November 21, 2023

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Jeff Gonsar, Ken Hoover, Jeff Warfel, Tim Neiter, Carl Bahner, and Jon Miller who arrived late. Operator Derek Grosser, Solicitor Joe Kerwin, and Engineers Justin Mendinsky and Logan Jury, and Consultant Bob Kissingerwere also in attendance. Jeff Grosser was absent. Citizen Mike Hornung was also present.

**BUSINESS FROM THE FLOOR**

1. Mike Horning, Hornung Hardware – Justin Mendisky verified that they can be tied in, but we would need to get with PENN Dot and Dauphin County to coordinate and go outside of our permitted contracted area. Roughly $15,000.00 of expense was not factored into the amount for the project but that price would be the additional for Hornung’s’ to be added in the plan. If the budget would support the cost and it could be incorporated into the project. Kerwin stated that it would be a positive due to picking up commercial customers. Hornung’s would be responsible for their own sewer line installation and the tapping fee.
2. DCED- Monthly reports still need to be done even if no work is required.
3. Lead Line Service Rule- By 10/2024 every service in the system must have the materials listed if known. Justin Medinsky will work with Operators to ensure compliance by the Authority. This has been mandated by DEP and EPA

**SECRETARY’S REPORT**

Jeff Gonsar motioned to approve the secretary’s report. Ken Hoover seconded the motion; the motion was carried unanimously.

**TREASURER’S REPORT**

Jeff Warfel moved to motion the treasure’s report. Carl Bohner seconded the motion, carrying the motion unanimously.

**ENGINEER’S REPORT**

1. WWTP Upgrade- Logan Jury said that the punch list is being wrapped up and the close out documents have been issued. He is also working with DEP for the closeout which should occur around December or January. Pennvest Requisition #33 in the amount of $1256.00 was motioned for approval by Tim Neiter and seconded by Jeff Warfel. The motion carried unanimously.
2. Sewer System Project- Doli and Subcontractor Zimmerman are working together to install the low-pressure sewer mains. They are also working on getting a timeline done for public sharing.
3. PENNVEST Requisition # 4 needs paid in the amount of $103,662.35. Jeff Gonsar moved the motion to pay Requisition # 4 and Tim Neiter second the motion. The motion was carried unanimously.

**CONSULTANT’S REPORT**

Bob Kissinger has presented a letter stating that he will be retiring, and December 2023 will be his last meeting. He did offer to be available on an as needed basis but will no longer be attending meetings.

**SOLICITOR’S REPORT**

1. The letter to Jeff Prouse has been mailed.
2. Solicitor Kerwin has been contacted by Mr. Lenker with the concern that the sewer customers in his development may have balances owed to him when the transition occurs. HRG will be addressing this concern at the January public meeting.
3. Rothman has submitted a final invoice for appraisal work for the project in the amount of $1,500.00. This will be included in the next PennVest Requisition.

**OPERATOR’S REPORT**

1. Pump faults have been detected at the main pump station. PSI helped diagnose the issue which resulted in replacing the modem switch.
2. The lab equipment has been delivered.
3. Fire extinguishers were installed and passed inspection on 11/09/2023 by Susquehanna River Basin
4. 35 houses have been posted for shut off.

**OLD BUSINESS**

1. The new skid loader will be picked up on 11/22/2023.

**NEW BUSINESS**

1. McAllanis should be 1 EDU and was being billed 2 EDU’s. Tim Neiter moved to refund the overpayments of the 3rd and 4th quarter of 2022 and all of 2023. Jeff Enders seconded the motion and it was carried unanimously.
2. Copious Investments requested their property be changed from commercial to residential. Jon Miller moved to approve the change effective with the next billing. Jeff Warfel seconded the motion and the motion carried unanimously.
3. Treasurer Hoover presented a draft 2024 budget. We still have a small cushion with the current water rates. There is a projected deficit of $90000 with the sewer at the current rates due to the STP Project. At the start of the project PENNVEST set the maximum rates that could be charged at no higher than $264.00. HAWASA’s residential rate is currently at $220.00. By 04/01/2025 the sewer maintenance minimum rate is set at $235.00 for residentials. An increase of $30.00 per EDU for all users would be needed to cover the deficit. There is still availability in the Pennvest loan to pay out of pocket expenses according to Engineer Mendinsky. The last price increase was in 2022. Jeff Enders moved to balance the budget by increasing the sewer rates $30 per quarter per EDU for all users effective on the April 2024 bill and notification to users with the January 1 bill. Jeff Gonsar seconded the motion. The motion carried with Ken Hoover and Carl Bahner dissenting.

**APPROVAL OF BILLS**

Carl Bahner moved to approve payment of the bills as presented. Jeff Warfel seconded the motion, carrying the motion unanimously.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Jon Miller moved to adjourn the meeting at 8:26PM. Ken Hoover seconded, and the motion was carried unanimously.

 Respectfully Submitted,

 David W Hoover Secretary