

7:30 p.m., Wednesday, June 15, 2016, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson, Bercier, Hemmy, Sparrow and Vollmer.

Others present: Sandra Olson; Ardell Olson; Brad Ruppelius; Randall Rogers; Rolette County Auditor Val McCloud; Jay Kleven, AE2S; Police Sgt. Chris Wright; Police Chief Joseph Boehm; Alex Albert; John Rosinski, Turtle Mountain Star

Agenda Additions: City Hall roof replacement and Road culvert by Water treatment plant

Consent Agenda: May Starion bank statements were submitted at the meeting.

- Councilmember Albert moved, Councilmember Vollmer seconded, to approve the Consent Agenda of the May 18th council meeting minutes; May 4th special council meeting minutes; May Financial Report; Timesheets for 05/31/16 and 06/15/16; Raffle Permits- Rolla Legion, Mt. Pleasant School and Microlap MEAF; Transfer \$ 29,738.45 from Water #601 to Water Project Debt Service # 605; Pledges of Securities – Dacotah Bank \$63,680,000 and Starion Financial \$ 7,110,196.38; Liquor License Applications renewals- American Legion, Bilmar, Dugan’s Bottle Shop, Mueller’s Main Street Saloon, Viking Inn and Sandra Olson.

All members on roll call voted “yes”. None voted “no”. Councilman Albertson was absent for the vote. Motion carried.

- Minutes May 18th council meeting and May 4th special city council meeting
- Financial Report – May
- Time Sheets- 05/31/16 PR and 06/15/16 PR
- Transfer \$ 29,738.45 from Water #601 to Water Project Debt Service # 605
- Raffle Permits- Rolla Legion, Mt.Pleasant School and Microlap (MEAF)
- Pledges of Securities –Dacotah Bank \$63,680,000 and Starion Financial \$ 7,110,196.38
- Liquor License Application Renewals -- American Legion, Bilmar, Dugan’s Bottle Shop, Mueller’s Main Street Saloon, Viking Inn and Sandra Olson

Bills:

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
ROLETTE COUNTY TRANSIT	CITY SALES TAX GRANT	\$ 10,216.00	55478
YOUNGERMAN, GEORGE	JDA - TRAVEL	\$ 126.76	55479
US POSTAL SERVICE	BILLING POSTAGE	\$ 148.58	55480
BOEHM, JOSEPH	REISSUED CK for 55079 NOV 2015	\$ 40.00	55481
WESTSIDE C STORE	REISSUED CK for 55124 NOV 2015	\$ 40.00	55482
RAMKOTA- BISMARCK	Replace voided ck # 55464	\$ 320.40	55483
MOORE ENGINEERING	WATER PLANT IMPRV#2015-2	\$ 32,285.50	55484
PAUL MURPHY	Refund closed acct-UB overpayment	\$ 114.68	55485
LEADING EDGE EQUIPMENT	STREETS - MOWER PARTS	\$ 243.50	55486
AFLAC	PREMIUM	\$ 221.86	55487
ALLERY, COLT	POLICE- WITNESS FEE 6/14/16	\$ 20.00	55488
BALCO UNIFORM CO INC	POLICE	\$ 1,500.79	55489
BANK OF NORTH DAKOTA	COMMUNITY WTR WARRANT	\$ 29,738.45	55490
CENEX FLEET CARD	GAS - POLICE & PUBLIC WORKS	\$ 978.94	55491
CHIEF	POLICE- SUPPLIES	\$ 94.74	55492
CLIFF RUSH	1st ST NE- sewer line repair	\$ 562.50	55493
CNH (Rolla Imp.chg acct)	STREETS	\$ 2,007.00	55494
COMPUTERS N STUFF	PUBLIC WORKS	\$ 114.50	55495
CUSIP SERVICE	ANNUAL FEE	\$ 119.00	55496
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55497
DAHL TRUCKING	FORESTRY	\$ 1,000.00	55498
DAKOTA SUPPLY GROUP	8 MXUs for wells	\$ 1,098.68	55499
FIRST STATE INSURANCE	BOILER, LIAB, AUTO INSURANCE	\$ 24,663.51	55500
FRANK WALLETT TOWING	POLICE - TOWED CAR 4/13/16	\$ 130.00	55501
GALLS	POLICE - UNIFORM PANTS	\$ 108.93	55502
GCR TIRE CENTERS	POLICE	\$ 645.40	55503
GIBBENS LAW OFFICE	LEGAL FEES	\$ 100.00	55504
GRAINGER	RECYCLING BALING WIRE	\$ 382.24	55505
GRAND FORKS LABORATORY	WATER TESTING	\$ 52.00	55506
GUSTAFSON OIL	PROPANE	\$ 17.00	55507
HAWKINS	CHEMICALS	\$ 1,672.07	55508
HENRICKSON RURAL ROUTE SERVICE	STREETS - BLADE bolts removed	\$ 418.00	55509
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 62.80	55510
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55511
JERRYS WATER AND SEWER	JETTING 6TH AVE NE	\$ 1,405.00	55512
JOB SERVICE ND	PREMIUM DUE	\$ 7.20	55513
LADUCER SANITATION	SERVICE	\$ 17,890.00	55514
LEEVERS	POP for pop machine	\$ 58.25	55515
LIL PRAIRIE GREENHOUSE	FORESTRY - BEDDING PLANTS	\$ 199.00	55516
LOWE'S GARDEN CENTER & FLORAL	FORESTRY	\$ 4,012.70	55517
MARK MILLER	FORESTRY	\$ 129.60	55518
MEARS AUTO PARTS	SUPPLIES	\$ 83.70	55519
MEARS IMPLEMENT	SUPPLIES	\$ 130.52	55520
MUNRO ACE HARDWARE	SUPPLIES	\$ 334.83	55521
ND SEWAGE PUMP/LIFT STATION	SEWER METERS	\$ 167.00	55522
NORTH CENTRAL GRAIN COOP	GAS	\$ 1,367.86	55523
NORTH CENTRAL GRAIN	NC TIRE- POLICE- alignment	\$ 75.00	55524

