REGULAR MEETING

**February 7, 2019**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, January 3, 2019, in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Kippley, Skelton; Clerk-Knaus; Step-Up Foreman-Niemi, Attorney – Kearney

 Absent: Treasurer

Also Present: Marlys Hendershot

1. **APPROVAL OF AGENDA**

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE AGENDA. UNANIMOUSLY CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE MINUTES OF THE REGULAR MEETING ON JANUARY 3, 2019, REORGANIZATION MEETING HELD ON JANUARY 3, 2019 AND SPECIAL MEETINGS ON JANUARY 16TH AND 30TH, 2019. UNANIMOUSLY CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2019, LISTED RECEIPTS IN THE AMOUNT OF $36,546.87 AS READ BY CLERK KNAUS:**

|  |  |
| --- | --- |
| Tax Apportionment (St. Louis County)Fire Contract Half PaymentElection Reimbursement (Aurora)Utilities Reimbursement (Biwabik)Garbage Bag Revenue | 10,193.3718,000.001,967.81697.041,752.00 |
| Propane ReimbursementsLLCC RentSnowplowing RevenueRefuse RevenueCemetery RevenueOpen Gym MembershipsAdministrative FinesRefunds & ReimbursementsInterest Earned | 847.161,055.00650.00564.08500.00120.0060.0050.0090.41 |
| **TOTAL** | **$36,546.87** |

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF JANUARY 2019 RECEIPTS AS READ. UNANIMOUSLY CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 PMSG/LLCC Usage Agreement – Pending signature on final agreement.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THIS ITEM. UNANIMOUSLY CARRIED**

5.2 Biwabik Connection/Lake Mine Road Update –Final payment was received. Project closed.

5.3 Joint Water Project Update – A draft agreement has been received and reviewed. Committee meetings to take place in March as project moves forward. A memorandum from engineering firm SEH was distributed for review.

5.4 Sharon Hilton Property – Kearney sent letter as directed on 2-6-19.

5.5 Gardendale Project – Project remains on the PPL list. No action taken.

5.6 Army Corps of engineers Section 569 Program – Recent correspondence from Army Corps was distributed. The Army Corps will complete the NEPA for the Township. Knaus will complete the required capabilities assessment form and the self certification sheet as requested.

5.7 Road Resurfacing Discussion – Tabled from last month. No action taken. Will stay on agenda. Engineering will be completed when the Section 569 Program engineering is completed.

5.8 Fire Department Meeting with the Board

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO SCHEDULE A SPECIAL MEETING WITH THE PVFD FOR FEBRUARY 27, 2019 AT 5:00 P.M. AT THE CITY/TOWN GOVERNMENT CENTER. UNANIMOUSLY CARRIED**

5.9 Recreation/Youth Activities Coordinator Position – Meeting held on 1-23-19 in Hoyt Lakes where further discussion took place among the parties. Consensus was the cost of the position per entity would be $10,000.00 per year plus cost of lifeguards salary. Further discussion and clarification is needed. Board members would like to attend the next meeting.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO SCHEDULE A SPECIAL MEETING FOR FEBRUARY 13, 2019 AT 3:00 P.M. AT THE HOYT LAKES CITY HALL TO DISCUSS THE RECREATION DIRECTOR POSITION. UNANIMOUSLY CARRIED**

5.10 National Night Out/Health Fair – August 6, 2019 date is confirmed to be held at the Loon Lake Community Center. Planning is underway for entertainment. Food will also be provided. Skelton voiced support of advertising this wonderful event plenty in advance and promoting it as much as possible. This will be great usage of the community center and for the community at large.

**6. NEW BUSINESS:**

6.1 Engineering Firms Statement of Qualifications – SEH, Benchmark, and JPJ all submitted proposals for servies. The Township contracts on a per project basis.

