

MURPHYS CEMETERY DISTRICT
Minutes of the Board of Directors meeting of May 15, 2019

CALL TO ORDER: The meeting was called to order by Vice-Chair Jeff St. Louis at 7:01 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Kristi Darby, Maureen Elliott, and Patti Cripe. Trustee Karen Kaua was absent. Also present Groundskeeper Robert Yeadon.

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

MINUTES: Darby moved to accept the Minutes of the Regular meeting of April 17, 2019 and the Special Meeting of April 23, 2019. The motion was seconded by Cripe and passed 4/0.

CORRESPONDENCE:

1. A letter from Calaveras Co. Recorder's office reminding districts that a Statement of Facts form is needed to be filed with their office and with the State everytime there is a change on the board. Elliott will take care of making sure the District is up to date.

OLD BUSINESS:

1. The board asked Elliott to make the suggested changes to the Public Policy Handbook and email it to the board for their review. The final approval will be made at the next board meeting..

2. It was reported that there has been no response from the Boy Scouts on a possible clean-up day for the cemetery.

3. Discussion was held on replacing the sign that was at the cemetery entrance and that fell apart over the winter. An example provided by Swift Signs was submitted and the board liked the general design and a draft of the wording was decided on. Elliott to contact Swift Signs to have a proposal prepared for board approval.

4. The discussion carried over from last month on a method to decide who should get firewood etc. that might be available from the cemetery was discussed. The board decided to move this item to next month.

NEW BUSINESS:

1. The discussion carried over from last month on possible raising the interment right rates was again carried over to next month.

2. A complaint about the condition of a drainage ditch near the Alteffer plot was received. Elliott presented photos of the drainage, which had cement and other debris in it. Elliott had asked a local contractor, Guy Jordan, to look at the drainage and give suggestions/possible cost of cleaning it up and fixing the drainage issue. The contractor offered to provide free rip-rap to line the drainage area at no cost. The only cost to MCD would be \$500 for fuel for vehicles/equipment. The Groundskeeper stated that he did not want this done since he allows it to be used by vendors doing work in the cemetery for dumping debris. The board felt the offer from Mr. Jordan was very generous.

3. Monthly safety brochure: "Heat Stress" was discussed and given to the groundskeeper

FINANCIAL REPORTS

1. County financial reports: YTD March 31, 2019 financials were discussed

2. Budget vs Actuals and Itemized Category Reports: YTD March 31, 2019 were discussed.

3. Invoices: Invoices were presented for: AT&T in the amount of \$ \$4.64 due 5/22/2019 for the phone book listing and \$49.40 due 5/17/2019 for phone service; Reimbursement to Maureen Elliott for plastic vases for graves \$42.91; Refund to Susan Parker for turning her plot back to the cemetery \$350; Swift Signs for 2 cemetery map signs \$1129.38; Cal Waste \$20.85 for bin rent; Valley Entry Systems \$1,100 for repair to entry gate wiring. Darby moved that all invoices be approved for payment and taken to the County Auditor. Cripe seconded the motion and the motion passed 4/0.

GROUNDSKEEPER REPORT: The Groundskeeper expressed his opinion about the changes to employment that had been presented to him on April 17, 2019. On the advice of the Calaveras County Counsel's office this item is not to be responded to by the board members until the County Counsel's office provides a written opinion on employment changes proposed by the MCD.

TRUSTEE REPORTS/ITEMS OF INTEREST: None

ADJOURNMENT: Elliott moved that the meeting be adjourned. St. Louis seconded the motion and the motion passed 4/0.

The meeting adjourned at 9:48 PM

The next meeting is scheduled for June 19, 2019 at 7PM