

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #573

November 8, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Publicity Officer Joe Ferguson, and Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** Roger Karels, Scott Karels, Randy Brown, & Mike Knutson.

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** Joe Ferguson **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Hunting opening went well with no trespassers noted.
- Cleaning up final leaves in the park.
- Lalleman's were out to flush the sewer lines for winterization.
- Yellow Medicine called and will possibly have some AIS money to help with a tentative dock at the landing station. Ron will get quotes for possible spring work.
- Ron will be on vacation November 13-30th, 2017. Pat will oversee park while he is gone.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Attended Safety training along with the LQP County employees on October 4th, 2017.
- The Del Clark Control structure grant was passed forward to the review panel and has been rated. The results should be announced in the first half of December.
- The LQP DRM Grant application in eLink is still currently listed as submitted.
- Approved 21 SSTS applications with 5 remaining to be installed yet this fall.
- Attended the East Dakota Water Development District meeting October 19th and presented updates about our Watershed & recent activities.
- A TEAM meeting was held on October 17th. Updated on the community events in 2017 and sampling. Discussed the work plan and what needs to be done in the next couple years. Also asked for involvement in the education committee to help complete the tasks remaining as was agreed upon in the work plan.
- Quarter 3 (July-September) reimbursement request was submitted.
- Houston has scheduled a WRAPS workshop focused towards landowners and their input from 8-10 AM on December 8th in Madison.

WCA: Coordinator Mitch Enderson

- Attended the final additional course for wetland delineator training. The course covered aerial photo review and other offsite delineation tools and methods.
- Passed the exam for in-training delineator and the fee was submitted for certification.
- Working with a landowner to purchase banking credits from a LQP wetland bank to drain a wetland.
- Seeking initial 75% credit release for the shallow & deep march acres that were to be left "as-is" of wetland credits on the Moen bank.
- Attended BWSR Academy and attended the WCA sessions.

Others Present:

- Roger & Scott Karels with Yellow Bank Township Board requested permission to install an 18" equalizer culvert in section 27 Yellow Bank Township to preserve the Township road. They also discussed the proposed private ditch cleanout. The Board felt the equalizer culvert would help to preserve the road bed along with the cleanout.
- Randy Brown met with the Board to discuss the pasture acres in Fortier, 9 according to his contract. The Board reviewed maps and adjusted the acreage by 4.8 acres (due to cattle not allowed on face of dam).

M/S/P to amend the Pasture lease in section 9, Fortier Township by 4.8 acres due to cattle not allowed on face of the dam.

Motioned: David Craigmile Secoded: Joe Ferguson Passed: 5-0

- Mike Knutson met with the Board to request permission to outlet his proposed tile into the R-4 dam. After review, the Board approved the request.

Treasurers Report: Manager Ludvigson gave the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Second by: Joe Ferguson Passed: 5-0

M/S/P to transfer \$10,000 from the Canby deposit account to the Klein Park expense account.

Motion by: David Ludvigson Secoded by: John Cornell Passed: 5-0

The following warrants were presented for approval:

Number Vendor Details 10/04/17 to 11/08/17

General Klein Account:

6480	Jesse Nelson & C.A.S. Plumbing	SSTS Loan	\$13,257.50
6481	Angela Lattimer & Monnens Excava	SSTS Loan	\$13,902.37
6483	Matthew Fjerkenstad & Jeff Johnson Excav	SSTS Loan	\$5,525.00
6484	Lincoln County SWCD	WRAPS Team Meeting 10/3/17	\$167.70
6485	Yellow Medicine County	WRAPS Team Meeting 10/3/17	\$120.00
6486	LQP County Environmental Office	WRAPS Team Meeting 10/3/17	\$60.00
6487	Yellow Medicine SWCD	WRAPS Team Meeting 10/3/17	<u>\$156.92</u>
		TOTAL	\$33,189.49

Park Account:

