



# SoCal EMT/Fire Training

1399 E. Foothill Blvd. Suite E

Upland, CA 91786

(909) 632-4981

[www.socal-emt-fire-training.com](http://www.socal-emt-fire-training.com)

## Course Catalog

October 1, 2023 – September 30, 2024

(Catalog is updated yearly)

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

SoCal EMT/Fire Training is a private institution and approved to operate by the Bureau for Private Postsecondary Education (BPPE) and the Inland Counties Emergency Medical Agency (ICEMA). Approval to operate means the institution is compliant with the minimum standard contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Ste 225, Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), (888) 370-7589 or by fax (916) 263-1897, (916) 574-8900 or by fax (916) 263-1897.

SoCal EMT/Fire Training does not provide English-as-a-second language instruction.

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## MISSION STATEMENT

SoCal EMT/Fire Training is dedicated to offering the highest level of education and training to Emergency Medical Technicians, Healthcare Providers, and the general-public. After successful completion of our program, we expect our EMT students to be able to pass the National Registry of Emergency Medical Technicians (NREMT) exam and provide treatment and care for patients in the field at the highest level and expertise of which they are trained.

## OUR CLASS LOCATION

1399 E. Foothill Blvd., Suite E  
Upland, CA 91786

Phone Number: (909) 632-4981

Website: [www.socal-emt-fire-training.com](http://www.socal-emt-fire-training.com)

Email: [info@socal-emt-fire-training.com](mailto:info@socal-emt-fire-training.com)

## OUR MAILING ADDRESS

10808 E. Foothill Blvd. #160-115  
Rancho Cucamonga, CA 91730

## DESCRIPTION OF PROGRAMS

### Emergency Medical Technician – Basic (EMT-B) Classroom Version

Course offers instruction in a classroom setting for national curriculum EMT-B course required for national registry and county certification. Successful completion of this course will allow students to register and take the National Registry Emergency Medical Technician (NREMT) Exam. Course includes training in use and administration of both naloxone and epinephrine by auto-injector and use of glucometer.

### Prerequisites:

- Students must be 18 years of age or older at the time of enrollment
- One of the following is required: proof of high school diploma, college degree, completed transcripts, GED or passage of the California high school proficiency exam and must be provided at time of enrollment. Students providing a high school diploma, college degree, completed transcripts, or GED from a non-English speaking foreign country, must also provide a Test of English as a Foreign Language (TOFEL) for English language proficiency.
- Provide a valid BLS CPR card. BLS CPR card must be provided prior to taking the final exam.

**Classroom Training:** Two (2) days a week, Thursdays, and Fridays, 8:00 am to 5:00 pm (with 1-hour lunch break), to fulfill the 146 hours of required classroom training consisting of lecture, quizzes and skills training. To successfully complete the classroom training students must receive 80% or better on all quizzes and final exam. Students must have a cumulative score of 80% or better on all quizzes leading up to the final exam as mandated by the State of California to be eligible to take the final exam. Students who do not pass the final exam and/or skills evaluation are eligible for 1 retake.

**Internship:** 24 clinical hours/ambulance ride-along for skills evaluation are required. Students are responsible for completing a minimum of 24 clinical hours/ride-along and performing a minimum 10 patient contacts. Instructors will coordinate with students to setup clinical hours/ride-along with one of our providers. Clinical hours/ride-along from other providers will not be accepted. Students who turn in falsified clinical hour forms will be failed from the course **WITHOUT** refund and will not be able to enroll in our future courses.

Students must successfully complete both classroom training and internship to receive a course completion certificate and receive our verification with National Registry Emergency Medical Technician (NREMT).

## **ITEMIZED STUDENT FEES**

**Tuition:** \$800.00

**Registration Fee:** \$250.00 (non-refundable)

**Textbook or other learning media:** included in tuition, no charge

**Uniforms or other special protective clothing:** uniforms are not required during class attendance. During clinical hours/ambulance ride-along, students are required to wear a white long sleeve or short sleeve polo shirt, black or blue pants (no jeans), black boots or shoes and a black belt. Usually, students have these items in their wardrobe. If not, items may be purchased from any vendor.

**Student Tuition Recovery Fund fee (non-refundable):** \$0.50 (part of registration fee)

**Schedule of charges:** Non-refundable registration fee of \$250.00 is due at time of enrollment. Remaining \$550.00 tuition is due at or prior to the first-class session, or the seventh day after enrollment, whichever is later. Students who enroll in the course on the first day of class, via drop-in or waitlist, are required to pay the non-refundable registration fee of \$250.00 and the \$550.00 tuition at the time of enrollment. If there is a fee for the Student Tuition Recovery Fund listed in the Itemized Student Fees, this charge is non-refundable.

