





## WRAC Autumn Artisan Fair 2019 PROSPECTUS

The Windham Regional Arts Council announces a call for artists to participate in a non-juried Fine Art and Crafts Fair on Saturday, October 5, 2019.

The Windham Regional Arts Council is a nonprofit organization and was formed in 1983 to organize community arts activities. The membership is open to all who are interested in its purpose. The WRAC website is <http://www.windhamrac.org>

DATE: Saturday, October 5, 2019

TIMES: Set-up from 7:00 a.m.  
Exhibition time from 9:00 am until 3:00 pm  
Strike Time from 3:00 pm until 4:00 pm

**It is expected that all artisans will maintain their spaces until Strike Time.**

LOCATION: Mansfield Public Library  
54 Warrenville Road  
Mansfield Center, CT 06250

CONTACT TELEPHONE: 860-423-1728 Cathy Shires  
860-617-3855 Micky Welles

RESTRICTIONS: The Town of Mansfield and The Mansfield Public Library requires Family appropriate art. Please be mindful and use discretion. For specific guidelines, please visit <http://mansfieldpubliclibraryct.org/policies/>

REGISTRATION FORM, FEES & DEADLINE:

**Registration Fees:**

WRAC Members \$35

Non WRAC Members \$35 plus the \$15.00 membership fee

Windham Regional Arts Council annual membership fee is \$15.00. To become a member, please add \$15.00 to your payment.

Make checks payable to: Windham Regional Arts Council  
P.O. Box 847  
Willimantic, CT 06226

### Additional Information:

As an exhibitor, I agree to assume all responsibility for any damages to myself and/or my property which may arise, or for the loss or damage of any goods, from any case whatsoever, while goods are in transit to or from or while in place at the show. I agree to indemnify and hold harmless the Town of Mansfield and Windham Regional Arts Council in the event of cancellation of this show or for any liability other than return of deposit. Artists shall not sublet this contract.

The number of applications to be accepted is limited to 14 indoor and 30 outdoor because of space. **Early registration is recommended. No refunds will be given because of weather.**

All exhibits are to be set-up, staffed, and removed by the exhibitor in a timely manner. **All artisans are expected to remain at the exhibit until 3 pm.**

Tents must be provided by the exhibitor for outdoor spaces. Maximum tent size is 10 ft. x 10 ft. Nothing is allowed to be hung on the walls. Please provide display stands.

**Due to variable weather conditions, all artwork must be exhibited securely. Free-standing easels and unsecured artwork on shelving is inadvisable for outdoor exhibits. Tents must be properly secured and weighted down.**

Submission information including name, media and art description may be used for marketing and promotion of the event as well as for the exhibit program. Original work is encouraged as well as some less costly items.

WRAC will hold a bake sale throughout the day with a free coffee and a donut given to each vendor during set-up.

Windham Regional Arts Council and The Mansfield Public Library are not responsible for any loss or damage.

Windham Regional Arts Council will **NOT** take commissions for any art work sold. Artisans are responsible for reporting sales tax information to the State of Connecticut. The current sales tax is 6.35%. For further information, go to:

[http://askdrs.ct.gov/Scripts/drsrightnow.cfg/php.exe/enduser/std\\_adp.php?p\\_faqid=398](http://askdrs.ct.gov/Scripts/drsrightnow.cfg/php.exe/enduser/std_adp.php?p_faqid=398)