6.2 Snowplowing Property Damage Claim – Incident 12-28-18 resulted in damage to private property. The snowplowing agreement signed by the homeowner waives any liability to the Township, therefore the League of Minnesota Cities Insurance Trust has denied the claim. The Board reviewed and due to the damage approved payment/reimbursement to the property owner. The Township needs work with the LMCIT to update the language in the snowplowing agreement before next year. The Township will also be looking at phasing out snowplowing private driveways in the future. Skelton will speak with St. Louis County about their plan for phasing out snowplowing. This will be on the agenda for next month.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO REIMBURSE RICHARD AND MARLYS HENDERSHOT FOR THE COST OF REPAIRING THE DAMAGED PROPERTY UP TO $1800.00 ONCE A SIGNED CONTRACTOR AGREEMENT AND QUOTE IS RECEIVED AND THE WORK IS COMPLETED. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THE SNOWPLOWING DISCUSSION AND UPDATE THE SNOWPLOWING AGREEMENT LANGUAGE TO MAKE IT CLEAR AND COMPLIANT WITH THE LEAGUE OF MINNESOTA’S CITIES APPROVAL. UNANIMOUSLY CARRIED**

6.3 LLCC/Twin Lakes Cancellation Policy – The Township does not have a current cancellation policy in place. The rental of the facilities is done in good faith by penciling the name and information of the renter on the calender. There have been times when a facility has been “booked” and no cancellation or payment is made preventing the space from being rented by another party. For prime dates, the Pavilion can be rented a year in advance. We do collect a deposit fee but most times it is paid close to the rental date with the fee, not a year in advance holding the date. Knaus distributed sample policies from nearby communities. The Board was very supportive of getting a cancellation policy in place and reviewing the rental procedures for the facilities.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THIS DISCUSSION TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.4 KB Plumbing & Heating Estimate – Estimate received $5,125.00 to replace toilets, shut off valves, supply lines & bathroom faucets at LLCC. Anttila will meet with vendor to get updated estimate and walk through building as there are other issues needing replacement or fixing.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE THIS DISCUSSION TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.5 LMCIT Liability Coverage Waiver Form for 2019

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON TO NOT WAVIE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MN STAT §466.04. UNANIMOUSLY CARRIED**

6.6 MN Pump Works Estimate – Lift Station Advisor Installation

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE INSTALLATION OF A LIFT STATION ADVISOR THROUGH MINNESOTA PUMP WORKS AT A COST OF $2,112.50. UNANIMOUSLY CARRIED**

6.7 MAT & SLCAT 2019 Annual Dues

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING 2019 DUES FOR MINNESOTA ASSOCIATION OF TOWNSHIPS & ST. LOUIS COUNTY ASSOCIATION OF TOWNSHIPS FOR AN AMOUNT OF $1,193.36. UNANIMOUSLY CARRIED**

6.8 James Hill Resignation - PVFD

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY ACCEPTING THE WRITTEN RESIGNATION OF JAMES HILL FROM THE PALO VOLUNTEER FIRE DEPARTMENT WITH CLERK VERIFYING DATE OF SEPARATION WITH THE FIRE CHIEF. UNANIMOUSLY CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board December 2018 minutes

7.2 Northspan January 2019 Monthly Consultant Report

7.3 SLCAT December 2018 minutes

7.4 East Range Sportsmen’s & Conservation Club November & December 2018 minutes

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL MINUTES. UNANIMOUSLY CARRIED**

**8. REPORTS:**

Clerk Knaus

1.) W-2’s and 1099’s were distributed and submitted to Federal and State

2.) Quarterly Reports for 4th quarter 2018 were submitted to Federal, State, including unemployment report

3.) OSHA 300 log posted and submitted by February 1, 2019

4.) Indebtedness Report ending 12/31/18 was submitted to St. Louis County

5.) Attended CAP meeting 1/10/19 – Tony Sertich presented on the Childcare Shortage

6.) Supervisor Anttila and I attended the SLCAT January 23, 2019 meeting. By October 2020, any underground fuel tanks need to be removed and replaced. Also, emergency power will be required for all fuel tanks.

7.) Due to weather, the January Regional Safety Training afternoon session for AWAIR, BBP, ERTK was cancelled. A make-up session has been rescheduled for January 21st in which Heikkila, Knaus, and Polansky need to attend.

