

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr., Chairman  
J. Richard Weaver, Jr., Treasurer  
Rick Tisa, Asst. Secretary/Treasurer

Joseph S. Boldaz, Vice Chairman  
Sandra G. Martin, Secretary

## Meeting Agenda for October 8, 2015

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph Boldaz \_\_\_\_\_ Sandra G. Martin \_\_\_\_\_ Josef G. Obernier, Sr. \_\_\_\_\_ Rick Tisa \_\_\_\_\_ J. Richard Weaver, Jr. \_\_\_\_\_

**Others Present**

Administrator \_\_\_\_\_ Bookkeeper \_\_\_\_\_ Solicitor \_\_\_\_\_ Engineer \_\_\_\_\_ Operator \_\_\_\_\_

**Public Notification**

**Action on Minutes of Previous Meeting(s)**

- September 10, 2015 Regular Meeting

**Public Presentation**

- Concord Public Financial Advisors, Inc., Daryl Peck

**Public Comments** (individuals requesting to be on agenda)

**Correspondence/Communications** (information to note and/or act upon)

Information to Note:

1. Receipt of correspondence dated September 30, 2015 from John E. Good, Esquire regarding 2016 solicitorship.

Information to Act Upon:

**Reports**

1. Secretary
2. Treasurer – bank accounts
3. Administrator
4. Engineer
5. Operator – September report

**Old Business**

1. PAWC repayment of outstanding balance plus current usage – A total of \$49,000 has been forwarded to PAWC since August 10, 2015, plus \$15,000 being approved tonight.
2. Used equipment in fire training building – emailed Township Manager September 21, 2015 regarding scrap revenue in exchange for Township removal.
3. Keegan grading issues – JSB and Administrator met with Frank Keegan, walked property and created a punch list; awaiting quotes from Sandone Landscaping and tree removing company.
4. Infiltration on Reeceville Road – awaiting size measurement in order to order liners.
5. Unused capacity issue – Administrator continues to work on this.
6. Capacity from PAWC – Administrator continues to work on this.
7. 1403 Horseshoe Pike development – awaiting developer's engineer to provide options on providing sewer to development, preferably with gravity line; received request from attorney's office for "will serve" letter.
8. Funding Agreement between Township and MA – Administrator prepared draft "close the loop" letter, SGM to review and revise.
9. Shared Services Agreement between West Brandywine Township and the West Brandywine Township Municipal Authority – Administrator working with Township Manager; awaiting further information.
10. RFP for Solicitor (2016) – final draft prepared with no additional comments received; will be sent to potential submitters on Friday, October 9, 2015 with a due date of Tuesday, October 27, 2015.

**New Business**

1. Rate Study – evaluation and initial calculations

**New Business from the Floor****New Business from the Board****Public Comments** (individuals not requesting to be on agenda)**Payment of Bills**

1. Friendship Village Sewer District- \$21,255.76, and Ratified Payments of \$27,403.70 on 9/24/2015. Payroll of \$3,253.54 made 10/8/2015 for the month of August.
2. Kimberwick Sewer District- Ratified Payments of \$412.99 on 9/24/2015.

**Dates of Upcoming Meetings**

1. Board of Supervisors, on Thursdays, October 15, 2015 and November 5, 2015 at 7:30 p.m.
2. Municipal Authority, Thursday, November 12, 2015 at 7:30 p.m.

WHO IS ATTENDING BOS MEETING TO GIVE REPORT?

**Adjournment** (time: \_\_\_\_\_)