## **Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version**

Course offers online instruction for national curriculum EMT-B course required for national registry and county certification. Successful completion of this course will allow students to register and take the National Registry Emergency Medical Technician (NREMT) Exam. Course includes training in use and administration of both naloxone and epinephrine by auto-injector and use of glucometer.

Course is 146 hours online presentations and quizzes, 24 hours field training and in person skills practice session, final exam and skills evaluation. Entire program (online portion, skills evaluation, final exam, clinical hours/ride-along and any retake of exams) must be completed by student within 364 days of purchase. This is a completely work at your own pace program, there are no deadlines within the online course work.

### **Prerequisites:**

- Students must be 18 years of age or older at the time of enrollment
- One of the following is required: proof of high school diploma, college degree, completed transcripts, GED or passage of the California high school proficiency exam and must be provided at time of enrollment. Students providing a high school diploma, college degree,

completed transcripts, or GED from a non-English speaking foreign country, must also provide a Test of English as a Foreign Language (TOFEL) for English language proficiency.

- Provide a valid BLS CPR card. BLS CPR card must be provided prior to taking the final exam.

**Online Access:** Students shall have full access, within 24 hours of receipt of payment, signed enrollment agreement, signed School Performance Fact Sheet and receipt of diploma or equivalent, to the latest course material.

**Distance Education:** This online course has fully customized features that interact with each student individually and gives students feedback in real-time.

After reading and watching any videos pertaining to a chapter, students will take a pre-test. The system will automatically generate more questions based on questions missed on the pre-test in real-time. Students then take a chapter test prior to continuing to the next chapter. Students must receive an 80% or better on chapter tests. If a student does not receive an 80%, the study plan feature located at the bottom of the test will automatically customize a study plan in real-time for that chapter based on the results, to prepare students for their next attempt on the chapter test. Students who need help or have questions may contact an instructor at any time by emailing [courses@socalemtraining.com](mailto:courses@socalemtraining.com). Emails will be responded to within 24 hours.

**Computer Requirements:** By signing this agreement students verify that they have access to the required equipment to complete the online portion of this course. Use the following link to check your computers compatibility prior to enrollment.

<https://mlm.pearson.com/northamerica/mybradylab/system-requirements/>

**Skills Practice:** Students are required to attend 1 (one), 4-hour skills practice session. Sessions are held on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday of every month, 8:00 am to noon or 1:00 pm to 5:00 pm. Students must be past chapter 36 in the course to be eligible to attend. Students must email [courses@socalemtraining.com](mailto:courses@socalemtraining.com) to register in advance for placement in a skills practice session.

Students enrolled in the Hybrid Online Version may attend more than 1 (one), 4-hour skills practice session at no extra charge.

**Final Exam/Skills Evaluation:** Sessions are held on the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every month, 8:00 am to 5:00 pm. Students must email [courses@socalemtraining.com](mailto:courses@socalemtraining.com) to register in advance to be placed in a final exam/skills evaluation session.

**Internship:** 24 clinical hours/ambulance ride-along for skills evaluation are required. Students are responsible for completing a minimum of 24 clinical hours/ride-along and performing a minimum 10 patient contacts. Instructors will coordinate with students to setup clinical hours/ride-along with one of our providers. Clinical hours/ride-along from other providers will not be accepted. Students who turn in falsified clinical hour forms will be failed from the course **WITHOUT** refund and will not be able to enroll in our future courses.

Students must successfully complete both classroom training and internship to receive a course completion certificate and receive our verification with National Registry Emergency Medical Technician (NREMT).

## ITEMIZED STUDENT FEES

**Tuition:** \$700.00

**Registration Fee:** \$250.00 (non-refundable)

**Textbook or other learning media:** Pearson Education, Emergency Care 14<sup>th</sup> Edition eText (approximately, \$99.99 plus applicable tax). Price is determined by and paid to Pearson Education.

**Uniforms or other special protective clothing:** uniforms are not required during class attendance. During clinical hours/ambulance ride-along, students are required to wear a white long sleeve or short sleeve polo shirt, black or blue pants (no jeans), black boots or shoes and a black belt. Usually students have these items in their wardrobe. If not, items may be purchased from any vendor.