8.) Attended the Regional Childcare meeting at Essentia 2/5/19

9.) Troy Walsh, LMCIT Loss Control Consultant will be at the Town Office on February 21, 2019 at 11:00 a.m. to review Loss Control and conduct an Americans with Disabilities Act Liability Review.

10.) The LTAP Culvert Installation, Maintenance, and Inspection course approved by the Board last month for someone from Public Works to attend will not be attended unless a Board members goes due to staffing constraints in Public Works.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO ACCEPT AND FILE THE CLERK’S REPORT. UNANIMOULSY CARRIED**

**Updates not previously discussed:**

Anttila

 Public Works crew doing a great job! More parking cones are needed at the Loon Lake Community Center;

 Kippley

 The Fire Department is searching for a new truck.

**9. CORRESPONDENCE:**

1. St. Louis County Sheriff’s Office Release – 1/16/19 Multi-hazard Mitigation Plan

2. 4th District St. Louis County Commissioner email 1/17/19

3. ERJPB 2019 meeting schedule

4. St. Louis County sale of Tax Forfeited Land Notice

5. Recharge the Range Final Report

6. 2019 Mesabi Regional Safety Group Meeting Schedule

7. Palo-Markham Senior Citizen’s Club Memo – Inventory Update 1/30/19

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. UNANIMOUSLY CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**:

* Knaus/Board - SLCAT Lobby Day – Wednesday, February 20, 2019
* Knaus – MCFOA Regional Training – Friday, February 22, 2019 – Mt. Iron, $25.00
* Heikkila/Fondie – Collection System Operators Conference – March 25-27, 2019, Brooklyn Park, MN; $390.00 each plus room/travel expenses;
* Knaus/Gross - 2019 LMCIT Safety & Loss Control Workshop – Biwabik, MN 4/11/19 $20.00

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING EMPLOYEES AND BOARD MEMBERS TO ATTEND THE REQUESTED MEETINGS AND TRAININGS WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

