

Edinburg Township Trustees Meeting

At Edinburg Town Hall

June 10th

2021

CALL MEETING TO ORDER BY: Jeffrey@ 7:30 p.m. Pledge of Allegiance
Roll Call

Bixler: Chair, present, Diehl Vice chair: present, Trustee Pfile: present. Jesse Baughman
Fire Department. McCluskey: Fiscal Officer present

I. MOTION TO APPROVE AGENDA FOR 6/10/2021

Moved By: Tim Second: Chris
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES:

a. Trustee work session Meeting. 5/27/2021

b. Trustee regular meeting 5/27/2021

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Abstain

III. CORRESPONDENCE:

NOPEC Grant, Motion to approve and accept NOPEC grant offered for energy
savings. \$4331.00

MOTION Resolution 2021-025 Moved By: Tim Second: Chris
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Regional Planning Portage County is looking for volunteers for 2 Committee's Vision
and Comprehensive plan. Trustees for plan 1 and Zoning for group two.
Williams 811 survey regarding, before you dig. Tim to give to Kevin.
OPERS is looking for nominees for Board.

IV. Old Business

Chris discussed laying out fire station and contacting soil testing and to question time
warranty. They will locate private electrical line from township gazebo.
Coals shoots. Discussed use for asphalt spreading and to approve 3 shoots. They also
discussed the bed needing replaced in the truck. Bill mentioned still no title. Also to bid
pricing for bed.

MOTION to approve three shoots. \$461 each and \$500 to install. not to exceed \$2100.00

Moved By: Chris Second: Tim
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes
Motion Made by Chris and 2nd Tim, Mr. Pfile: Yes Mr. Diehl: Yes
Mr. Bixler: Yes

Trustees again discussed 4 points Architectural. Again, to move with first step,
identifying rough plan and drawing. \$200-\$400 a sq. foot. Reviewed Ideas for moving
forward with other Contractors to bid project, follow up with Lawyers, millage, Jeffrey to
follow-up. Attorneys did not return call to Jeffrey. Jeffrey asked Tim to set up meeting
for review with Mary from Randolph. Tim also mentioned drawings need to go to county
building depart first to approve before pricing. Jesse mentioned company from
Streetsboro fire department. Chris asked for three Companies to price out project. Jesse
stated he does not think the bays width is big enough, from 50 to 70. Jesse said for future
growth. 2400 more square feet. (abt \$500,000.00 more.) Trustees again discussed bay
sizes and need for size and design reviews. Jesse then discussed length of bays being
tight. Also adding a rescue truck suggesting call volume will increase. Bill mentioned
price would need established before going to Auditor and election board. Jeffrey
mentioned price of upfront costs likely \$100,000.00 before even going to vote.

Edinburg Township Trustees Meeting

At Edinburg Town Hall

June 10th

2021

V. Department Reports.

1. Road: Tim: Mowed 1st run on roads, going to 2nd. Ready to sale old dump truck. Mowing in park and cemetery. Bill mentioned that they also helped Bill at concession replacing outlet cover, garbage can. He also mentioned He and Kevin met with the risk manager from OTARMA, but have not gotten a formal report yet, just reviewed findings. Jeffrey mentioned need to fix air conditioner on roadside mowing cab.

2. Fire department. 38 calls MAY. 3 structure fires. 3 were mutual aid, also one false alarm. 10 vehicle collisions 10 mutual aid. 1 hazmat service call but was just trucker working on his truck. 160 calls this year compared to 152 last year to date. Discussed Paula (of Auxiliary) would like to have full day event as Fall festival Fire Awareness. Asked how to get park scheduled. Wanted to start with breakfast, parade, to park and event at park with vendors, use rental space as money raising. Trouble in scheduling anything because of sporting events. Bill mentioned we had difficulty with the sports regarding Bicentennial date. Jeffrey said they would have to offer multiple Saturdays to them. Chris said it would likely be easier to do around Soccer based on use of fields or lose. Tim mentioned to coordinate with the Park Advisory Committee. Trustees said he could move forward. Tim mentioned also a member has resigned and need a new member. Chris asked about attendance of members.

Jeffrey asked if Edinburg is running West Branch calls for Charleston. Jesse said mutual aid. Discussed taking applications for more fire fighters. Trustees discussed Dave Allison passing on phone alerts 911 report.

3. Zoning Department: Working on 3 permits, on Hunter place, Meadow lane, and industry road. New construction on Meadow lane, fielding calls, Agricultural on Rock Spring and New construction St. Andrews way. Also working on Boat place, and some agricultural ?? buildings on 18. Chris also mentioned hthe scouts wanted to know if they can waive a reservation fee for pavilion.

MOTION: Jeffrey moved to waive the fee, seconded by Tim.

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Jeffrey mentioned he thought the Memorial Day service was Very nice, and everyone involved did a good job.

4. Fiscal Officer: Bill mentioned he did clean and disinfect under counter walls, counters, shelves, drawers and sinks. Did get signage posted, talked with Trisha (manager of concession for soft ball) and reviewed need to sign in, save/file receipts. Discussed training, service requirements for hot dogs. Freezer temperature and defrosting, need to remove product off floor. Country Elegance donated a hand soap dispenser, meat and oven thermometers. He completed HACCP for hot dogs for Health Department. Set up File system. Got new mop. Labeled equipment and sinks. He said after 1 week, only one person signed in. Placed mouse and ant baits. Kevin got a garbage can with tight lid as required. Today, some product was still on floor. Jeffrey said he feels the first year will be a bit of a struggle.

Noreen called and asked about renting Town Hall for tag sale, and it lead to discussion about public property to make profit for a private company. Brought up at least need for proof of insurance (per RISK manager OTARMA).

Chris said he sees no reason to keep business as long as rental is paid. Jeffrey and Tim agreed, but need to have insurance proof. Trustees agreed insurance forms need done for all contractors as well. Chris said he would call Noreen and if this is a company she needs a copy of the insurance

FO provided financials, Payroll, PO, Payments, EFT's, BC.

Motion to pay EFT' and warrants 42240-42260

Moved By: Tim Second: Chris

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Edinburg Township Trustees Meeting

At Edinburg Town Hall

June 10th

2021

Motion to adjourn at 8:31 pm made by Tim, second Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile Trustee

William McCluskey, Fiscal Officer