

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
September 8, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

**Staff Present:** Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William Gigray were also present. Some of the District firefighters were also present.

**Public Present:** None

**Approval of Meeting Agenda and Postings:** Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on September 6, 2016, at Fire Station #1 at 12:15 p.m. and at Star City Hall at 12:30 p.m.

Chairman Moyle moved to accept Ward's report of the agenda posting and to approve the agenda as posted with the addition of a New Business Item A. Letter of Reference for Kevin Courtney. The reason for the amendment was due to the information not being received until today. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on August 11, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at that meeting.

Chairman Moyle then moved to approve the Minutes from the Regular Board Meeting held on August 11, 2016. Comm. Fendley seconded the motion, motion passed unanimously.

**Financial Reports:** Robin Ward reported on the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$126,518.99 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment:** No public input was given.

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Secretary of the Board:** Commissioner Fendley had nothing additional to report.

**Treasurer of the Board:** Commissioner Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Impact Fees:** In an effort to save the members of the Committee time, Chief requested that he and Robin Ward work with Attorney Gigray and gather the necessary required information to proceed, then report that information back to the rest of the Committee. Commissioners agreed.
- **McMillan Property:** Chief and Ward met with Mr. and Mrs. Jones and have obtained the necessary signatures that were needed to remove their names from the current deed.
- **Maintenance Division:** Continues to be busy.
- **Eagle City JPA with Eagle Fire:** Nothing new to report.
- **City of Star Comprehensive Plan Committee:** Chief has requested to sit in on the Committee to provide input in regards to emergency services. It sounds like they are open to that and will let him know when they are ready for him to attend.
- **New Firefighter:** Chief has filled the vacant position off the hiring list that was created through the Treasure Valley hiring process. Brent Johnson was offered the position and accepted. He is attending the Treasure Valley Fire Academy that started on September 6, 2016, and will be a 14 week academy. Multiple agencies have agreed to a common hiring practice and joint training academy.
- **Courtney Letter of Reference:** Chief reported that Kevin Courtney had requested a letter of reference as agreed upon on at the time of his resignation. This item was added to the agenda under new business.
- **Training:** Firefighter John Ford will be representing Star to help out with the Treasure Valley Firefighter Academy. Adam Ward will be helping out Ada County Paramedics with teaching CPR classes.

**Firefighters Union Representative:** Nothing new to report at this time.

**Recording Secretary/Bookkeeper:** Nothing in additional to report. Chairman Moyle suggested that investment options be considered after the first of the year if funds allow.

**Attorney Report:** Attorney Gigray discussed the current items being worked on including the McMillan property that is on the agenda. Has also been working with the Chief to draft the letter of reference for Kevin Courtney.

**Committee Reports:**

- **Impact Fee Committee:** As reported earlier by Chief Timinsky.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **McMillan Property** - as discussed previously in the Chief's report he and Ward obtained the Jones signatures on the quitclaim deed.
  - Comm. Fendley moved to approve the Chairman signing the Release and Hold Harmless letter to Reginald Jones. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
  - Comm. Fendley moved to accept the Quitclaim Deed and to authorize the Chairman and Secretary to sign the Quitclaim Deed and to direct Attorney Gigray to record the deed. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
  - Chairman Moyle moved to authorize Chief Timinsky to proceed with the closing of the sale and sign all necessary documents on behalf of the District. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**New Business:**

- **Letter of Reference for Kevin Courtney:** Comm. Martin moved to authorize the Chairman to sign the letter of reference for past Chief Kevin Courtney. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:** None needed.

**Announcement of the Next Meeting:** The next Regular Meeting of the Board is scheduled for October 13, 2016 at 7:00 p.m. at Star City Hall.

**Adjournment:** Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:50 p.m.

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Minutes submitted by: \_\_\_\_\_  
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the June 9, 2016, Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*