Bill Pmt -Check	06/28/2022	12884	Comcast 569	-218.64
Bill Pmt -Check	06/28/2022	12881	Dennis Allonnardo	-422.23
Bill Pmt -Check	06/28/2022	12889	Desert Diamond Industries, LLC	-535.00
Bill Pmt -Check	06/28/2022	12870	DTA Solutions LLC	-125.00
Bill Pmt -Check	06/28/2022	12893	Forest Grove Auto Body	-1,282.22
Bill Pmt -Check	06/28/2022	12871	Forest Grove Fire Co	-2,633.77
Bill Pmt -Check	06/28/2022	12882	Gen-el Safety & Industrial Prod...	-484.50
Bill Pmt -Check	06/28/2022	12890	Independent Alarm, Inc.	-540.00
Bill Pmt -Check	06/28/2022	12873	Major Petroleum Ind.	-68.50
Bill Pmt -Check	06/28/2022	12878	Mes PA	-1,568.00
Bill Pmt -Check	06/28/2022	12892	Mykola Myronowskyj	-105.00
Bill Pmt -Check	06/28/2022	12879	PA Turnpike Toll By Plate	-10.00
Bill Pmt -Check	06/28/2022	12886	Paramount Design Works	-1,904.08
Bill Pmt -Check	06/28/2022	12887	Patrick Spring	-700.00
Bill Pmt -Check	06/28/2022	12883	Staples	-259.09
Bill Pmt -Check	06/28/2022	12872	TransUnion	-75.00
Bill Pmt -Check	06/28/2022	12874	Verizon Wireless 197	-187.16
Bill Pmt -Check	06/28/2022	12877	Vineland Auto Electric	-876.32
Bill Pmt -Check	06/28/2022	12885	Weber's Power Equipment Inc.	-258.50
Transfer	06/29/2022			20,000.00
Total Newfield Na Bk 0505				4,003.03
Newfield Savings 9924				
Deposit	06/21/2022			135,412.50
Transfer	06/29/2022			-20,000.00
Total Newfield Savings 9924				115,412.50
TOTAL				119,415.53