**CONTACT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME & ADDRESS OF OWNER:** (If other than applicant)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SITE ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CURRENT USE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TYPE OF ACTIVITY \_\_RESIDENTIAL \_\_NON-RESIDENTIAL**

**PROPOSED USE** (SELECT BELOW)

**\_\_\_** NEW BUILDING **\_\_\_** SINGLE FAMILY DWELLING **\_\_\_ C**OMMERCIAL

**\_\_\_** ADDITION /ALTERATION  **\_\_\_** MULTI FAMILY (# OF UNITS) **\_\_\_** RELOCATION

**\_\_\_** ACCESSORY STRUCTURE **\_\_\_** MANUFACTURED HOME **\_\_\_** SIGNAGE

**\_\_\_** HOME OCCUPATION **\_\_\_** INDUSTRIAL

**\_\_\_** CHANGE OF USE **\_\_\_\_\_** OTHER **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_** RECREATIONAL

**EXPLAIN IN DETAIL - PROPOSED WORK /USE --** USE EXTRA PAPER IF NEEDED:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STRUCTURAL CHARACTERISTICS / DIMENSIONS FOR PROPOSED IMPROVEMENT**

BUILDING AND YARD DIMENSIONS LENGTH + WIDTH OF STRUCTURE \_\_\_\_ FT X\_\_\_\_FT

TOTAL SQ FT OF FLOOR AREA \_\_\_\_\_\_\_ TOTAL LOT AREA: \_\_\_\_\_\_\_\_\_\_\_ACRES

FRONT YARD \_\_\_\_\_\_\_\_FT (RIGHT OF WAY TO BUILDING) REAR YARD\_\_\_\_\_\_\_\_\_FT (BUILDING TO PROPERTY LINE)

RIGHT SIDE YARD \_\_\_\_FT(BUILDING TO PROPERTY LINE) LEFT SIDE YARD \_\_\_FT (BUILDING TO PROPERTY LINE)

# PARKING SPACES \_\_\_\_EXISTING \_\_\_\_ PROPOSED REQUIRED AQUATIC BUFFER(MIN 50’) \_\_YES \_\_NO

**STRUCTURAL / SITE INFORMATION**

FLOOR PLANS SUBMITTED \_\_\_\_ # OF STORIES\_\_\_\_ DRIVEWAY SLOPE OF \_\_\_\_%

LOT COVERAGE OF ALL IMPERVIOUS SURFACES: \_\_\_\_% BUILDING \_\_\_\_% OTHER SURFACES

**SUPPORT INFORMATION**

**SEWAGE**: \_\_PUBLIC \_\_PRIVATE **WATER:** \_\_PUBLIC \_\_PRIVATE “*WILL SERVE”* LETTER \_\_\_

**FLOODPLAIN CERTIFICATE / EXEMPTION**\_\_\_\_ **E&S PLAN**\_\_\_\_ ENGINEER REVIEW\_\_\_\_\_\_

SEWAGE INSPECTION\_\_\_\_ NPDES PERMIT (OVER 1 ACRE) \_\_\_\_\_\_ COUNTY PLANNER APPROVAL\_\_\_

COST OF CONSTRUCTION $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ESTIMATED DATE OF COMPLETION\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BY SIGNING BELOW, THE APPLICANT ACKNOWLEDGES ALL THE INFORMATION SUBMITTED ON THIS APPLICATION IS CORRECT AND ACCURATE TO THE BEST OF THEIR KNOWLEDGE. APPLICANT AGREES TO ALLOW PERMIT OFFICER TO PERFORM NECESSARY INSPECTIONS AND AGREES NOT TO INITATE THE PROPOSED PROJECT UNTIL A ZONING ISSUED PERMIT IS OBTAINED FROM THE TOWNSHIP.**

APPLICANT SIGNATURE:

DATE

**LOCATION SKETCH – USE ADDITIONAL PAGES IF NEEDED**

MUST INCLUDE

INSTRUCTIONS–LOCATION SKETCH MUST SHOW SCALE AND ALL EXISTING AND PROPOSED ITEMS ON THE PROPERTY:

The relationship of the lot to adjoining properties and roads (provide route number or name)

The location of the building on the parcel, the dimensions of the lot line, location of water & sewer

The location of any other major lot features: driveways, garage, existing structures, streams, woods, etc.

**FOLLOWING SECTION TO BE COMPLETED BY ZONING OFFICIAL**

**APPLICABLE ORDINANCES AND CODES (CHECK APPROPRIATE SPACES)**

**ZONING: CONFORMING \_\_\_\_\_ NONCONFORMING \_\_\_ FLOODPLAIN: PERMITTED\_\_\_\_ EXEMPT \_\_\_\_**

**LAND DEVELOPMENT /SUBDIVISION \_\_\_ SEWAGE \_\_\_\_ BUILDING CODE \_\_\_**

COMMENTS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISPOSITION ACTION APPROVED \_\_\_ DENIED \_\_\_\_ PERMIT FEE AMOUNT $ \_\_\_\_\_\_\_\_\_\_\_**

REASON FOR DENIAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ZONING OFFICIAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

REQUEST FOR ZONING HEARING RECEIVED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ZONING HEARING DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BOARDS DECISION GRANTED \_\_\_\_\_ DENIED \_\_\_\_\_\_\_ DATE OF ISSUANCE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONDITIONS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Issuance of this permit may be appealed by any aggrieved party within 30 days of the date of issuance.
* Supplemental forms may be necessary for floodplain management requirements.
* Structure may be required to be certified prior to occupancy or use.
* Project must adhere to submitted plan. Any change of plans must be first approved by the Zoning Official
* Completion of this application shall not relieve the applicant from obtaining required permits by local, county, state or federal regulations/laws.