

TOWN OF JUPITER INLET COLONY

REGULAR COMMISSION MEETING

7:00 p.m.

7/9/2018

Town Administration Building

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:00 p.m.

Roll call for the record:

Mayor Daniel Comerford

Vice-Mayor Milton Block

Commissioner Jerry Legerton

Commissioner Saeed Khan

Commissioner Richard Busto

Town Attorney William P. Doney

Town Administrator John Pruitt

Others in attendance: 10 members of the community.

2. Public Comments: Lot 126 is overgrown. Code Enforcement will investigate and have them to clean up the property. Complaints were lodged about the fireworks in the community. The Commission explained the difficulties of dealing with them. Bottle caps can be recycled like normal recyclables.
3. Vote: to approve Consent Agenda
 - a. June 2018 General Operating Fund Budget Report
 - b. June 2018 Cash in Banks/Trial Balance Report
 - c. June 2018 Check Register/General Fund Report
 - d. June 2018 Check Register/NRP Fund Report
 - e. Minutes from June 11, 2018 Local Planning Agency Meeting
 - f. Minutes from June 11, 2018 Regular Commission Meeting

Discussion: Vice-Mayor Block said that the actuals are only off by \$1000 from the budget. He thanked Gasper Taormina, John Pruitt, and Jude Goudreau. Dr. Legerton commented that he believed the minutes to be incorrect from the meeting dealing with roof heights and that he wanted the ordinance sent back to Bill Doney. The Commission discussed the issue. Dr. Legerton asked that a sentence be inserted that the peak of a roof could reach 23' in height and that a 23' flat roof is not allowed. Commissioner Busto said he does not like flat roofs. Commissioner Busto said he remembers that the Commission was sending the ordinance back to the Committee and to Bill Whiteford for any changes. Vice-Mayor Block and the Mayor believed that Commissioner Busto's recollection was the correct one. Bill Doney recommended tabling the ordinance so that the language can be corrected. The Commission discussed tabling the ordinance and changing it.

MOTION: Vice-Mayor Block

SECOND: Commissioner Khan

VOTE: 4 Aye/1 Naye (Commissioner Legerton opposed)

Motion passed.

4. Commission and Staff Reports:

- a. Administrative Officer: Please remove valuables from vehicles and keep doors locked to prevent crimes of opportunity. Stay vigilant, crime never stops.
- b. Chief of Police: See above.
- c. Code Enforcement: No report.
- d. Town Attorney: No report.
- e. Commissioner Reports: Commissioner Legerton, no report. Commissioner Busto, no report. Commissioner Khan, no report.
- f. Vice-Mayor: Vice-Mayor Block attended the County budget meeting. The County is passing the same millage rate even with the increase in values. The Vice-Mayor spoke about holding down expenses. Next week is a county water meeting. He expects to be named Chairman of the Committee next week.
- g. Mayor: The Mayor and Tom Jensen gave a report on our project on the west coast a couple weeks ago. Mayor Comerford attended the Village of Tequesta Police and Fire Awards Dinner and JIC Police covered the entire village so that their officers could attend. The Mayor will be attending several meetings in the coming weeks.

5. Vote: Second Reading: Ordinance 07-2018

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING APPENDIX A-ZONING, ARTICLE I-GENERAL PROVISIONS, SECTION 1. DEFINITIONS AND RULES OF CONSTRUCTION BY DELETING THE DEFINITION OF "ROOF ENVELOPE"; BY FURTHER AMENDING APPENDIX A-ZONING, ARTICLE I-GENERAL PROVISIONS, BY AMENDING SECTION 13. BUILDING AND WALL HEIGHT REGULATIONS TO PROVIDE THAT THE ROOF OF A ONE-STORY RESIDENCE SHALL NOT EXCEED TWENTY-THREE (23) FEET IN HEIGHT AND BY DELETING THE PROVISIONS PERTAINING TO "ROOF ENVELOPE"; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor read the ordinance. Commissioner Legerton said there are restrictions in the ordinance under 2-story houses that he believes were intended for one story houses.

MOTION: Commissioner Busto motioned to table the ordinance until the following Commission Meeting.

SECOND: Vice-Mayor Block

VOTE: Unanimous

Motion carried to table the ordinance.

6. Vote: Resolution: 2018-05

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING ITS SCHEDULE OF PERMIT FEES IN ACCORDANCE WITH SECTION 4-1.1 OF THE

CODE OF ORDINANCES TO ADOPT AND ESTABLISH A NEW SCHEDULE OF PERMIT FEES; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the fee schedule. The Commission discussed adding a time limit on the length of demolition. The Commission asked the Building and Zoning Committee to discuss the issue.

MOTION: Commissioner Legerton SECOND: Vice-Mayor Block
VOTE: Unanimous Motion passed.

7. Vote: to authorize Mayor to pay final invoice to Loxahatchee River District in the amount of \$5,199,916.27.

Discussion: The Mayor explained that all residents will be receiving a letter from LRD and the Town explaining the assessment. The Mayor's letter clarified that the Town financed the cost, over a 15-year period, at a reduced rate. If the Town pays the bill at LRD's upcoming meeting, the LRD assessment does not apply. The Town's NRP NAV assessment is on your taxes and that pays the cost of the project. There will be an upcoming meeting to discuss the success of the project in the Fall.

MOTION: Vice-Mayor Block
SECOND: Commissioner Khan
VOTE: Unanimous Motion passed.

8. Vote: to approve FY 2016/2017 Audit

Discussion: The Mayor explained the audit and that it was a clean audit. The Mayor thanked Gasper Taormina, John Pruitt, and Jude Goudreau. The Vice-Mayor thanked Gasper, John and Jude.

MOTION: Commissioner Khan SECOND: Commissioner Busto
VOTE: Unanimous Motion passed.

9. Vote: Resolution: 2018-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA APPOINTING MEMBERS TO THE BUILDING AND ZONING COMMITTEE; AFFIRMING AND RATIFYING ALL ACTIONS HERETOFOR TAKEN BY THE BUILDING AND ZONING COMMITTEE; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: None
MOTION: Commissioner Legerton SECOND: Vice-Mayor Block
VOTE: Unanimous Motion passed.

10. Presentation of Mayor's Proposed Budget for FY 2018/2019 – Review and Discussion of Proposed Budget and Millage

The Mayor presented copies of the budget to the residents present. This is the first presentation of the budget. The proposed budget will be discussed at the August meeting and there will be two Public Hearings in September. The Mayor wrote comments to explain the process. The taxable value of the Town went up by 6.76% to \$341+ million. The Mayor, Gasper, John and Jude worked together to come up with the budget. The Mayor explained how the millage is set. The proposed budget was explained to the audience. The Mayor explained that we are proposing to lower the millage from 5.00 mills to 4.90 mills. We are proposing giving a raise to the employees. The Mayor said that John Pruitt has been doing two jobs for 7 years and he is proposing separating his administration duties from his police duties and hiring a Town Administrator. John will then just be the Chief of Police. He took on the extra Town Administrator duties when the last Town Administrator quit late one evening. The Mayor asked residents to take the budget home and review it. Call him with questions. It will be discussed in detail at the August meeting.

The Vice-Mayor said that he has been in favor of hiring a Town Administrator for some time but John has done a good job. He said that we need someone who is a Town Administrator who can take on duties that Mayor Dan has now. The new Town Administrator can take on some interaction with the town and when we have a new Mayor, after Mayor Dan leaves, the person can take on the duties that Mayor Dan has been handling. Vice-Mayor Block explained how the value of the Town has increased over time and that the budget has not increased as much as the Town's value has. He explained why property values have been rising in JIC. He encouraged the other Commissioners and residents to bring questions to John, the Mayor or Gasper.

Commissioner Busto said that he agreed with Vice-Mayor Block's comments and that he would like to see someone hired that can take on all management duties after Mayor Dan leaves.

Commissioner Legerton said that he agrees. He commended Gasper Taormina for all of the years he has donated to the town. He wants to hire a Town Manager and to eventually move toward a Town Manager system. He commented on the amount of money spent on the Zoning Consultant and that he sees that cost coming down because the workload will be coming down. He would like to see the millage drop down to 4.6 instead of 4.9. He doesn't believe in putting more money into the principal of the Town Hall loan. He is for lowering the millage more. He appreciates the building permit fee change.

Commissioner Khan said he will be learning through this tax process since this is his first governmental budgeting participation.

11. Vote: to set tentative millage rate for FY 2018/2019 and to set date, time, and place of first Budget Hearing

The Mayor explained that we set a tentative millage rate at this meeting. Vice-Mayor Block explained that we set the 4.9 mills and can always lower it at a future meeting.

Discussion: None

MOTION: Vice-Mayor Block motioned to set the preliminary millage rate at 4.9 mils.

SECOND: Commissioner Busto

VOTE: Unanimous

Motion passed.

12. Announcement: Upcoming Town Commission Meetings

- Monday, August 13 at 7:00 p.m. – Town Commission Meeting
 - Monday, September 10 at 7:00 p.m. – Special Town Commission Meeting – 1st Public Hearing on Budget and Taxes for FY 2018/2019
 - Monday, September 10 (immediately following the Special Town Commission Meeting/Public Hearing) – Town Commission Meeting
 - Monday, September 24 at 7:00 p.m. – Special Town Commission Meeting – 2nd and Final Public Hearing on Budget and Taxes for FY 2018/2019
- Block /legerton / unanimous

13. Discussion: Security Building

We are still investigating the entrance building. The Mayor has asked Scott Baruch to design a smaller version.

14. Neighborhood Rehabilitation Project Update

There are still a few minor items to take care of, but it is almost complete. You have until late November to connect to the sewer system. You should begin the process soon so you are not late. Commissioner Khan asked for an end date for residents to ask for repairs due to the project. The Town will not pay for anything past the 18th of November unless it is an item that is damaged while final repairs are in action. The Commission discussed final issues regarding the project. The temporary wells were discussed. The Mayor said they will not be removed but they will be capped and the posts will be removed.

15. Commissioner Busto motioned to adjourn the meeting.

SECOND: Vice-Mayor Block

The meeting was adjourned at 8:30 p.m.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude Goudreau

Date

