REGULAR MEETING

**March 2, 2023**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, March 2, 2023, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Skelton, Anttila, Kippley; Clerk-Knaus, Treasurer–Gross; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Mike Skinner, Jamie Gardner, Bill & Kathy Lesar

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP BOARD MEETING MINUTES FROM FEBRUARY 2, 2023, BOARD OF AUDIT MEETING ON FEBRUARY 2, 2023, AND A SPECIAL CLOSED MEETING ON FEBRUARY 16, 2023, ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR FEBRUARY 2023. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC02-02-23 | Cardmember Service | Supplies |  $ 1,919.73  |
| 34441 | Zito Media | Fire Hall & PW Telephone & Internet |  $ 409.74  |
| 34442 | VC3 | Feb Service Contract |  $ 326.00  |
| 34443 | Towmaster | Truck #5 |  $ 976.01  |
| 34444 | East Mesabi Sanitation | Refuse Collection Jan 2023 |  $ 12,484.47  |
| 34445 | Monu-Master | Cemetery Electric Cart |  $ 4,220.00  |
| D02-08-23 | Empower | Employee Deductions |  $ 310.00  |
| DD02082301 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,838.72  |
| DD02082302 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,446.78  |
| DD02082303 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 581.38  |
| DD02082304 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 2,613.99  |
| DD02082305 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,749.82  |
| DD02082306 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,661.39  |
| DD02082307 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 2,441.99  |
| DD02082308 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 2,253.43  |
| DD02082309 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,326.77  |
| DD02082310 | Payroll Period Ending 02/04/2023 | Regular Payroll Ending 02/04/2023 |  $ 1,923.67  |
| F02-08-23 | E.F.T.P.S. | Withholding Payroll 02/08/23 |  $ 6,308.24  |
| M02-08-23 | MN Department of Revenue | Withholding |  $ 1,227.82  |
| P02-08-23 | P.E.R.A. | Retirement Deduction 2/08/23 |  $ 3,514.54  |
| St02-14-23 | MN Dept of Revenue - Sales Tax | Sales Tax - Jan 23 |  $ 1,403.00  |
| 34446 | A1 Services, Inc. | Pumping Holding Tank |  $ 468.00  |
| 34447 | Aurora Chamber of Commerce | 2023 Dues |  $ 75.00  |
| 34448 | Acme Tools | Tools |  $ 378.01  |
| 34449 | Como Oil & Propane | Propane |  $ 2,940.40  |
| 34450 | Lake Country Power | Electric Service |  $ 3,809.00  |
| 34451 | Higgings Industrial Supply Co. | Equipment Parts |  $ 1,620.00  |
| 34452 | Minnesota Power | Electric Service |  $ 244.57  |
| 34453 | CTC | Town Office Phone & Internet Feb 2023 |  $ 0.65  |
| 34454 | Excel Business Systems | Service Contract |  $ 206.45  |
| 34455 | Jon Skelton | Travel Expenses |  $ 153.40  |
| 34456 | St. Louis County Auditor-PW | Jan 2022 Fuel |  $ 8,170.03  |
| 34457 | Daniel Mackey | 2023 FD Grant Writing |  $ 2,100.00  |
| 34458 | Mediacom | Fiber Project County ARPA Funds |  $ 65,500.00  |
| 34459 | XZ4111540 | HCSP Reimbursement |  $ 340.00  |
| D02-22-23 | Empower | Employee Deductions |  $ 310.00  |
| DD02222301 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,823.62  |
| DD02222302 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,427.78  |
| DD02222303 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 581.38  |
| DD02222304 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 2,716.29  |
| DD02222305 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,714.82  |
| DD02222306 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,629.29  |
| DD02222307 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 2,063.30  |
| DD02222308 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,923.76  |
| DD02222309 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,291.77  |
| DD02222310 | Payroll Period Ending 02/18/2023 | Regular Payroll Ending 02/18/2023 |  $ 1,776.39  |
| F02-22-23 | E.F.T.P.S. | Withholding Payroll 02/22/23 |  $ 5,918.08  |
| M02-22-2023 | MN Department of Revenue | Withholding |  $ 1,153.58  |
| P02-22-2023 | P.E.R.A. | Retirement Deduction 2/22/23 |  $ 3,346.77  |
| DD02272301 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 38.36  |
| DD02272302 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 14.71  |
| DD02272303 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 164.51  |
| DD02272304 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 152.68  |
| DD02272305 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 34.42  |
| DD02272306 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 113.26  |
| DD02272307 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 221.66  |
| DD02272308 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 93.55  |
| DD02272309 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 73.84  |
| DD02272310 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 192.10  |
| DD02272311 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 14.71  |
| DD02272312 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 339.92  |
| DD02272313 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 113.26  |