**11. APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF JANUARY 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| 62612 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,685.07  |
| 62613 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 345.64  |
| 62614 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,474.02  |
| 62615 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 219.27  |
| 62616 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,718.95  |
| 62617 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 2,228.00  |
| 62618 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,634.47  |
| 62619 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 2,116.77  |
| 62620 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 752.76  |
| 62621 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,635.86  |
| 62622 | Payroll Period Ending 12/29/2018 | Regular Payroll Period Ending 12/29/2018 |  $ 1,233.85  |
| CC01-02-19 | Cardmember Service | Forms, Travel, Training |  $ 1,889.10  |
| F0102019 | E.F.T.P.S. Monthly | Employee Withholding |  $ 168.37  |
| F01-02-19 | E.F.T.P.S. FD | Withholding Tax |  $ 165.94  |
| M01022019 | MN Department of Revenue  | Employee Withholding |  $ 66.05  |
| P01-02-19 | P.E.R.A. Monthly | Retirement Deductions |  $ 167.02  |
| 31559 | Aurora Chamber of Commerce | 2019 Dues |  $ 100.00  |
| 31560 | Madison National Life Ins Co, Inc. | Employer FICA/Medicare for STD |  $ 700.97  |
| 31561 | Northern State Bank | Safety Deposit Box Rental Fee |  $ 23.00  |
| 31562 | Range Association of Municipalities | 2019 Dues |  $ 400.00  |
| D01-04-19 | Empower | Def Comp & Roth EE Deductions |  $ 361.06  |
| F010419 | E.F.T.P.S. | Employee Withholding Pay 12/19/18 |  $ 5.00  |
| F01-04-19 | E.F.T.P.S. | Employee Withholding |  $ 4,844.58  |
| M010419 | MN Department of Revenue | Employee Withholding Pay 12/19/18 |  $ 2.68  |
| M01-04-19 | MN Department of Revenue | Employee Withholding |  $ 949.89  |
| P01-04-19 | P.E.R.A. | Retirement Deductions |  $ 2,925.55  |
| 31570 | Tomahawk Ford | Refuse Collection Dec 18 |  $ 11,288.97  |
| ST01-11-19 | MN Dept of Revenue - Sales Tax | Dec 18 Sales Tax Payment |  $ 1,263.00  |
| 62627 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 1,693.98  |
| 62628 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 707.48  |
| 62629 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 1,510.03  |
| 62630 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 142.76  |
| 62631 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 1,785.58  |
| 62632 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 2,196.27  |
| 62633 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 1,775.99  |
| 62634 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 1,961.74  |
| 62635 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 770.94  |
| 62636 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 384.50  |
| 62637 | Payroll Period Ending 01/12/2019 | Regular Payroll Ending 01/12/2019 |  $ 785.33  |
| D01-16-19 | Empower | Def Comp & Roth EE Ded Pay 1/16/19 |  $ 365.14  |
| F01-16-19 | E.F.T.P.S. | Employee Withholding Pay 01/16/19  |  $ 4,373.42  |
| M01-16-19 | MN Department of Revenue | Employee Withholding Pay 01/16/2019 |  $ 845.08  |
| P01-16-19 | P.E.R.A. | Retirement Deductions 01/16/19 check |  $ 2,694.04  |
| 62640 | Payroll Period Ending 01/17/2019 | Robillard Severance Pay |  $ 2,733.50  |
| 62641 | Payroll Period Ending 01/17/2019 | Shuck Severance Pay |  $ 1,135.11  |
| F01-17-19 | E.F.T.P.S. - SEV | Shuck & Robillard Severance Withholding |  $ 1,295.93  |
| M01-17-19 | MN Department of Revenue - SEV | Employee Withholding SEV |  $ 283.02  |
| HC01-25-19 | Empower - HCSP Contributions | HCSP Contributions 2018 YE Balance & 2019 Payoff |  $ 19,523.21  |
| HCSEV01-25-19 | Empower-HCSP SEV | Robillard SL SEV to HCSP |  $ 29,806.40  |
| 62642 | Payroll Period Ending 01/31/2019 | Monthly Payroll Ending 01/31/2019 |  $ 456.95  |
| 62643 | Payroll Period Ending 01/31/2019 | Monthly Payroll Ending 01/31/2019 |  $ 258.24  |
| 62644 | Payroll Period Ending 01/31/2019 | Monthly Payroll Ending 01/31/2019 |  $ 193.16  |
| 62645 | Payroll Period Ending 01/31/2019 | Monthly Payroll Ending 01/31/2019 |  $ 64.38  |
| 62646 | Payroll Period Ending 01/31/2019 | Monthly Payroll Ending 01/31/2019 |  $ 420.97  |
