

Unity Area Recycling Center

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May 16, 2024

1. Bring Meeting to Order: Meeting brought to order at 7:00 p.m.
Meeting held at UARRC
Phil (Chair) was not present. Meeting was chaired by Vice-Chairperson Paige Zeigler.
2. Board Members & Alternates Present:

Diana Hauser (Unity)	Michael Berry (Thorndike)
Paige Zeigler (Montville)	Jenny Tibbetts (Jackson)
Kip Penney (Knox)	Greg Falzetta (Thorndike-ALT))
Ross Nason (Dixmont)	Beth Soucie (Unity)
Leigh Juskevics (Manager)	
3. Board Members & Alternates Absent:

Phil Bloomstein (Freedom)	Eleanor MacMakin (Freedom-ALT)
Don Pendleton (Dixmont-ALT)	Jeri Roberts (Jackson-ALT)
Sharon Hibbard (Montville-ALT)	Robert Hogg (Troy)
4. Agenda Adjustments:
None at this time.
5. Approve April 18, 2024 Board Minutes:
a Motion was Made, Seconded and Approved
6. Manager's Report May 16, 2024:
Unity Area Recycling Center
Manager's Report 5/16/24

Casey and I attended the MRRA conference and trade show on 4/30. We both attended the Core 3 training for Hazardous Waste. We also got to meet some of our vendors—Victor from MRRA, North Coast, Safety Works, etc.

I've been in contact with Safety Works to schedule a consultation. I haven't been contacted with a specific time, but we're on the list and they'll contact us to schedule a date soon.

The EDDM flyer is at the printers. We'll be getting it tomorrow or Monday. I'll prep them for release on Tuesday or Wednesday.

We've had two injuries this month. I've done accident reports, Memic first report of injury and logged the OSHA 300/301.

We've had 301 customers to the end of day 5/15.

Comments/Discussion:

A plus meeting Vendors.

Important to receive Hazardous Waste training. Casey & Leigh are both certified.

2 injuries this month. Leigh has filed all the reports. A discussion followed.

The Educational Flyer (to be mailed to all member households) is at the Printers.

Discussion of signage. Looking into ordering/purchasing professional safety signs and reminders for the warehouse and outside areas.

7. Safety Committee:

Greg has been diligent in working on safety policies and much has been accomplished.

Discussion followed.

8. Budget/Finance Committee:

Michael reviewed April 2024 through March 2024 Budget vs, Actual Report

Some questions about CD/Interest rates which Leigh can follow up on a discussion of budget & budget forecasting

9. By-Laws Review:

Board Members have a copy of By-Laws for the Unity Area Regional Recycling Area

By-Law Article II: D Secretary Duties. Secretary prepares annual report to towns and

prepares & distributes any notices and/or resolutions/regulations to member towns

By-Law Article III: K The Facility Manager shall have the authority to bar any equipment or vehicle from the UARRC facility that is unsafe or in the Manager's reasonable opinion presents a threat to the safety or security of said facility.

By-Law Article III: D Any vacancy on the Board of Directors shall be filled by

appointment within thirty days after the vacancy occurs by the municipal officers

of the municipality which he/she is to represent. A vacancy may be declared if a

representative is absent from 4 consecutive regular meetings without his/her

alternate present.

There was discussion and comments about Article II: D and Article III: K
Article III: D is the most concerning and a Motion was Made, Seconded & Approved
that the Secretary (in consultation with the Chair) write a letter to all member
towns in regard to appointing representatives (and alternates) to the UARRC
Board.

10. Miscellaneous:

Feedback about raise in cost for UARRC 'memberships'. The cost was \$30.00 and
was raised at the April meeting to \$40.00 per individual or household.

Leigh reported that there has been no negative comments/feedback at this time.

Poster template has been mailed to Board members. Copies are to be distributed in their
respective towns in public areas.

Diana is to work on a letter to Towns stressing the importance of appointing UARRC
representatives and alternates.

11. Adjournment:

A Motion was Made, Seconded and Approved to adjourn at 8:25 p.m.

12. Minutes Submitted:

Diana Hauser (Unity) UARRC Secretary