| DD02272314 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 54.13  |
| DD02272315 | Payroll Period Ending 12/31/2022 | FD Dec 2022 Payroll |  $ 34.42  |
| FD02-27-23 | E.F.T.P.S. FD | Withholding Tax |  $ 50.94  |
| 34460 | Aurora Auto Value | Fluids, FD Truck Parts, Skid Steer Parts |  $ 2,297.48  |
| 34461 | Bradach Lumber | LLCC Supplies |  $ 42.46  |
| 34462 | Como Oil & Propane | Propane |  $ 1,732.53  |
| 34463 | Hoyt Lakes, City of | Ambulance Agreement |  $ 800.00  |
| 34464 | Couri & Ruppe, P.L.L.P. | VR Legal Services |  $ 62.50  |
| 34465 | Diamond Mowers | 3 PT Hitch Flail Mower |  $ 14,663.00  |
| 34466 | Fred Faust | 100 Flange Nuts, Grinder |  $ 189.65  |
| 34467 | Knaus, Jodi | Clothing Allowance |  $ 104.97  |
| 34468 | Amanda Gross | Clothing Allowance |  $ 292.83  |
| 34469 | Bryan Lehman | Clothing Allowance |  $ 140.00  |
| 34470 | Lundgren Motors, Inc. | 2019 F350 |  $ 48.11  |
| 34471 | Lawson Products | Medical Supplies, Grease |  $ 309.17  |
| 34472 | L & M Fleet Supply, Inc. | Heater, Shovels, Softener Salt, Beanie, Signs |  $ 403.38  |
| 34473 | Minnesota Power | Electric Service |  $ 31.64  |
| 34474 | Minnesota Power | Electric Service |  $ 156.71  |
| 34475 | Madison National Life Ins Co, Inc | Disability Ins |  $ 366.86  |
| 34476 | Polansky, Roxane | Clothing Allowance |  $ 99.66  |
| 34477 | PeopleService Inc. | W/WW Professional Services |  $ 350.00  |
| 34478 | Power Transmission Inc. | Truck #5 |  $ 2,324.69  |
| 34479 | Jim Jones | LLCC Expenses |  $ 28.14  |
| 34480 | Radko Iron & Supply, Inc. | Ball Field Scoreboard |  $ 95.68  |
| 34481 | Range Paper | Supplies |  $ 1,986.91  |
| 34482 | Michael Skinner | Fuel |  $ 20.80  |
| 34483 | Sullivan Supply | Snow Melt, Towels |  $ 85.87  |
| 34484 | Taconite Tire | Mesabi Elm Trailer |  $ 266.77  |
| 34485 | Towmaster | Truck #4 & #5 |  $ 64.92  |
| 34486 | Vault Health | Dues |  $ 500.00  |
| 34487 | Uline | Safety Supplies |  $ 75.82  |
| 34488 | Central Pension Fund | Retirement Contributions Feb 23 |  $ 3,456.00  |
| 34489 | I.U.O.E. Local 49 Fringe Benefits | April 2023 Group Insurance |  $ 12,780.00  |
| 34490 | XZ9322001 | Health Care Savings Reimbursement |  $ 386.95  |
| 34491 | XZ4114822 | Health Care Saving Reimb. |  $ 209.30  |
| 34492 | XZ2234345 | HCSP Reimbursement |  $ 429.37  |
| 34493 | XZ6344990 | Health Care Savings |  $ 1,531.49  |
| 34494 | Mesabi Tribune | Subscription |  $ 152.15  |
| 34495 | APG Media of MN | Meeting Notices |  $ 132.44  |
| 34496 | Colosimo, Patchin, & Kearney, LTD | Legal Services |  $ 465.00  |
| 34497 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 265.31  |
| 34498 | Menard's-Virginia | Supplies |  $ 242.42  |
| 34499 | League of MN Cities Insurance Trust | Property Casualty Insurance |  $ 42,455.00  |
| 63248 | Colonial Life | FEB 23 Employee Deductions |  $ 592.98  |
| 63249 | I.U.O.E. Local 49 | Union Dues Feb 2023 |  $ 315.00  |
| 63250 | MN NCPERS | Life Insurance Employee Paid |  $ 48.00  |
| 63251 | Minnesota Life Insurance Company | Employee/Employer Insurance |  $ 170.20  |
| DD02282301 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 54.13  |
| DD02282302 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 18.65  |
| DD02282303 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 267.00  |
| DD02282304 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 164.51  |
| DD02282305 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 132.97  |
| DD02282306 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 270.94  |
| DD02282307 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 251.23  |
| DD02282308 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 231.52  |
| DD02282309 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 73.84  |
| DD02282310 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 231.52  |
| DD02282311 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 14.71  |
| DD02282312 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 442.42  |
| DD02282313 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 211.81  |
| DD02282314 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 93.55  |
| DD02282315 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 113.26  |
| DD02282316 | Payroll Period Ending 01/31/2023 | FD January 2023 Payroll |  $ 34.42  |
| DD02282317 | Payroll Period Ending 02/28/2023 | FEB 2023 Monthly Payroll |  $ 449.52  |
| DD02282318 | Payroll Period Ending 02/28/2023 | FEB 2023 Monthly Payroll |  $ 150.23  |
| DD02282319 | Payroll Period Ending 02/28/2023 | FEB 2023 Monthly Payroll |  $ 325.79  |
| DD02282320 | Payroll Period Ending 02/28/2023 | FEB 2023 Monthly Payroll |  $ 279.01  |
| DD02282321 | Payroll Period Ending 02/28/2023 | FEB 2023 Monthly Payroll |  $ 734.37  |
| F02-28-23 | E.F.T.P.S. Monthly | Employee Deductions |  $ 189.62  |
| FD02-28-23 | E.F.T.P.S. FD | Withholding Tax |  $ 79.04  |
| M02-28-23 | MN Department of Revenue Monthly | Employee Withholding |  $ 50.61  |
| P02-28-23 | P.E.R.A. Monthly | Retirement Deductions |  $ 243.52  |
|  |  | **TOTAL** |  **$ 262,606.65**  |

