

MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA  
HELD ON MONDAY, JULY 16, 2018 IN THE  
HAY LAKES VILLAGE OFFICE

Present COUNCILORS: Mayor Dawn Pauls, Deputy Mayor Faye Leicht, Councillor,  
Councillor Ron These and Councillor David Vallee

MUNICIPAL RECORDER: Marty West

Absent Councillor Megan Patten

Order Mayor Pauls called the meeting to order at 7:02 p.m.

RES 067-2018 AGENDA  
Moved by Deputy Mayor Leicht to adopt the agenda dated July 16, 2018 with the  
addition of Sept 18 School Council Meeting, August 13 Ag Society Meeting and  
HARRB and Ag Committee Reports.

CARRIED

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RES 068-2018 MINUTES  
Moved by Mayor Pauls to adopt the minutes of the regular council meeting on June  
18<sup>th</sup> with date change and amendments to BYLAW 05-2016, RES 061-2018 and  
RES 065-2018

CARRIED

DELEGATIONS

None

Public Works Report

Lance Jones attended to present the June/July Public Works report. Recent  
items/projects discussed were the purchase of the truck, drainage, and sidewalks

Lance left the meeting at 7:46 p.m.

RES 069-2018 Moved by Councillor These that the Public Works foreman does not have to wait  
until the next council meeting to dispose of the old public works truck, but should  
communicate offers to council by phone or e-mail, and sell to the best offer.

CARRIED

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RES 070-2018 Moved by Councillor Vallee to reimburse Stacie Arellano in the amount of \$60.00 per  
month for cell phone charges retroactive to March 1<sup>st</sup>, 2018

CARRIED

Discussion

Discussion to pay Lance and Stacie for 3 hours on Saturday and Sundays. Item  
tabled

Discussion

Discussion to look into dust abatement earlier next year. Lance will get a quote

Discussion

Discussion on website updates. Need to get a password reset to update BYLAWS, and help accommodate advertising etc.

Discussion

Per Mayor Pauls discussion with Anjah Howard with Camrose County, there are sections of the Land Use BYLAW that have been completed and need to be forwarded to council for review.

BYLAWS/POLICIES

RES 071-2018

Harassment and Violence Policy

The Harassment Policy was amended to include "Refer to incident report form for formal documentation. Councilor Vallee moved to adopt the harassment policy as written and reviewed. To be reviewed for revision in 2020. CARRIED

RES 072-2018

Bylaw 05-2018 – Water, Wastewater, Solid Waste and Recycling Bylaw

Bylaw 05-2018 is intended to rescind Bylaw 05-2016. The new proposed rates are 2.52 per m3 for water for all consumers, a flat fee of \$20.00 per month for all consumers with the exception of the school and the Ag whose flat rate will remain the same and a rate of \$1.05 per m3 for sewer capped at \$22.50 per month. The new rates are effective September 1, 2018, will be advertised as necessary and the opportunity for public hearing will take place at the August 20, 2018 regular council meeting. Councilor These moved that the proposed rates receive approval of first reading. Second and Third reading will take place at the August 20, 2018 regular council meeting.

CARRIED

BYLAW 04-2018 – Designated Officer Bylaw

Second and Third reading tabled

BUSINESS

Muniware Quote – was not discussed.

Parking Lot at Fuels Plus

Briefly discussed Heather's conversation with Isaa and his concern with an escape clause. If he wants to sell and a potential buyer does not want the property used as a parking lot, more detail will have to be documented to sign off and send to legal counsel.

UFA – First Right of Refusal

Tabled

Chief Administrative Officer and Financial Reports

Council reviewed and discussed June/July administration report.

- RES 073-2018 Moved by Councilor Leicht to request for review all CAO time sheets, time off, and vacation requests from May 28, 2018 to present to be forwarded to all council by July 27<sup>th</sup>. CARRIED
- RES 074-2018 Moved by Councilor Vallee that all the CAO's monthly time sheets for 2016 be scanned and emailed to all council by July 27, 2018. CARRIED
- RES 075-2018 Moved by Councilor These that administration review and manage accounts payable to ensure no late fees are incurred. CARRIED
- RES 076-2018 Moved by councilor Leicht to adopt the June Financial report as presented CARRIED
- RES 077-2018 Moved by Mayor Pauls that Information and correspondence be accepted as presented CARRIED

#### BOARD and COMMITTEE REPORTS

- RES 078-2018 Personnel and Labour Relations Committee  
Moved by Mayor Pauls that the Personnel and Labour Relations Committee be established and comprise of the appointment of one council member, one public works staff and one administrative staff. First meeting to take place July 31st, to review the staff policy, to be reviewed again in 2020. CARRIED

#### Protective Services

#### Development

#### Subdivision Expansion – Concept Plans

#### Telegraph Park

Faye and Dave are looking into restoring the horseshoe pits at the group campsite for the week end of July 20<sup>th</sup>.

#### HARRB

Nothing to report

#### School Council

Next Meeting September 18, 2018<sup>th</sup>.

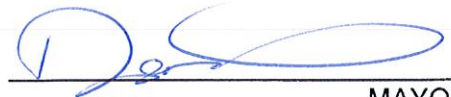
#### Hay Lakes AG

Nothing to report

NEXT MEETING

The next Regular Council Meeting will be Monday, August 20, 2018 at 7:00 p.m.

Mayor Pauls adjourned the meeting at 10:12 p.m.



MAYOR



ADMINISTRATOR