**Student Tuition Recovery Fund fee (non-refundable):** \$0.50 (part of registration fee)

**Schedule of charges:** Non-refundable registration fee of \$250.00 is due at time of enrollment. Remaining \$450.00 tuition will be invoiced and is due at or prior to attendance of skills practice session. If there is a fee for the Student Tuition Recovery Fund listed in the Itemized Student Fees, this charge is non-refundable.

### Emergency Medical Technician – Refresher

Course offers continuing education credits/hours in a classroom setting for national curriculum EMT-B course required for county and National Registry Emergency Medical Technician (NREMT) re-certification. Course includes training in use and administration of both naloxone and epinephrine by auto-injector and use of glucometer. SoCal EMT/Fire Training is a Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE) approved institution.

#### Prerequisites:

- Students must be 18 years of age or older at the time of enrollment
- Provide a current or expired National or State EMT License. Students may also turn in a letter from National Registry Emergency Medical Technician (NREMT) requesting applicant takes a 24-hour refresher course.

**Classroom Training:** 3 days (8:00 am to 5:00 pm, with 1-hour lunch break) which is equal to 24 hours classroom training consisting of lecture and skills verification. Students must receive 80% or better on the final exam and pass all skills evaluation to receive a completion certificate. Students who do not pass the final exam and/or skills evaluation are eligible for 1 retake.

## ITEMIZED STUDENT FEES

**Tuition:** \$150.00

**Registration Fee:** \$50.00 (non-refundable)

**Textbook or other learning media:** included in tuition, no charge

**Uniforms or other special protective clothing:** not required, no charge

**Student Tuition Recovery Fund fee (non-refundable):** \$0.50 (part of registration fee)

**Schedule of charges:** \$150.00 is due at time of enrollment. If there is a fee for the Student Tuition Recovery Fund listed in the Itemized Student Fees, this charge is non-refundable.

## Emergency Medical Technician – Refresher Hybrid Online Version

Course offers continuing education credits/hours for national curriculum EMT-B course required for county and National Registry Emergency Medical Technician (NREMT) re-certification. Course includes training in use and administration of both naloxone and epinephrine by auto-injector and use of glucometer. SoCal EMT/Fire Training is a Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE) approved institution. Course satisfies 24 hour refresher requirement and will include psychomotor exam (skills evaluation).

**Class Location:** 1399 E. Foothill Blvd., Suite E, Upland, CA 91786

**Course Dates:** Open Enrollment, enrollment agreement starts at the date of signature and ends 364 days after that date. Agreement covers this time-period only.

### Prerequisites:

- Students must be 18 years of age or older at the time of enrollment
- Provide a current or expired National or State EMT License. Students may also turn in a letter from National Registry Emergency Medical Technician (NREMT) requesting applicant takes a 24-hour refresher course.

**Online Access:** Students shall have full access, within 24 hours of receipt of payment, signed enrollment agreement, signed School Performance Fact Sheet and receipt of diploma or equivalent, to the latest course material.

Students will complete each module by reading the corresponding files and take the final exam after reading is complete. Final exam is graded automatically, students must receive an 80% or better to pass the written final exam. If a student does not pass the written final, email us at [courses@socalemtraining.com](mailto:courses@socalemtraining.com) and let us know. An instructor will call to go over the material.

**Psychomotor Exam:** after passing the written final exam, students are eligible to test out on skills. Skills evaluation (psychomotor exam) is in-person at our facility. Sessions are on Saturdays by appointment only. Please email us at [courses@socalemtraining.com](mailto:courses@socalemtraining.com) to make an appointment.

**Distance Education:** This online course has fully customized features that interact with each student individually and gives students feedback in real-time.

**Computer Requirements:** By signing this agreement students verify that they have access to the required equipment (computer with internet access) to complete the online portion of this course.

### ITEMIZED STUDENT FEES

**Tuition:** \$150.00

**Registration Fee:** \$50.00 (non-refundable)

**Textbook or other learning media:** included in tuition, no charge

**Uniforms or other special protective clothing:** not required, no charge

**Student Tuition Recovery Fund fee (non-refundable):** \$0.50 (part of registration fee)

**Schedule of charges:** \$150.00 is due at time of enrollment. If there is a fee for the Student Tuition Recovery Fund listed in the Itemized Student Fees, this charge is non-refundable.



