



Forest Grove Board of Fire Commissioners August 28, 2018 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Co Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Thomas Bellone Sr. - Treasurer**
- X Joseph Scapellato - Commissioner**

Public Present & Others:

Tamara Ardito – DTA Solutions
Dennis Allonardo - Chief

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Communications

The Board of Fire Commissioners received a thank you card from Leasing 2 for using them as the financing company to purchase the new Command vehicle.

A letter was received from Ball, Buckley & Seher, this letter was in reference to our PO purchase policy.

4. Bills against the Commission (refer to file for list of all bills paid)

A motion to pay all bills was made by Joseph Scapellato and was seconded by Andrew Bellone Jr. Please refer to the attached report.

5. Treasurers Report

Thomas Bellone Sr. reported that all of the vendors that were late in receiving their payments have verified that they have finally received them. According to Mr. Bellone, this seems to have been a delay with the post office.



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5. Treasurers Report continued

Thomas Bellone Sr. worked with the Newfield bank to correct the error with our tax ID number. Now that this error has been corrected, Tamara Ardito from DTA Solutions can order the new checks. These will be ordered and shipped to the Chairman.

A motion to accept Treasurers report as read was made by Samuel Scapellato and was seconded by Andrew Bellone Jr.

6. Old Business

The Board discussed purchasing a new bio-metric door lock to eliminate the need for keys. Mykola Myronowskyj will be looking into this, however this work is currently tabled as the Commissioners will be getting a new office space and Mr. Myronowskyj is working on the new command vehicle.

Joseph Scapellato reached out to vehicles for veterans to donate the old command car. As soon as the new command vehicle contracts are signed, the Board of Fire Commissioners will be donating this vehicle.

7. New Business

The Board received the 2017 audit draft from Ball, Buckley & Seher. The draft was reviewed by the Board, and Mr. Ed Paul was advised to submit it to the printers.

The review of the audit draft revealed that the Fire grant amount dropped from \$1,414.00 to \$1,136.48. The Board members will make this change when they submit the 2019 budget.

The Board will initiate a petty cash fund for the 2019 budget year. There will be a total of \$300.00 in the fund with a maximum payout of \$25.00 per occurrence. The member requiring the funds will supply all receipts and they will be kept with the disbursement record until they are needed for the next audit.

8. Public Comments

Chief of the Fire Department:

Dennis Allonardo and Andrew Bellone Jr. had conversations with other officers and came up with the conclusion that the use of the repurposed 43-58 (now 43-57 Utility) is not working out as well as expected. The Chief is requesting the vehicle be sold. The Chief was asked to provide a list of upgrades, repairs and items that will be part of the sale. When this is received the Board will reach out to a broker and look into a possible sale.



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8. Public Comments continued

Dennis Allonardo advised that there was a delay with the building of the new Command vehicle and that the expected time of delivery was now in October 2018.

President of the Fire Department: Not present.

Others: None

9. Adjournment

A motion to adjourn the meeting was made by Samuel Scapellato and was seconded by Joseph Scapellato. The meeting was adjourned at 19:49.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners August 28, 2018 - Meeting Minutes

7:19 PM
08/28/18
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-11,415.65
Newfield Savings 9924	428,701.68
Total Checking/Savings	417,286.03
Total Current Assets	417,286.03
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumulated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,407,428.03
LIABILITIES & EQUITY	
Liabilities	444,098.52
Equity	963,329.51
TOTAL LIABILITIES & EQUITY	1,407,428.03



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7:17 PM
08/28/18
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of August 31, 2018

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	08/28/2018	11819	Atlantic County Fire Academy	-300.00
Bill Pmt -Check	08/28/2018	11820	Comcast (Xfinity)	-9.96
Bill Pmt -Check	08/28/2018	11821	Comcast 569	-223.08
Bill Pmt -Check	08/28/2018	11822	D&H Auto Supplies	-34.23
Bill Pmt -Check	08/28/2018	11823	Daniel Walters	-23.80
Bill Pmt -Check	08/28/2018	11824	Dennis Allonnardo	-413.24
Bill Pmt -Check	08/28/2018	11825	Douglas Perry	-190.86
Bill Pmt -Check	08/28/2018	11826	DTA Solutions LLC	-110.00
Bill Pmt -Check	08/28/2018	11827	Eagle Fire & Safety, LLC	-216.00
Bill Pmt -Check	08/28/2018	11828	Elmer Door Co. Inc.	-336.00
Bill Pmt -Check	08/28/2018	11829	Forest Grove Fire Co	-5,309.60
Bill Pmt -Check	08/28/2018	11830	Glenn Insurance, Inc.	-5,030.00
Bill Pmt -Check	08/28/2018	11831	Inspira Health Network Urgent ...	-97.00
Bill Pmt -Check	08/28/2018	11832	Major Petroleum Ind.	-545.05
Bill Pmt -Check	08/28/2018	11833	Mes PA	-281.00
Bill Pmt -Check	08/28/2018	11834	My-Lor Inc	-33.75
Bill Pmt -Check	08/28/2018	11835	New Pig	-220.71
Bill Pmt -Check	08/28/2018	11836	Patrick Spring	-600.00
Bill Pmt -Check	08/28/2018	11837	Public Saftey Outfitters	-479.00
Bill Pmt -Check	08/28/2018	11838	Staples	-646.38
Bill Pmt -Check	08/28/2018	11839	TransUnion	-25.00
Bill Pmt -Check	08/28/2018	11840	Verizon Wireless 197	0.00
Bill Pmt -Check	08/28/2018	11841	Vineland Ace Hardware	-244.09
Bill Pmt -Check	08/28/2018	11842	Vineland Auto Electric	-2,658.31
Bill Pmt -Check	08/28/2018	11843	Verizon Wireless 197	-183.09
Total Newfield Na Bk 0505				-18,210.15
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-18,210.15