5893-5896	Monthly payroll	park payroll	\$4,205.57
5897	City of Canby	park sewer bill	\$623.16
5898	Olson Sanitation LLC	October trash expense	\$176.26
5899	Countryside Public Health	2018 park license renewal fee	\$383.00
5900	Sturdevant's Auto Parts	supplies	\$78.90
5901	Vlaminck Electric Inc	retrofit lights in main bath house/breaker repair	\$596.75
5902	Farmers Coop Association	338 gallons unleaded, LP Tank rent, gas	\$817.12
5903	Running's Supply Inc.	supplies	\$89.52
5904	AT&T Mobility	park cell phone	\$46.71
5905	Frontier Communications	park phone, fax, internet	\$189.49
5906	Canby Builders Supply	lumber	\$156.51
5907	Canby True Value	paint, sandpaper, fertilizer, garbage bags, cleaners etc	\$149.87
5908	Doug's Service & Marine	3 A-blade, 3 toro atomic blade	\$153.00
5909	Lyon-Lincoln Electric Coop	park electricity	\$805.22
5910	Lincoln Pipestone Rural Water	water @ park	\$77.87
5911	Laleman's Septic & Drain Cleaning	pumped out toilet pit, flushed RV dump station	\$270.00
5912	Praxair Distribution Inc.	chemical	\$66.80
5913	Canby Print Shop	100 "Do Not Return to Park" slips	<u>\$10.79</u>
		TOTAL	\$8,896.54

United Prairie Bank General Account:

3166-3167	semi-monthly deductions	October 1-15 payroll	\$3,159.08
3168	PERA	semi-monthly deductions	\$611.46
3169	University of Minnesota	WCA - Mitch certification fee	\$40.00
3170	PERA	monthly deductions	\$366.67
3171-3172	semi-monthly deductions	October 16-31 payroll	\$3,159.10

3173	PERA	monthly deductions	\$611.46
3174	LQP County Auditor/Treasurer	October postage	\$79.41
3175	Trudy Hastad	mileage reimb – EDWDD meeting	\$34.24
3176	Rinke Noonan Attorney's @ Law	monthly retainer, draft rule, CD #54	\$3,299.00
3177	I & S Group, Inc.	CD #54preliminary hearing expense	\$7,380.00
3178	Valley Office Products, Inc.	address stamp & fine point pens	\$62.24
3179	Quill Corporation	envelopes, staples	\$38.28
3180	U. S. Geological Survey	Oct16-Sept17 US streamgauge & mainten	\$2,982.00
3181	Mitchell Enderson	WCA – mileage reimbursement	\$324.75
3182	LQP-YB Liability Acct	Federal withholding	\$4,486.30
3183	LQP County Auditor/Treasurer	November health insurance	\$3,112.00
3184	Darrel Ellefson	per diem, mileage,	\$602.88
3185	Darrel Ellefson	October County ditch work & mileage	\$2,510.02
3186	Joe Ferguson	per diem, mileage	\$96.01
3187	David Craigmile	per diem,mileage	\$383.61
3188	John Cornell	per Diem, mileage	\$321.30
3189	David Ludvigson	per diem, mileage	\$204.33
3190	Minnesota Revenue	October sales & use tax	\$89.00
3191	MAWD	pre-conference registrations	\$595.00
3192	MAWD	Annual meeting registrations	\$1,495.00
		TOTAL	\$36,043.14

DITCH ACCT.

None **TOTAL** **\$-0-**

M/S/P to approve the warrants.

Motion: David Craigmile, Seconded: Joe Ferguson Passed: 5-0

Secretary's Report:

Hastad presented meeting minutes #572 for approval.

M/S/P to approve meeting minutes #572

Motion: Joe Ferguson Seconded: John Cornell Passed: 5-0

Administrator Report/Old & New Business:

- Reviewed who was going to MAWD Annual meeting & pre-conference drainage conference.

M/S/P to nominate David Craigmile & John Cornell as delegates for the MAWD annual meeting.

Motion: David Craigmile Seconded: Joe Ferguson Passed: 5-0

M/S/P to nominate Joe Ferguson as an alternate for the MAWD Annual meeting.

Motion: David Cragimile Seconded: David Ludvigson Passed: 5-0

- The annual advisory Board meeting was set for December 7th, 2017 at 7:00 p.m. in the Lac qui Parle County Commissioners' Room, Courthouse, 600 6th Street #7, Madison, MN.
- Attended the East Dakota Water Development District Meeting on October 19th and spoke about the Watershed and current activities.
- Updated the Board on the Improvement of CD #54 project, CD #17 elevation concerns in the Wildlife Management Area, and redetermination updates.
- Attended the Area II Annual legislative meeting in Pipestone on November 2, 2017.
- Reported the buffer rule is out for comment with the public hearing scheduled for December 5, 2017 at 5:30 p.m.
- Houston Engineering will be holding a WRAPS workshop on Friday, December 8, 2017 at the Annex from 8:00-10:00 a.m.

