

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

July 29th

2021

CALL MEETING TO ORDER BY: Jeffrey@ 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Diehl Vice chair: present , Trustee Pfile: present. Fiscal Officer: Bill McCluskey, Jesse Fire Department.

## **I. MOTION TO APPROVE AGENDA FOR 7/29/2021**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

## **II. MOTION TO APPROVE MINUTES:**

### **a. Trustee Meeting. 7/08/2021**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

### **b. Trustee Work Session Meeting. 7/08/2021**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

### **c. Trustee Budget Meeting. 7/12/2021**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Guests in attendance: Gail Pavliga, Representative, ; Jonathan Harris Portage county Library

Jeffrey Introduced Guests.

Jonathan Harris summarized the many services the Portage County District Library provides to the County Residents, including Governors Imagination Library and United Way, providing a book every month to children to age 5. He also requested support of a levy to help provide services to the County with possible addition of additional services potentially book mobile. Presently 1 mil 10 year, 100000 home \$35/year. Other services discussed in expansion of hours, staffing, hours of operation and providing branch expansion. Jonathan provided pamphlets and trustees discussed services with him and use of drop site at our Admin. Building, and hot spots.

Gail Pavliga presented herself to the attendees and discussed here background, various bills she is working on in the Ohio House, and her wish to get out and connect with constituents. She reported she is a common sense conservative. She discussed her personal views on policy and politics, providing her opinions, available on her web pages. Trustees shared some of their views/discussion with her regarding some of the bills she is working on.

## **III. CORRESPONDENCE:**

Portage County Land Utilization report shared.

Discussion on Portage county recycling district information/ pricing/sites/continuation.

Discussion with fiscal officer to hold check, potentially only paying through 2021. and wait until 2022 before contracting for the year, part of the problem being as all the containers are being overloaded due to other sites closing. Check put on hold until discussion with Portage County Township association meeting and Tim to contact Mr. Steiner. Curb side also discussed and need to actually put on ballot. Tabled.

Further general discussion regarding curbside options/frequency.

Permits for alcoholic division remained same with no requests for holding.

Hearing for Mr. Paulus postponed again and scheduled October 8th.

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NOPEC letter regarding opt out opportunity, trustees chose to remain.

Cemetery Grant reviewed, but deadline does not allow us time to complete, due to complicated form as well as need to pre-approve what it would be used for. Trustees suggested to hold off and apply application next year for 2023 (only 1 grant per 2 year if awarded). Trustees will review for next year.

Bill presented information on Indigent burial he prepared with the County Prosecutor and Ohio Township association, preparing both a Indigent burial policy for resolution and resolution for the burial of an indigent resident. (see attached policy/resolution)  
Bill also reported information he found for a grant with potential for reimbursement of some burial costs (\$1000.00). He emphasized a strict time frame from date of burial certificate.

Reviewed requirement of Marker/headstone, of metal/concrete/stone with Name/age/death date (If known). Bill discussed we were not given the chance to attempt other options as Resident is already cremated.

Jeffrey Bixler asked for a motion to Approve Policy for Indigent burial of Edinburg Township residents.

**Motion: Resolution 2021-030**

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Jeffrey presented matter regarding Justin Majernik, deceased, resided in Edinburg Township: Investigation by Fiscal officer included: (per drivers license) and Portage County Court Records and Portage County Sheriff Department. Body unclaimed, no financial means found in cursory search of employment, no response from Father nor Landlord, not offered by Summit County Coroner, Portage County Sheriff or Shorts funeral home.

**Motion Resolution 2012-031** . Jeffrey Bixler presented resolution: As Mr Majernik meets the criteria as defined in the Indigent burial policy of the Township, arrangements will be made through Cemetery Sexton and Shorts Funeral home who has the cremains, at the cost of \$1000.00 to shorts funeral home, with a marker to be placed at the grave identifying deceased Justin P Majernik b. 12/12/87, d. 6/18/2021.

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Bill asked trustees to entertain a motion to approve application for grant funding to help cover costs.

**Motion Resolution 2021-032** Jeffrey Bixler presented to motion to approve application for grant money.

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Chris presented correspondence from NOPEC grant discussion referred to Bill regarding 2 different grants, but wording confusing, as to which specific grant. Bill said he completed both grant applications at the portal, entered projects for both, so he is unsure why they are say we need to submit projects.  
Trustees requested he follow-up.

Chris presented letter he received regarding required E-Check for township vehicles at fire department, however, Jesse reported he took them in and they said they are not due until 2022. Trustees said to ignore, it is messed up every year.

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Tim said he has not yet discussed township information board for portage county Fair. Jeffrey said he would put out request for park board members on the township led sign, Bill reported it was posted in the Record Courier.

### III. Department Reports.

1. **Road:** Tim: replaced 2 culverts stroup road, 1 porter road, roadside mowing, recent breakdown of mower, dump truck had bed installed. Bill asked about air conditioning repair in excavator not working, repaired month ago. Bill stated he reviewed warranty from Miner's and it was only for one year for the New Holland.

2. **Fire department.** New tires on squad. Jeffrey reported they had not been changed since Mike Pittinger, so about 5 years old. Jesse also reported need to consider tires on 26 as well, chase vehicle, from Langs. Jesse to present pricing next meeting. Jesse reported in discussion with Mitchell communications about Sirens. Bill asked about bill from Mitchell's in process, and didn't siren get replaced. Jesse said it was the other siren. Jesse discussed ongoing discussion about communications with East tower in Palmyra, BNC repeater, but it is not in good shape. Meeting to review potential as well as Marc's radio, again. Bill mentioned this had been in service when he started, but Fire department said they do not use. Contract was not renewed, approx 2016. Further discussion regarding Marcs radios. Jesse discussed contact with additional architect for next work session.

3. **Zoning Department:** Chris presented permit for dairy queen, new construction middle lane, violation Tallmadge road property. Working with county prosecutor regarding agricultural permits, when then used not as agricultural. General discussion about abuse of agricultural permits.

Jeffrey present report from Lifeforce management account: allkyl regarding bill. Jesse referred to Jesse as to reason for billing when no service provided according to patient. Jesse reported question regarding why a resident got billed for EMS. Bill said if insurance paid for the incident, but sent the payment to resident, then resident needs to either sign check over to township or cash it and then write a check to the township in that amount. Now co-payments are needed from a resident.

4. **Fiscal Officer:** FO provided financials, Payroll, PO, Payments, EFT's, BC. Bill asked for replacement of damaged fire department garage doors by Charley's Garage for \$1600.00,

Moved By:Tim Second:Chris  
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Bill asked for approval to pay Installation charge for coal shoots \$720.00 Manigold Farms

Moved By:Tim Second:Chris  
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

**motion** to pay EFT' and warrants 42292-42317

Moved By:Tim Second:Chris  
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Motion to adjourn at 9:03 pm made by Tim, second Chris

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

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Jeffrey Bixler, Chairman

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Chris Diehl, Vice Chairman

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Tim Pfile Trustee

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William McCluskey, Fiscal Officer