## Psychomotor Exam Only

This exam satisfies all state and National Registry Emergency Medical Technician (NREMT) skills verification requirements. Exam session will take approximately one hour to complete. Course includes training in use and administration of both naloxone and epinephrine by auto-injector.

**Class Location:** 1399 E. Foothill Blvd., Suite E, Upland, CA 91786

**Course Dates:** Open Enrollment, Psychomotor exams are held on the 2nd and 4th Saturday of every month. Students must email [courses@socalemtraining.com](mailto:courses@socalemtraining.com) to register in advance to be placed in a psychomotor exam session.

### Prerequisites:

- Students must be 18 years of age or older at the time of registration
- Provide a valid EMT License or letter to test from NREMT. Proof of EMT License or letter to test from NREMT must be provided at time of enrollment.

Students are expected to be ready to test and must successfully perform all items on skills sheet.

## ITEMIZED STUDENT FEES

**Tuition:** \$75.00

**Registration Fee:** \$25.00 (non-refundable)

**Uniforms or other special protective clothing:** not required, no charge

**Student Tuition Recovery Fund fee (non-refundable):** \$0.50 (part of registration fee)

**Schedule of charges:** \$75.00 is due at time of enrollment. If there is a fee for the Student Tuition Recovery Fund listed in the Itemized Student Fees, this charge is non-refundable.

## TOTAL CHARGES

**Emergency Medical Technician – Basic (EMT-B) Classroom Version:** \$800.00 for entire class, course textbook and materials included (there are no additional charges for this class)

**Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version:** \$700.00 online textbook is not included and must be purchased by student.

**Emergency Medical Technician - Refresher:** \$150.00 for entire class (there are no additional charges for this class)

**Emergency Medical Technician – Refresher Hybrid Online Version:** \$150.00 for entire class (there are no additional charges for this class)

**Psychomotor Exam Only:** \$75.00 for entire class (there are no additional charges for this class)

The total charges for a period of attendance and the estimated schedule of total charges for the entire educational programs are the same.

## **CANCELLATION/REFUND POLICY**

### **STUDENT'S RIGHT TO CANCEL**

#### **Emergency Medical Technician – Basic (EMT-B) Classroom Version**

**Cancellation policy (prior to attendance):** SoCal EMT/Fire Training shall provide 100% refund less \$250.00 registration fee to students who cancel the enrollment agreement one business day after enrollment, through midnight the day prior to the first day of the first-class session, whichever is later.

**Withdraw policy (on or after first day of class):** \$250.00 registration fee is non-refundable. Students who attend the first day of class and have completed 60% or less of the period of attendance shall be issued a prorated refund as follows: Students who cancel within 30% of class (Class Days 1-6, approximately 8 hours a day) will be refunded 75% of tuition less non-refundable registration fee, students who cancel within 60% of class (Class Days 7-12, approximately 8 hours a day) will be refunded 50% of tuition less non-refundable registration fee. Students who have completed more than 60% of class (After Class Day 12, approximately 8 hours a day) will not receive a refund.

**Refund policy:** \$250.00 registration fee is non-refundable. Students who cancel will receive a \$550.00 refund. Students who withdraw within 30% of class will receive a \$375.00 prorated refund. Students who withdraw within 60% of class will receive a \$250.00 prorated refund.

Notice of cancellation must be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

If student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

To request a refund, please contact the following:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Please include in your email students name, date of enrollment and reason for requesting a refund. Refunds will be submitted within 45 days of receipt of refund request.

#### **Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version**

**Cancellation policy (prior to skills practice attendance):** SoCal EMT/Fire Training shall provide 100% refund less \$250.00 registration fee to students who cancel the enrollment agreement one business day after enrollment, through midnight the day prior to the first day of the first-class session, whichever is later.

**Withdraw policy:** \$250.00 registration fee is non-refundable. Students may withdraw from the program at any time during the duration of the course. Students who withdraw prior to attending a skills practice session will not be invoiced for the remaining \$450.00 tuition.

**Refund policy:** \$250.00 registration fee is non-refundable. Students are not invoiced for the remaining \$450.00 tuition until attendance of a skills practice session at which time students will have completed more than 60% of the course. Students who pay the \$400.00 tuition and withdraw prior to attending a skills practice session will receive a \$400.00 refund.

Notice of cancellation must be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

If student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

To request a refund, please contact the following:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Please include in your email students name, date of enrollment and reason for requesting a refund. Refunds will be submitted within 45 days of receipt of refund request.

### **Emergency Medical Technician - Refresher**

**Cancellation policy (prior to attendance):** SoCal EMT/Fire Training shall provide 100% refund less \$50.00 registration fee to students who cancel the enrollment agreement one business day after enrollment, through midnight the day prior to the first day of the first-class session, whichever is later.

**Withdraw policy (on or after first day of class):** Students who attend the first day of class and have completed 60% or less of the period of attendance shall be issued a prorated refund as follows: Students who withdraw after the first day of class will be refunded 67% of tuition. Students who have completed more than 60% of class (After Class Day 2) will not receive a refund.

**Refund policy:** \$50.00 registration fee is non-refundable. Students who cancel will receive a \$100.00 refund. Students who withdraw after first day of class but prior to attending day 2 will receive \$67.00 prorated refund.

Notice of cancellation must be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

If student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

To request a refund, please contact the following:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Please include in your email students name, date of enrollment and reason for requesting a refund. Refunds will be submitted within 45 days of receipt of refund request.

### **Emergency Medical Technician – Refresher Hybrid Online Version**

**Cancellation policy (prior to online access):** SoCal EMT/Fire Training shall provide 100% refund less \$50.00 registration fee to students who cancel the enrollment agreement one business day after enrollment, through midnight the day prior to receiving online course access, whichever is later.

**Withdraw policy:** \$50.00 registration fee is non-refundable. Students may withdraw from the program at any time during the duration of the course. Students who withdraw prior to taking the written final exam are eligible for a refund.

**Refund policy:** \$50.00 registration fee is non-refundable. Students who withdraw prior to taking the written final exam are eligible for a refund of \$100.00.

Notice of cancellation must be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

If student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

To request a refund, please contact the following:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Please include in your email students name, date of enrollment and reason for requesting a refund. Refunds will be submitted within 45 days of receipt of refund request.

### **Psychomotor Exam Only:**

**Cancellation policy (prior to attendance):** SoCal EMT/Fire Training shall provide 100% refund less \$25.00 registration fee to students who cancel the enrollment agreement one business day after enrollment, through midnight the day prior to the first day of the first-class session, whichever is later.

**Withdraw policy (after class attendance):** Students who attend psychomotor exam session are not eligible for refund.

**Refund policy:** \$25.00 registration fee is non-refundable. Students who cancel will receive a \$50.00 refund. Students who withdraw will not receive a refund.

Notice of cancellation must be in writing. Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

If student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

To request a refund, please contact the following:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Please include in your email students name, date of enrollment and reason for requesting a refund. Refunds will be submitted within 45 days of receipt of refund request.

## **STUDENT TUITION RECOVERY FUND**

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Ste 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.

2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## **WITHDRAWAL**

Students have the right to withdraw from any SoCal EMT/Fire Training Program.

To request a withdrawal, please contact the following by any of the provided means:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

## PROBATION AND DISMISSAL POLICIES

**Dismissal Policy:** any student found violating any of the following will be immediately removed from the course **WITHOUT** refund:

Cheating on ANY exams

Inappropriate behavior (sexual harassment, violence, drug use, etc...) in the classroom or during ride-along

Turning in falsified clinical hour ride-along forms

Violation of Attendance Policies

Violation of Academic Policies

**Probation Policy:** there is no probation for any of the items listed in the dismissal policy.

## ATTENDANCE POLICY

In order to be successful, students should make every attempt to attend each classroom session. SoCal EMT/Fire Training understands that situations may arise that would prevent a student from occasionally attending class. To that end, the following is the Attendance Policy for each program:

**Emergency Medical Technician – Basic (EMT-B) Classroom Version:** Students may miss no more than 12 hours of classroom time. Prior notification to the instructor from the student is required at least one hour before the class is to begin. This notification **MUST** be via email. The student will be assigned “make-up” work to complete that **MUST** be submitted to the instructor by the next class date. Attendance is mandatory on class dates that include clinical hours/ride-along, skills testing, and final exam. Failure to attend on those dates are grounds for immediate removal from course **WITHOUT** refund. No extended “Leaves of Absence” are permitted. Credits earned from other institutions are not accepted. Students may not challenge examinations or achievement tests. SoCal EMT/Fire Training does not accept ability-to-benefit students.

**Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version:** Classroom attendance dates will be scheduled between SoCal EMT/Fire Training and the student. If the student must reschedule the assigned dates, he/she must do so **AT LEAST** 24 hours in advance, via email to their instructor. No extensions will be given. Credits earned from other institutions are not accepted. Students may not challenge examinations or achievement tests. SoCal EMT/Fire Training does not accept ability-to-benefit students.