PERMITS - The following permit applications were applied for:

12011	Harlowe Anderson	Cerro Gordo, 18	seepage, main tile	11/08/17 DE
12012	Roger Bliss	OshKosh, 9	seepage lines	11/08/17 JF
12013	Roger Bliss	OshKosh, 8	clean ditch	11/08/17 JF

12014	Matt Bormann	Arena, 26	clean ditch	11/08/17 DE
12015	Glenn Carlson	Maxwell, 12	seepage, main tile	11/08/17 DC
12016	Keith Erickson	Camp Release, 18	seepage lines	11/08/17 DE
12017	Wayne Erickson	Baxter, 1	seepage lines	11/08/17 DC
12018	Kent Goplen	Freeland, 36	seepage lines	11/08/17 DL
12019	Harvey Hastad	Hantho, 8	seepage, main tile	11/08/17 DE
12020	Dan Jibben	Perry, 36	clean ditch	11/08/17 DL
12021	Dan Jibben	Arena, 21	cleanout waterway	11/08/17 DL
12022	Dan Jibben	Perry, 36	cleanout waterway	11/08/17 DE
12023	Zach Johnson	Lac qui Parle, 19	seepage lines	11/08/17 DE
12024	Kemen Farms	Providence, 1	seepage lines	11/08/17 DE
12025	Mike & Andy Knutson	Norman, 5	seepage, main tile	11/08/17 JF
12026	Barb Larson	Providence, 20	seepage lines	11/08/17 DE
12027	Adam Lund	Maxwell, 29	seepage lines	11/08/17 DE
12028	Maxwell Township	Maxwell, 7	temporary emergency removal of culver in Twp road	11/08/17DC
12029	Elwood Moseng	Baxter, 13	replace intake	11/08/17 DC
12030	John Sather	Garfield, 15	seepage lines, pump	11/08/17 DL
12031	John Sather	Garfield, 22	seepage lines, pump	11/08/17 DL
12032	John Sather	Garfield, 16	seepage lines	11/08/17 DL
12033	Jim Schlieman	Hantho, 6	pump	11/08/17 DE
12034	Jerry Schuelke	Riverside, 36	seepage lines	11/08/17 DC
12035	Jerry Schuelke	Baxter, 21	seepage lines	11/08/17 DC
12036	Jerry Schuelke	Baxter, 33	seepage, main tile	11/08/17 DC
12037	Jerry Schuelke	Baxter, 31	seepage, main tile	11/08/17 DC
12038	Jerry Schuelke	Baxter, 31	water control structure	11/08/17 DC
12039	Jerry Schuelke	Ten Mile Lake, 20	seepage lines	11/08/17 DC
12040	Jerry Schuelke	Providence, 32	seepage lines, main tile	11/08/17 DC
12041	Gerald Schueller	Hamlin, 23	seepage, main tile	11/08/17 DL
12042	David Twedt	Lincoln, 27	seepage lines	11/08/17 JC
12043	David Ulrich	Yellow Bank, 27	clean ditch	11/08/17 DE
12044	David Wieggers	Omro, 11 & 15	seepage lines	11/08/17 JF
12045	Timothy Winters	Hammer, 1	seepage, main tile	11/08/17 JF
12046	Randy Wittnebel	Perry, 29 & 32	clean ditch	11/08/17 DE
12047	Jeff Wollschlager	Arena, 27	seepage lines	11/08/17 DE
12048	Yellow Bank Township	Yellow Bank, 27	install 18" equalizer culvert	11/08/17 DE

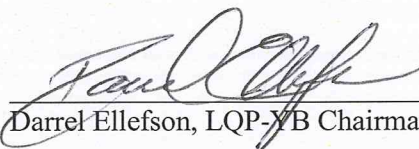
Permits Denied: Zach Johnson for County signature.

M/S/P to approve watershed permits accept those denied:

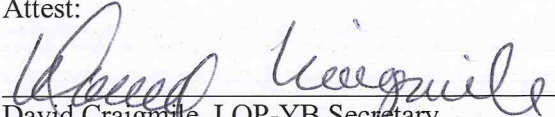
Motion: David Craigmile, Seconded: Joe Ferguson Passed: 5-0

Adjournment:

The meeting adjourned at 6:50 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is December 5, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.