

# Mesa Cortina Water & Sanitation District

## Board of Directors Meeting

Tuesday, November 23, 2020, 4:30PM

Via Zoom

**Attendance**     **Board:** Randy Rehn, Stan Wagon, Greg O'Neill, Billy Jack, Jon Whinston  
**Others:** Jeff Leigh, District Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper, Tim Flynn, Legal Counsel

**Meeting was called to order at 4:30PM**

**Minutes:**     **There was a correction to the minutes for the address near the water line break. A motion was made to approve the corrected minutes of the October 6, 2020 meeting. Motion unanimously approved.**

**Financials:**     Financial reports through the end of October 31, 2020 were emailed to the Board. Year to date income is at \$339,891 and is tracking \$24,416 above budget. Operating expenses are \$248,908 and is \$15,727 below budget. Operating year to date net income is \$50,840. YTD interest expense for the Alpine Bank Capital Loan is \$1,956.

### **Budget Public Hearing:**

The public hearing as advertised was opened. There were no owners other than Board members and Jeff and Kelsey in attendance.

-There was discussion on a few of the budget line items: It was noted that the proposed budget includes a 2% increase in water, sewer, standby and tap fees.

-It was also noted that there are line items included for capital improvements to the water system and sewer systems. It was noted that the District needs to move forward with planning for some major water line replacement to the aging infrastructure.

**-A motion was made by Randy Rehn to adopt resolution 2020-11-1, a resolution summarizing the expenditures and revenues and adopting a budget for the Mesa Cortina Water and Sanitation District, Summit County, Colorado, for the calendar year beginning of the first day of January 2021 and ending on the last day of December 2021. Motion was seconded by Billy Jack. Motion passed unanimously.**

**- A motion was made by Randy Rehn to adopt resolution 2020-11-2, a resolution appropriating sums of money for the Mesa Cortina Water and Sanitation District, in the amount and for the purposes set forth for the 2021 budget. Motion was seconded by Billy Jack. Motion passed unanimously.**

**- A motion was made by Randy Rehn to adopt resolution 2020-11-3, a resolution not to certify general property taxes for the tax year 2020 and authorizing the certification of a zero mill levy to the county commissioners of the county of Summit, Colorado. Motion was seconded by Billy Jack. Motion passed unanimously.**

The public hearing was closed.

**Business:**     -There was discussion regarding interest being charged on delinquent accounts. Tim informed the Board that by order of the Governor for Colorado, assessment of late fees on delinquent accounts is not allowed during the COVID 19 pandemic. **Stan Wagon moved that the Mesa Cortina Water and Sanitation District not assess late fees on the**

***past due accounts in accordance with the Governors COVID 91 order. Assessment will resume once the Governor's order is lifted. Motion carried.***

-There was discussion with regard to the installation of solar panels on the vault located on Shooting Star Way. It was noted that the District has an easement agreement with the owners of 72 Shooting Star Way. Tim advised that the provision of the easement would need to be reviewed. Jeff will get a copy of the easement to the Board members. The main purpose of the solar panels is to offset the Districts' electrical costs. Stan Wagon asked the Board to give him direction to investigate further. After some discussion it was determined that the 1<sup>st</sup> step is to see what would be allowed under the current easement agreement.

-There was also discussion with regard to the amounts charged to the District by vendors that respond to water line breaks. There was some concern that the District was not being charged fairly and that the District was not willing to pay the amounts invoiced. After some discussion, Tim suggested that we might want to consider a contract for emergency and non-emergency services. Tim will forward sample copies of contracts used by other Districts.

-In light of recent water line breaks, Randy Rehn suggested to the Board that the District maintain some type of inventory on hand. This would consist of valves, fittings, PRV's, backup pumps, manhole extensions, etc. This would enable the District to update infrastructure when making emergency repairs.

-There was discussion with regard to the water line upgrades. The Board agreed to discuss further in the February meeting. Kelsey and Jeff will work on a water line replacement priority list for that meeting.

-There was discussion with regard to the "up to \$1000" amount to be paid related to the materials on the water line repairs at 1959 Larkspur Lane. Randy and Kelsey will review the invoice in more detail to determine a fair amount and discuss further with Robby to get this settled.

**Next Meeting:** There will be no meeting in December. The next meeting will be January 5<sup>th</sup> at a location to be determined

**Adjourned at 6:39 PM**