**Emergency Medical Technician - Refresher:** Student **MUST** attend ALL classroom times to complete this course. No absence is permitted. Credits earned from other institutions are not accepted. Students may not challenge examinations or achievement tests. SoCal EMT/Fire Training does not accept ability-to-benefit students.

**Emergency Medical Technician – Refresher Hybrid Online Version:** Classroom attendance dates will be scheduled between SoCal EMT/Fire Training and the student. If the student must reschedule the assigned dates, he/she must do so AT LEAST 24 hours in advance, via email to their instructor. No extensions will be given. Credits earned from other institutions are not accepted. Students may not challenge examinations or achievement tests. SoCal EMT/Fire Training does not accept ability-to-benefit students.

**Psychomotor Exam Only:** Date will be scheduled between SoCal EMT/Fire Training and the student. If the student must reschedule the assigned date, he/she must do so AT LEAST 24 hours in advance, via email to their instructor. Credits earned from other institutions are not accepted. Students may not challenge examinations or achievement tests. SoCal EMT/Fire Training does not accept ability-to-benefit students.

### **LEAVE OF ABSENCE POLICY**

No leave of absence is permitted due to the structure of course material.

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at SoCal EMT/Fire Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in our EMT Program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending SoCal EMT/Fire Training to determine if your certificate will transfer.

### **ARTICULATION OR TRANSFER AGREEMENT**

SoCal EMT/Fire Training has not entered into an articulation or transfer agreement.

### **EXPERIENTIAL CREDIT**

SoCal EMT/Fire Training offers a certificate program that does not participate in experiential credit like a degree program. SoCal EMT/Fire Training does not grant credit for prior experiential learning.

### **STUDENTS FROM OTHER COUNTRIES**

SoCal EMT/Fire Training does not admit students from other countries and the primary language for instruction is English.

### **LIBRARY**

SoCal EMT/Fire Training does not have a library. All necessary learning material is provided to the student as part of the purchase price for each class.

There are no additional resources that students can access.



## **CORRESPONDENCE INSTRUCTION**

SoCal EMT/Fire Training does not offer correspondence instruction. All quizzes and tests for the Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version and Emergency Medical Technician – Refresher Hybrid Online Version are graded by the computer program in real-time.

## **STUDENT SERVICES**

No additional student services are provided by SoCal EMT/Fire Training.

## **PLACEMENT SERVICES**

SoCal EMT/Fire Training does not provide placement services.

## **HOUSING**

SoCal EMT/Fire Training does not offer any student housing facilities on or off campus. There are no dormitory facilities under SoCal EMT/Fire Training's control and is not responsible to find or assist a student in finding housing. There are however numerous hotels in the area which charge anywhere from \$52-\$119 a night.

## **NOTICE OF STUDENT RIGHTS/GRIEVANCE PROCEDURES**

If a student has any complaints and/or needs to notify SoCal EMT/Fire Training of any problems, please contact us, or contact the Bureau for Private Postsecondary Education at any time by the means listed below.

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

Student will be notified that grievance was received within 24 hours of email notification. Grievance will be investigated and responded to within 7 days of email notification.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site ([www.bppe.ca.gov](http://www.bppe.ca.gov)).

## **RECORDS**

SoCal EMT/Fire Training will maintain a student file for each student that enrolls, regardless of completion, for five (5) years from the date of course completion. Transcripts and certificates are maintained indefinitely.

Written records and transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission to the institution or the institution's award of credit or acceptance of transfer credits including the following:

Verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work, such as successful completion of an ability-to-benefit test;

Records documenting units of credit earned at other institutions that have been accepted and applied by the institution as transfer credits toward the student's completion of an educational program;

Grades or findings from any examination of academic ability or educational achievement used for admission or college placement purposes;

All of the documents evidencing a student's prior experiential learning upon which the institution and the faculty base the award of any credit;

Personal information regarding a student's age, gender, and ethnicity if that information has been voluntarily supplied by the student;

Copies of all documents signed by the student, including contracts, instruments of indebtedness, and documents relating to financial aid;

Records of the dates of enrollment and, if applicable, withdrawal from the institution, leaves of absence, and graduation; and a transcript showing all of the following:

The courses or other educational programs that were completed, or were attempted but not completed, and the dates of completion or withdrawal;

Credit awarded for prior experiential learning, including the course title for which credit was awarded and the amount of credit;

Credit for courses earned at other institutions;

Credit based on any examination of academic ability or educational achievement used for admission or college placement purposes;

The name, address, website address, and telephone number of the institution.

