

Woods At Elm Creek Association: Homeowner Contact Log

Updated to Website: Final 2015 Log

Date	Address	Issue	Action	Comments
8/12/15	Trillium	Complaint via phone: neighbor clearing trees in rear yard.	Followed up with complainant. Went over and Looked at what the concern being reported encompassed.	No follow up needed- clearing of overgrown or diseased landscaping is permitted on a property
9/7/15	Rosemill Lane	Leaving garbage cans out	9/7/15- postcard to home; 9/22/15- second postcard to home.	9/19/15- cans continue to be left outside. 10/2/15- resolved.
9/7/15	Rosemill Lane	Leaving garbage cans out	9/7/15- postcard to home	9/19/15- resolved
9/18/15	Rosemill Lane	Construction of treehouse platform in rear yard visible by parkway. Board was not notified on construction. Checking on extent of the project and landscape needs per covenants	9/20/15- President drove down and talked to homeowners about the project. Reminded them of importance of notifying board of any/all construction. Landscape planning may be required by the board to meet covenant restrictions. Structure is visible by parkway.	No further additions to this structure are planned by the homeowner. They are staining it a dark color to blend more into natural setting. Woodchips and stairs added weekend of 9/20/15 to allow easier access for child with disability.

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9/23/15	Red Oak Ct.	Courtesy walk down to notify homeowner that Bob has stepped down from President. Introduce Shanna J as acting President and Erika Lucca VP . If issues or concerns arise he should contact us, not bob.	none	
10/19/15	Rosemill Lane	Needs current HOA statement	Facilitated documents to Homeowner	
10/20/15	Rosemill Lane	Requesting approval on new decorative hardware for garage door. Submitted image of request for review.	Approved 10/21/15	
10/23/15	Woodlawn Ct. culdesac	Complaint via website: neighbor dispute on kids use of the common property in culdesac	Followed up via email reply	No further follow up by association on this issue needed. HOA does not get involved in neighbor disputes. Common areas are for all residents to enjoy. HOA is involved only with safety issues in common areas and maintenance of plantings in common areas when reported. No children should be climbing up

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10/24/15	Ironwood Court	Board is informed that a dead tree broke during a storm and needs to be removed from the common culdesac area	Tree to be removed by Tim from Down to Earth before Winter	11/2015 -completed
10/24/15	Coneflower Circle	Homeowners are requesting to begin working with the Board on architectural approval for backyard remodel plans. Project intended for 2016.	10/24/15 Board initiating process of working with homeowners on this project approval process.	
10/24/15	Woodlawn Ct	Request for HOA Board documents	Notified homeowner we received this request. Action pending as additional meetings scheduled.	
10/28/15	Ironwood Ct	Dead tree in common property needs removal Inquiry on mulch schedule	Tree Previously addressed. No further action needed. Mulching completed on rotating schedule among phases. – will confirm when ironwood is due.	

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11/15/15	Woods Trail	Needs address to mail dues payment	Facilitated to homeowner	
11/15/15	Trillium	Complaint: via phone Yard debris/furniture—placed along the side driveway all summer	11/15- left message for homeowner to contact president.	12/2015- homeowner re- located items into garage until they can be disposed of by homeowner