NORTH DAKOTA ONE CALL	STREETS	\$	19.20	55525
NORTHERN IMPROVEMENT CO.	OMEGA MIX	\$	4,861.48	55526
NORTHERN PLAINS ELECTRIC	LAGOON	\$	67.13	55527
OTTER TAIL POWER	ELECTRICITY	\$	5,508.95	55528
PREBLE MEDICAL	PRE-EMPLOYMENT-	\$	75.00	55529
R & D HENDRICKSON TRUCKING	TRUCKING/EQUIPMENT RENT	\$	4,075.00	55530
REBECCA ALBERT	LIBRARY- PRINTER/TONER	\$	281.77	55531
ROLETTE COUNTY JAIL	BOARD - 2 months	\$	6,200.00	55532
ROLETTE COUNTY RECORDER	RECORD ANNEXATION/PLAT	\$	20.00	55533
ROLLA CHAMBER OF COMMERCE	CITY SALES TAX FUNDS	\$	9,000.00	55534
ROLLA DRUG	WATER PLANT	\$	19.25	55535
ROLLA WELDING	STREETS	\$	127.25	55536
SHOTWELL FLORAL	FORESTRY- FLOWERS	\$	1,620.00	55537
STAPLES CREDIT PLAN	OFFICE SUPPLIES/ JDA	\$	56.97	55538
STARION FINANCIAL	PETTY CASH SLIPS	\$	16.82	55539
SUE NELSON	FORESTRY- SUPPLIES	\$	58.80	55540
THEEL MOTORS	STREETS	\$	809.08	55541
TUOMALA PLUMBING AND HEATING	WATER SUPPLIES	\$	1,121.15	55542
US POSTAL SERVICE	STAMPS - 6 ROLLS	\$	282.00	55543
VERIZON WIRELESS	PUBLIC WORKS	\$	217.88	55544
VISA	PWORKS/CITY HALL/POLICE	\$	3,923.64	55545
WESTSIDE C STORE	POLICE- CAR WASH TOKENS	\$	40.00	55546
WOUNDED WARRIOR GUIDE SERVICE	MISC - 5/16/16 P.H.	\$	10.00	55547

Electronic Payments

Payroll 941 Tax Deposit	May 31, 2016 Payroll	\$	4,888.57	
Payroll 941 Tax Deposit	June 15, 2016 Payroll	\$	5,077.17	
NDPERS	Def. Compensation-May 31st PR	\$	1,140.00	
NDPERS	Def. Compensation- June 15th PR	\$	1,140.00	
NDPERS	Health Ins-June 2016 premium	\$	6,018.48	
NDPERS	Retirement- May 2016	\$	4,071.21	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- June 2016	\$	145.86	
PAYROLL	05/31/16 PAYROLL	\$	12,921.67	
PAYROLL	06/15/16 PAYROLL	\$	13,289.25	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	33.32	
PAYMENT SERVICES NETWORK	MAY FEES	\$	76.45	
ROLLA FORESTRY	City Sales Tax Grant May 2016	\$	1,000.00	
ROLLA PUBLIC LIBRARY	City Sales Tax Grant May 2016	\$	1,000.00	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
LARRY HAAS	LABOR- TILE FLOOR	\$ 3,432.00	2203
MUNRO ACE HARDWARE	SUPPLIES	\$ 48.74	2204
NORTH CENTRAL GRAIN COOP	PROPANE	\$ 328.00	2205
OTTER TAIL POWER	ELECTRICITY	\$ 585.68	2206