For independent study courses, course outlines or learning contracts signed by the faculty and administrators who approved the course;

The dissertations, theses, and other student projects submitted by graduate students;

A copy of documents relating to student financial aid that are required to be maintained by law or by a loan guarantee agency;

A document showing the total amount of money received from or on behalf of the student and the date or dates on which the money was received;

A document specifying the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent;

Copies of any official advisory notices or warnings regarding the student's progress; and

Complaints received from the student.

To receive a copy of your records, please contact the following by any of the provided means:

Sales Department

Email: [sales@socal-emt-fire-training.com](mailto:sales@socal-emt-fire-training.com) (emails are responded to within 24 hours)

## **ENGLISH PROFICIENCY**

Students must have the ability to read and write English at the level of a graduate of an American High school as demonstrated by the possession of a high school diploma, GED or passage of the California high school proficiency exam.

SoCal EMT/Fire Training does not provide English language services such as translators or ESL classes.

## **FINANCIAL AID**

SoCal EMT/Fire Training does not participate in federal and state financial aid programs

## **JOB CLASSIFICATION CODES**

United States Department of Labor's Standard Occupational Classification Codes are as follows:

Emergency Medical Technician – Basic (EMT-B) Classroom Version, 29-2042

Emergency Medical Technician – Basic (EMT-B) Hybrid Online Version, 29-2042

Emergency Medical Technician – Refresher, 29-2042

Emergency Medical Technician – Refresher Hybrid Online Version, 29-2042

Psychomotor Exam Only, 29-2042

## **REQUIREMENTS FOR STUDENT ACHIEVEMENT**

All students must pass both a Final Written Exam and Skills exam.

Students must have a cumulative average of at least 80% on their coursework to be eligible to take the Course Final Written Exam. If a student has not attained the required cumulative average prior to the date of the Final Exam, the student will not be allowed to sit for the exam. A minimum score of 80% is required on the Final Exam to be considered a passing score. If a student does not pass the Final Written exam on the first attempt, he/she will be given ONE opportunity to retake the exam two weeks after the first attempt.

Students must pass a Skills exam that incorporate all skills taught during the class. All students will be informed of the minimum score requirements for each skill. If a student does not receive the minimum score on each skill, they will receive ONE attempt to retake that skill evolution.

## **LOANS**

SoCal EMT/Fire Training does not offer any loans to pay for any educational program.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid from federal student financial aid program funds.

## **BANKRUPTCY**

SoCal EMT/Fire Training does not have a pending petition for bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

## **CERTIFICATE PROGRAMS**

SoCal EMT/Fire Training is accredited with National Registry Emergency Medical Technician (NREMT) only. SoCal EMT/Fire Training does not have a degree program and is not accredited by an accrediting agency recognized by an educational institution such as a college or university.

Successful completion of the EMT Basic Course will allow students to take the National Registry Emergency Medical Technician (NREMT) Exam only and cannot be used for college credits.

Students enrolled in an unaccredited institution such as SoCal EMT/Fire Training will not be eligible for federal financial aid programs. A degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including but not limited to, position with the State of California.

## **JOB OPPORTUNITIES**

This course is designed to prepare students to work as an Emergency Medical Technician EMT in the EMS field of various positions (US DOL SOC 29-2041). The following requirements must be met in order to apply for EMT licensure:

- Must be at least 18 years old

- Immunizations must be current and up to date

- Must pass a criminal background check

- Must pass NREMT certification exam

## **FACULTY**

Robert Ethridge, Program Director, Principal Instructor

Mr. Ethridge is a current firefighter/EMT and has been involved in EMS instruction since 2005. He has completed the California State Fire Instruction Course and is a registered instructor with the Office of the State Fire Marshal. He has over 10 years of experience in field and clinical emergency care as an EMT. Mr. Ethridge has been instructing EMTs since 2010 and has attended UCLA for Business Management and Mt. SAC for fire technology.

Kim Ethridge, Operations Director

Mrs. Ethridge has over 20 years of experience in business administration. Her experience includes operations, finance, contracting, personnel and technical communications.

Tye Johnson, Clinical Coordinator

Mr. Johnson is a licensed firefighter/paramedic in California with over 20 years field and clinical emergency care experience. He attended Victor Valley College for paramedic and administration of justice.

## **FACILITIES AND EQUIPMENT**

### **Training Location:**

1399 E. Foothill Blvd., Suite E  
Upland, CA 91786

Facility is 1800 square feet that can accommodate 30 students.

2 in unit restrooms (male-female)

Breakroom with refreshments

### **Equipment:**

The equipment in the course consists of Title 22 EMT Training guidelines.

- 1) Airway
  - a. Oropharyngeal Airways (Infant, Child, and Adult sizes)
  - b. Nasopharyngeal Airways (Infant, Child, and Adult sizes)
  - c. Bag---Valve Mask Resuscitators (Infant, Child, and Adult sizes)
  - d. Oxygen Delivery Devices
    - i. High Concentration Mask (Adult and Pediatric)
    - ii. Nasal Cannula (Adult and Pediatric)
    - iii. Simple Mask (Adult and Pediatric)
    - iv. Venturi mask
    - v. Oxygen Supply Tubing
    - vi. Pocket Mask
    - vii. Portable Oxygen tank w/regulator
    - viii. Suction Unit
    - ix. Suction Catheters (Soft and Rigid) (Various Sizes)
    - x. Suction Tubing
    - xi. Bag Valve Masks (Various Sizes)
- 2) Cardiac
  - a. AED Trainer (With Pads)
- 3) Bandages and Dressings
  - a. Abdominal Pad
  - b. Elastic Bandage (Various sizes)
  - c. Adhesive Bandage with a non---stick center
  - d. Elastic gauze
  - e. Burn Sheet (Sterile) or Clean Wrapped Sheets
  - f. Gauze Pads (Sterile and non---sterile) (4X4 and 2X2)
  - g. Multi---Trauma Dressing
  - h. Scissors
  - i. Sterile Eye Pads
  - j. Triangular Bandage
  - k. Petroleum Gauze

## I. Adhesive Tape --- Assorted sizes

## 4) Immobilization

- a. Splints --- Arm and leg (various types)
- b. Cervical Collars --- Assorted sizes or adjustable
- c. Head Stabilization Devices
- d. Long Spine Boards w/3 straps
- e. Scoop Stretcher
- f. Short Immobilization Device (Vest type)
- g. Pediatric Immobilization Device
- h. Traction Splint (Adult and Pediatric)

## 5) Pharmacological

- a. Poison Antidote Kit w/ Activated Charcoal
- b. Epi---Pen Trainer

## 6) Diagnostic

- a. Blood Pressure Cuffs (Infant, Child, Adult, and Large Adult)
- b. Stethoscope and Trainer Stethoscope
- c. Glucose Monitoring Device w/strips
- d. Pulse Oximeter
- e. Penlight

## 7) Body Substance Isolation

- a. Gloves--- Assorted sizes (latex and latex---free)
- b. Face and Eye Protection
- c. Hepa and N95 Masks
- d. Gowns--- Assorted sizes

## 8) Mannequins/Simulators

- a. Airway Mannequins--- (Infant, Child, and Adult sizes)
- b. CPR Mannequins (Infant, Child, and Adult sizes)
- c. OB Mannequin
- d. Defibrillation Mannequins
- e. Anatomical Charts and Models
- f. Moulage Kit

## 9) Weapons of Mass Destruction

- a. Mark I Auto---Injector Trainers
- b. Escape Hoods/PAPR's
- c. Disaster Tags

## 10) Communications

- a. Portable Radios(Two---way)

## 11) Miscellaneous

- a. Alcohol Prep Sponge
- b. Aluminum Foil
- c. Ambulance Patient Care Reports (PCR's)
- d. Bite Stick

- e. Blankets
- f. Blood Lancets
- g. Cold and Hot Chemical Packs
- h. Sharps Container
- i. Cotton Swabs
- j. Emesis Container
- k. Flashlight
- l. Water Based Lubricant
- m. Jump Kit
- n. Linen
- o. Positive Pressure Ventilation Device
- p. Motorcycle Helmet (Open and Closed)
- q. Multi-level Stretcher w/ straps to include shoulder harness and pediatric device
- r. OB Kit
- s. Pillow
- t. Pneumatic Anti-Shock Trousers
- u. Restraints--- 1 set (Ankle and Wrist)
- v. Stair Chair
- w. Syringe (Bulb)
- x. Tongue Depressor
- y. Irrigation Fluid (may be expired)