

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
May 28, 2020

Call to order

The regular meeting of the Toms River Township Parking Authority was called to order at 3:13 p.m. by Chairman Tariq Siddiqui who also led those present in the flag salute. This meeting was conducted via Zoom.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Chairman Tariq Siddiqui	Present
Vice Chairman Bill Beining	Present
Secretary Norvella Lightbody	Present
Treasurer Richard J. Banach	Present
Vice Treasurer Brenda Tutela	Present
Commissioner Justin Lamb	Present
Commissioner Michael Sutton	Excused Absence

Additional Attendees are as follows:

Executive Director Pam Piner
Legal Counsel Tom Gannon

Public Guests:
None

Approval of Minutes

Motion to accept the Minutes of the April 2020 meeting: Vice Chairman Bill Beining

2nd Motion: Vice Treasurer Brenda Tutela

All in Favor

Approval of the May 2020 Bill List for the Parking Authority

Twenty (20) checks totaling \$39,206.93

Motion to accept bill list for the Parking Authority: Secretary Norvella Lightbody

2nd Motion: Treasurer Richard J. Banach

All in Favor

Roll Call:

Secretary Norvella Lightbody	Yes
Commissioner Justin Lamb	Yes
Chairman Tariq Siddiqui	Yes
Vice Chairman Bill Beining	Yes
Treasurer Richard J. Banach	Yes
Vice Treasurer Brenda Tutela	Yes

Commissioner Justin Lamb	Yes
Commissioner Michael Sutton	Absent

Approval of the May 2020 Bill List for the Park and Ride

Eight (8) checks totaling \$6,617.55

Motion to accept bill list for the Park and Ride: Secretary Norvella Lightbody

2nd Motion: Treasurer Richard J. Banach

All in Favor

Roll Call Vote:

Vice Chairman Bill Beining	Yes
Vice Treasurer Brenda Tutela	Yes
Chairman Tariq Siddiqui	Yes
Treasurer Richard J. Banach	Yes
Secretary Norvella Lightbody	Yes
Commissioner Justin Lamb	Yes
Commissioner Michael Sutton	Absent

Financial Overview

Revenue for April was (\$163) due to cancellation of some parking permits. This is a reduction of \$64,955 compared to April, 2019. YTD revenue is \$262,729 a decrease of \$101,644 compared to 2019. YTD net revenue is \$18,797 which is \$93,085 lower than it was in April 2019.

Park and Ride revenue for April was \$244 compared to \$19,831 for April 2019. YTD revenue was \$110,081. A decrease of \$13,477 compared to 2019. YTD net revenue is \$33,079 which is \$7,699 lower than 2019.

Unfinished Business

- **2020 Budget:** In process of being modified due to COVID-19.
- **Budget Comments from DLGS:** These will be addressed when the revised budget is submitted.
- **Library Contract:** Payment from the Library for \$10,000 for 2020 has not yet been received..

New Business

- **COVID 19:** Little progress has been seen regarding returning
- **2019 Audit:** Audit deadline has been extended until June 30, 2020.

Public Comments/Questions

- None

Executive Session

No Executive Session was held.

Next Meeting Date

Thursday, June 25, 2020 @ 4:45 p.m. via Zoom.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Vice Chairman Bill Beining

2nd Motion: Commissioner Justin Lamb

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director