**2. THE TREASURER’S REPORT FOR THE MONTH OF FEBRUARY 2023, LISTED RECEIPTS IN THE AMOUNT OF $178,526.17:**

|  |  |
| --- | --- |
| Taconite Production TaxSt. Louis County Mediacom Project ARPA AwardTown Road Aid2022 General Election Reimb. AuroraGarbage Bag Revenue4th Qtr 2022 Capital ChargesTransfer from FD Savings to FD Checking FundPropane ReimbursementLLCC Rental FeesTL Pavilion Rental Fees | 68,078.0065,500.0032,046.66265.262,060.002,699.555,821.24$1,230.72745.0050.00 |
| Interest Earned | 29.74 |
| **TOTAL** | **$178,526.17** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2023 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: Jamie Gardner – East Mesabi Sanitation presented on the current garbage service contract showing current costs and what area cities are charging for garbage service. He will also present at the Town’s Annual Meeting on March 14, 2023. He is offering a cost savings for the next contract. The current contract expires in October 2023.

**4. UNFINISHED BUSINESS:**

4.1 Fire Department Updates:

* Kevin Herzog retired leaving the department with 17 members now; the department is always looking for new members!!
* MN Fire advertising funds can be used for recruitment
* Skinner suggests having an Electrical Safety set-up/display at National Night Out
* There is a vacant house of Road 45 which would be a good candidate for a live burn. Skinner isn’t interested but Fire Inc. may be interested in doing this
* Maintenance is needed on all of the trucks. Skinner would like the engine that has been out of service for over a year to be fixed. Skelton directed Niemi to direct mechanic Lehman to get it done. The Public Works department and Fire Department need to work together.
* Lesar met with Targeted Solutions for online trainings for the Fire Deparment to take in those areas where they need training.

4.2 Stepetz Road Logging Project – Megan Eiting will be sending a bid draft document for approval next week. There are birch poles on the property and she recommends having this included in the bid paperwork.

4.3 Joint Water Project - Community Outreach Flyer was distrbuted to residents of Aurora and Township as a bulk mailing. Waiting for bonding bill to come through so Project can go out for bids in 2023.

4.4 Wynne Ridge/Rocky Road Bituminous Project- Final payment to St. Louis County is pending receipt of invoice.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Wynne Ridge & Rock N Pines Broadband Infrastructure Project Update – Project infrastructure was installed but there is no service to the area yet. Project should be completed this Spring.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.6 Cemetery Land Title/Legal Description – Kearney updated the Board no probate can be found on record for the property. Kearney will contact Mr. Halmet and find out where he is at with the probate for the estate.

4.7 IRRRB Community Sign Project – No new updates. Installation tabled to Spring.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE AGENDA ITEMS 4.6 AND 4.7 TO NEXT MONTH. MOTION CARRIED**

4.8 LLCC Deed/Legal Update – Waiting on meeting dates from Mesabi East School Board.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.9 Ordinance Concerning Tobacco, Tobacco Products, & THC Discussion – Knaus distributed information from St. Louis County Department of Public Health & Human Services encouraging local governments to consider adopting regulations and addressing health implications of the new law.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH AND GET SAMPLES FROM HERMANTOWN ON THEIR MORATORIUM RESOLUTIONS. MOTION CARRIED**

4.10 St. Louis County Notice of Classification of state tax-forfeited land – The Town Board reviewed the parcels going tax forfeit and discussed the withdrawal of the parcels on Lake Mine. Knaus will contact St. Louis County to see if the fractions listed are actually usable.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE WITHDRAWAL OF THE PARCELS ON LAKE MINE. MOTION CARRIED**

4.11 National Night Out August 1, 2023 – No new updates

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO TABLE TO NEXT MONTH. MOTION CARRIED**

**5. NEW BUSINESS:**

5.1 Cemetery Columbarium Purchase

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.2 Federal CDC Grants Open for Application Until March 10, 2023 – Resolution 2023-005

**WHEREAS**, the Federal Congressionally Directed Spending Program is accepting applications for the Rural Development Program for 2023; and

**WHEREAS**, the Town of White desires to participate in all federal, state, or local grant programs available and applicable to the Paving Palo’s Pathways Project; and

**WHEREAS**, the Town of White approves of the application for funding to support the Paving Palo’s Pathways Project which includes rehabilitation of Trigstad Road, Road 41, Road 51, and Lane 49; and

**WHEREAS**, St. Louis County will be working on CSAH 4, CSAH 99, and CSAH 100 near these roadways in 2023-2024 which would allow the Township to partner with and work cooperatively with representatives of St. Louis County on bidding, project oversight, and material costs to save Township resources; and

**WHEREAS**, the appointing authority acknowledges all residents, local businesses, and patrons using Trigstad Road, Road 41, Road 51, and Lane 49 will be benefited by this rehabilitation project; and

**WHEREAS,** the authorizing authority hereby agrees to accept funding for the Project if approved by the MN Department of Transportation and/or the Federal Government; and

**WHEREAS**, the Town of White will fulfill its obligations related to this grant application should the grant funds be awarded; and

**WHEREAS**, if the Town of White is awarded Federal funding, the Town of White agrees to accept the grant award, and may enter into an agreement with the government entity for the above referenced project.

**NOW, THEREFORE, BE IT RESOLVED**, the authorizing authority of the Town of White Board of Supervisors, Aurora, Minnesota does hereby adopt this resolution.

 Upon vote taken thereon, the following voted:

 For: Skelton, Anttila, Kippley Against: Absent:

**Whereupon said Resolution No. 2023-005 was declared duly passed and adopted this 2ND day of March, 2023.**

5.3 Resolution 2023-006 Supporting IRRR Culture & Tourism Grant Application for 2023

**WHEREAS**, the IRRRB is accepting applications for the Culture and Tourism Grant Program for FY2023; and

**WHEREAS**, the Town of White desires to participate in this grant program to the greatest extent possible as a means of providing a much-needed improvement in recreational opportunities available in the Town of White; and

**WHEREAS**, the Town of White has verified public support for these projects through community surveys conducted in 2022-2023; and

**WHEREAS**, these surveys helped identify these projects and priorities; and

**WHEREAS**, the Town of White Board of Supervisors has identified several Community Recreation Projects at both the Loon Lake Community Center and Twin Lakes Recreation Area within the Township as high priority in the Town of White; and

**WHEREAS**, the Town of White has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

**WHEREAS**, the Town of White will provide adequate funding for on-going operations and maintenance of these recreational areas & facilities within the Township should the grant funds be awarded; and

**NOW THEREFORE BE IT RESOLVED**, if the Town of White is awarded a grant by the IRRRB, the Town of White agrees to accept the grant award, and may enter into an agreement with the State of Minnesota IRRRB for the above referenced project.

**BE IT FURTHER RESOLVED,** that the Town of White Board of Supervisors does adopt this resolution.

 Upon vote taken thereon, the following voted:

 For: Skelton, Kippley, Anttila Against: Absent:

**Whereupon said Resolution No. 2023-006 was declared duly passed and adopted this 2nd day of March, 2023.**

5.4 Kevin Herzog Retirement from Palo Fire Department effective December 31, 2022.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA ACCEPTING KEVIN HERZOG’S RETIREMENT NOTICE EFFECTIVE DECEMBER 31, 2022 AND THANKING HIM FOR HIS SERVICE WHICH WILL BE RECOGNIZED AT THE SUMMER PICNIC WITH A CAKE AND PLAQUE. MOTION CARRIED**

5.5 Celebrate Aurora Request for 3rd of July Fireworks on Red Top

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING CELEBRATE AURORA’S REQUEST FOR FIREWORKS ON RED TOP FOR THE 3RD OF JULY CELEBRATION. MOTION CARRIED**

5.6 Embarrass Region Fair Association Request for Donations

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE TOWNSHIP TO PAY FOR ONE ADVERTISEMENT FOR THE EMBARRASS REGION FAIR ASSOCIATION BY HAVING THE FAIR ASSOCIATION SEND A QUOTE FOR THE AD TO THE BOARD FOR APPROVAL. MOTION CARRIED**

5.7 Mesabi East Giants Career Day/Fair Invitation – April 26th

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTILLA SUPPORTING ANY TOWNSHIP EMPLOYEE WHO WANTS TO SET UP A BOOTH AND ATTEND THE CAREER DAY ON BEHALF OF THE TOWNSHIP. MOTION CARRIED**

5.8 Broadband Line Extension Connection Program & Digital Connection Committees – Grant due March 3, 2023; flyer on program was distributed to the Board for review.

5.9 Twin Lakes Survey – Results were shared with the Board and will be included in the Annual Meeting presentation.

**6. REPORTS:**

Clerk’s Report

1.) **Audit is scheduled for the week of March 27th. Documents are sent electronically prior to them being on site.**

**2.) The PERA Annual Retirement Exclusion Report was submitted for calendar year ending 12/31/22.**

**3.) The Annual OSHA 300 Log was submitted and posted as required.**

**4.) Supervisor Anttila and I attended the Astro Tourism Presentation during the City of Aurora Council meeting on February 21st. Very interesting!**

**5.) Reminder: Every 1st and 3rd Tuesday of each month at 10:00 A.M. MN Association of Townships holds a Conference Call where information is shared, including legislative updates.**

**6.) The advertisement for IT services will be out next week in the Mesabi Tribune and East Range Times.**

**7.) In the next week, Amanda and I will be finalizing the presentation for the Annual Meeting.**

**8.) The Annual Fire State Aid report was submitted to MN Revenue.**

**9.) The Annual Fire Department Service Credit report was submitted to PERA.**

 **Verbal Updates:**

* **Lake Country Power called 2/21/22 a rate change letter will be coming in March effective September 2023 with an estimated cost increase of $3,700.00 per year to budget.**
* **Met with new City of Aurora Administrator and he would like to offer water/wastewater services to the Township instead of us contracting our with PeopleService. The City is submitting an OSHA grant to purchase a portable trench box and he would like to go halves on the cost and share the equipment. Skelton and the Board agreed why not have the Town apply also for the same grant and get TWO trench boxes for both the City/Town to use. Heikkila offered the Township could store salt/sand in the City’s dome in Aurora if needed; Wayne Thuringer is officially retiring from the City.**
* **With regret, Susie Parkhurst has declined the grant writing offer after all. She will continue to volunteer her services for the Fire Department but does not want to do grant writing for pay. It is too stressful for her if she doesn’t get the grant while costing the Township money.**

**Pending: Notification of Official Filings of Road Vacations for Road 45/Lane 51 with St. Louis County (Kearney will do this);**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – Plowing, lots of snowstorms! Laskiainen went great! Lots of equipment breakdowns both Truck #5 and Truck #6 need repairs.

Supervisors:

Anttila – New cones are needed for Emergency Routes and no parking signs; Concession Stand worked great!

Skelton – Everyone does a great job!

Kippley – Plowing crew doing a marvelous job!

**7. TRAINING REQUESTS & MEETING NOTICES**:

* Board, Clerk, Treasurer – MN Associations of Townships Spring Short Course – Friday, April 7, 2023 – Duluth, MN - $75.00 plus travel
* Public Works Employees – Gravel Pit Training – Local 49 – MSHA 24 Hour New Miner Training – Various Dates

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON APPROVING STAFF TO ATTEND THESE TRAININGS WITH EXPENSES PAID. MOTION CARRIED**

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, April 6, 2023 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, March 15, 2023 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, March 28, 2023 9:00 AM @ City/Town Government Center; CAP Meeting: Thursday, April 6, 2023 11:30 A.M. @ Giants Ridge; Annual Township Meeting: Tuesday, March 14, 2023 @ 6:00 P.M. Loon Lake Community Center; Safety Training for Public Works: Thursday, March 16, 2023 9:00 A.M. @ Fayal Township – Traffic Control Work Zones & Heat Disorders; LBAE: Wednesday, May 10, 2023 1:00 P.M. @ City/Town Government Center;

**9. ADJOURNMENT**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:20 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**