Councilmember Hemmy moved, Councilmember Sparrow seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee – Boil Water Advisory may need to be in effect if water is shut down to replace gate valve at trailer court. Plan to also change some valves at the water treatment plant and do some testing at Well#1 while the water is shut down to replace the gate valve.

Jay Kleven, AE2S Engineer, presented information on the new county jail. Preliminary site plan submitted; discussion on water line loop for new jail

City Hall roof replacement- Councilmember Albertson moved, Councilmember Sparrow seconded, to approve TectaAmerica proposal of \$ 70,479 to repair the roof on city hall. On roll call members voting "yes", Albert, Albertson, Sparrow and Vollmer. Councilmen voting "no", Bercier and Hemmy. Motion carried.

Councilmember Hemmy moved, Councilmember Bercier seconded, to hire Randall Rogers for temporary forty hour a week public works position until Public Works Director is hired. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved, Councilmember Albertson seconded, to pay Brad Ruppelius \$25 an hour for interim Public Works Director position effective June 4, 2016. All members on roll call voted "yes". None voted "no". Motion carried.

Police: Notices served to property owners of lawns that need mowing and they have complied with the notice. Sgt. Chris Wright to be on vacation for the next two weeks. Police Chief reported that his police vehicle was rammed by a car on Saturday night with an estimate of \$10,000 damage.

Councilmember Bercier moved, Councilmember Albertson seconded, to approve training ammunition to be purchased for \$979.00. All members on roll call voted "yes". None voted "no". Motion carried.

Other Committees:

Administrative Committee – to meet on Employee Relations at 5 p.m. on Tuesday, June 21, 2016

9:05 p.m. Councilman Bercier left the meeting.

Councilmember Albertson moved, Councilmember Hemmy seconded, to approve the committee reports. All members on roll call voted “yes”. None voted “no”. Councilman Bercier not present for the vote. Motion carried.

Water Treatment Plant Improvement Project # 2015-2:

Street Improvements- Mayor Mitchell asked Rebecca Albert to contact Gibbens Law to set a date for the special assessment committee to meet

Local TV Access Channel - Councilmember Albert moved, Councilmember Sparrow seconded, to approve the Turtle Mountain Communications quote of \$690 for microphones for chamber audio. All members on roll call voted “yes”. None voted “no”. Councilman Bercier not present for the vote. Motion carried.

Keith Benning- dog kennel – not attending tonight- will reschedule

Auditor Bond Limit:

Resolution Setting Auditor Bond Limit

Be it resolved:

WHEREAS, the City of Rolla is covered by a blanket bond by the North Dakota State Bond Fund; and,

WHEREAS, the North Dakota State Bonding Fund provides fidelity bond coverage for city employees and public officials in dealing with public funds; and,

WHEREAS, the bond is fixed by the city governing body and set by resolution as outlined in NDCC §40-14-03; and,

WHEREAS, at the June 15, 2016 regular city council meeting of the Rolla City Council reviewed the current bond limits and found it to be sufficient.

NOW, THEREFORE, be it resolved by the City Council of the City of Rolla, North Dakota, that the Auditor Bond coverage by the State Bonding Fund in the amount of Two Million Dollars (\$ 2,000,000) has been reviewed and found sufficient.

APPROVED:

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor

The City Council of the City of Rolla acted on the foregoing resolution on June 15, 2016, as follows: Adoption moved by Councilmember Albertson, Seconded by Councilmember Vollmer.

Roll Call Vote

“AYE” Albert, Albertson, Hemmy, Sparrow and Vollmer

“NAY” None

ABSENT: Bercier

And after vote Mayor Mitchell declared the resolution adopted.

City Council re-organizational meeting will be held at 7 p.m. on Tuesday June 28th.

There being no further business, Mayor Mitchell adjourned the meeting at 9:12 p.m.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor