



2024 Space Rental Agreement during Marquette County Fair

July 3-7, 2024

Due June 20, 2024

This agreement is entered by Marquette County Youth Organization Association and:

Contact Name _____

Address _____

Phone Number _____ Email _____

Vendor or Artist Business or Organization Information -All Required

Business, Individual or Organization Legal Name _____

DBA (If applicable) _____

Address _____

Phone Number _____ Email _____

Wisconsin **Seller's** Permit Number: **456-** _____

Social Security Number (Last 4 digits) _____ FEIN (Last 4 digits) _____

Are you claiming Exemption from Sales Tax? Circle One

1 - Exempt sales only or display only exemption

3 - Nonprofit occasional sales

2 - Multi-level marketing company pays sales tax

4 - Exempt occasional sales

Multi-Level Marketing Company Name (if claiming Code 2 above) _____

Product to be sold or displayed _____

SPACE REQUIREMENTS: Spaces are allocated on a first come/first served basis. Every effort will be made to accommodate special requests; however, it is solely up to the Marquette County Fair to determine space assignments.

Inside Commercial Building (frontage x depth = 8x10)

Number of booths requested _____ x \$115 each = _____

***If paid after 5/1/24:** (frontage x depth = 8x10)

Number of booths requested _____ \$125 each= _____

Is electricity needed to complete your display? \$5 fee Circle one. YES NO

Outside Locations (frontage x depth = 10x10)

Number of sites requested _____ x \$75 each = _____ is your booth a Trailer Yes or No

***If paid after 5/1/24:** (frontage x depth = 10x10')

Number of booths requested _____ \$100 each= _____ is your booth Trailer Yes or No

Is electricity needed to complete your display? \$5 fee Circle one. YES NO

Total Booth \$ _____

Electricity \$ _____

Total Enclosed \$ _____

ALL Vendor Requirements, Rules & Information for the Marquette County Fair

1. Marquette County Fair: The words “Marquette County Fair”, as used herein shall mean the Marquette County Youth Organization Association/Fair Board.

2. Vendor: The word “Vendor”, as used herein shall mean the entity who is renting the space (organization, artist, food vendor, commercial vendor, whether for profit or non-profit) In the enforcement and interpretation of the following rules and regulations, the decision of the Marquette County Fair is final.

3. Eligible Exhibits: The Marquette County Fair reserves the right to determine the eligibility of any company or product for inclusion in the booth exhibitions and reserves the right to reject, eject or prohibit any exhibit in whole or in part, or any exhibitor, or representatives with or without giving cause.

4. Installation/Display/Dismantling: Dates and hours for installation can be obtained by calling the Fair Office 608-296-5200. All displays are expected to be in place and operational by Wednesday of the fair at 4 PM. Dismantling can begin no earlier than 4 PM on the final day of the fair. Early dismantling will result in not being able to exhibit at the fair again.

5. Liability: Vendors must insure their own property. The vendor agrees to make no claim for any reason whatsoever against the Marquette County Fair; nor other contractor for loss, theft, damage or destruction of goods nor for any injury to self or employees; nor for any action of any nature of the Marquette County Fair, committees, employees or subcontractors.

5.1. MANDATORY INSURANCE. The Vendor shall pay and provide General Liability Limit in the amount of \$1,000,000, Auto Liability of \$1,000,000 and Workers Compensation. A certificate of insurance naming the Marquette County Youth Organization Association as an **additional** insured must accompany this contract.

5.1.A) WORKMAN’S COMPENSATION INSURANCE EXEMPTION.

___ Vendor certifies that they are exempt from carrying Workman’s Compensation under State of Wisconsin workman’s compensation laws. This exemption waives the requirement for Workers Compensation insurance in Section 5.1.

6. Damage to Property: Vendors are liable for any damage caused to building floors, walls, or to standard equipment or exhibitor’s own property. Vendors may not paint, lacquer adhesive, or any other coating to building floors, walls, or standard equipment.

7. Fire, Safety, and Health: The Exhibitor agrees to accept full responsibility for compliance with local, city, and state inspection guidelines for Fire, Safety, and Health ordinances regarding the installation and operation of equipment.

8. Exhibitor Responsibility: Exhibitor agrees to indemnify the Marquette County Fair against and hold it harmless for any claims arising out of the acts of negligence of the vendor, their agents, or employees.

9. Camping: If you would like information on camping on the grounds or in the area, please email the fair at marquettfairwi@gmail.com

BUSINESS NAME _____

10. No REFUND after June 20th.

11. Exhibit Dates and Hours. This year's fair is July 3-7th, 2024. (Rain or Shine! No Rain Dates.) Exhibit Hours are: Wednesday 4pm-9pm. Thursday/Friday/Saturday - 10 am - 9 pm. Sunday - 10 am - 4 pm. The exhibits must be opened and staffed during these hours. Your application will not be approved until we have all the forms required, Payment, Proof of Insurance, completed space rental agreement.

Vendor Signature Date

Signature of Fair Board Rep _____ Date _____

Mail to:
Vendor Coordinator
Marquette County Fair
PO Box 338
Montello, WI 53949

Have you included...
- Payment
- Proof of Insurance
- Completed space rental agreement and signed rules