| 62647 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 1,461.60  |
| 62648 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 707.48  |
| 62649 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 1,479.98  |
| 62650 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 509.94  |
| 62651 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 1,699.85  |
| 62652 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 2,350.90  |
| 62653 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 1,666.16  |
| 62654 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 1,815.35  |
| 62655 | Payroll Period Ending 01/26/2019 | Regular Payroll Period Ending 01/26/2019 |  $ 762.83  |
| D01-30-19 | Empower | Def Comp & Roth EE Ded Pay 1/30/19 |  $ 364.06  |
| F01-30-19 | E.F.T.P.S. | Employee Withholding Pay 01/30/19  |  $ 4,338.25  |
| M01-30-19 | MN Department of Revenue | Employee Withholding Pay 01/30/2019 |  $ 803.90  |
| P01-30-19 | P.E.R.A. | Retirement Deductions 01/30/19 check |  $ 2,451.17  |
| 31573 | Aurora, City of | Security System, HVAC, Boiler City/Town Govt Center |  $ 277.96  |
| 31574 | Aurora, City of | Fire Fighting Service Contract 2019 |  $ 500.00  |
| 31575 | Bradach Lumber | Snow Sleigh |  $ 64.99  |
| 31576 | Carquest Aurora | Supplies & Parts |  $ 616.69  |
| 31577 | Colosimo, Patchin, & Kearney, LTD | Legal Retainer |  $ 415.00  |
| 31578 | Como Oil & Propane | Propane LLCC 1/18/19 |  $ 522.38  |
| 31579 | Como Oil & Propane | LLCC Propane 1/3/19, 1/18/19, 1/28/19 |  $ 4,038.90  |
| 31580 | Como Oil & Propane | PW Propane 01/18/19 |  $ 7,689.36  |
| 31581 | Couri & Ruppe, P.L.L.P. | Annexation, JWP |  $ 2,992.50  |
| 31582 | East Range Joint Powers Board | 1st Quarter 2019 |  $ 3,750.00  |
| 31583 | East Range Shopper | Meeting Notices, Job Posting |  $ 447.45  |
| 31584 | Excel Business Systems | Copier Contract |  $ 122.28  |
| 31585 | Frontier | Telephone & Internet Service |  $ 691.78  |
| 31586 | Fred Faust | Shop Supplies |  $ 281.42  |
| 31587 | Inter City Oil Co., Inc. | Motor Oil |  $ 1,746.38  |
| 31588 | Knaus, Jodi | Travel Expense |  $ 57.19  |
| 31589 | KB Plumbing & Heating | Boiler Maintenance |  $ 1,440.00  |
| 31590 | Keenan's Television & Appliance | LLCC Chest Freezer |  $ 499.00  |
| 31591 | Lake Country Power | Electric Service |  $ 3,091.00  |
| 31592 | Lakeland Store | Propane Tank |  $ 30.00  |
| 31593 | Lawson Products | Shop Supplies INV 9306425812 |  $ 620.00  |
| 31594 | Menard's-Virginia | FD Supplies, Stakes |  $ 377.90  |
| 31595 | St. Louis County Assoc. of Townships | Annual MAT & SLCAT Dues 2019 |  $ 1,193.36  |
| 31596 | Minnesota Benefit Association | Town Board Life Ins |  $ 1,605.00  |
| 31597 | MN Fire Service Certification Board | Thorne Training |  $ 230.00  |
| 31598 | Minnesota Power | Electric Service |  $ 331.46  |
| 31599 | Christensen Parts | Batteries |  $ 501.15  |
| 31600 | Northern Engine & Supply, Inc. | Hose & Fittings |  $ 118.90  |
| 31601 | Pace Analytical Services, Inc. | Water Testing Services 1912002971 |  $ 53.50  |
| 31602 | Nuss Truck & Equipment | Parts |  $ 66.36  |
| 31603 | Range Paper | Supplies |  $ 62.50  |
| 31604 | St. Louis County Auditor-PW | Dec 18 Fuel |  $ 5,426.30  |
| 31605 | St. Louis County Auditor | Elections |  $ 343.80  |
| 31606 | Sullivan Supply | Supplies LLCC |  $ 1,051.17  |
| 31607 | Verizon | Cell Phone |  $ 32.43  |
| 31608 | Foremax Incorporated | Medical Supplies |  $ 220.98  |
| 31609 | Acuity Specialty Products, Inc. | Operating Supplies |  $ 835.49  |
| 31610 | MN DEPT OF LABOR & INDUSTRY | Pressure Vessel |  $ 10.00  |
| 31611 | Knaus, Jodi | Clothing Allowance |  $ 400.00  |
| 31612 | Amanda Gross | Clothing Allowance |  $ 400.00  |
| 31613 | Polansky, Roxane | Clothing Allowance |  $ 400.00  |
| 31614 | Hinsz, Greg | Clothing Allowance |  $ 400.00  |
| 31615 | Fondie, Lance | Clothing Allowance |  $ 400.00  |
| 31616 | Lehman, Bryan | Clothing Allowance |  $ 400.00  |
| 31617 | Niemi, Clark | Clothing Allowance |  $ 400.00  |
| 31618 | Peterson, Wesley | Clothing Allowance |  $ 400.00  |
| 31619 | Heikkila, Adam | Clothing Allowance |  $ 400.00  |
| 31620 | XZ8966930 | HCSP Reimbursement |  $ 366.13  |
| 31621 | XZ6344990 | HSCP Reimbursement |  $ 451.41  |
| 31622 | XZ6272397 | HCSP Reimbursement |  $ 416.67  |
| 31623 | XZ7617518 | Health Care Medical Reimbursement |  $ 262.15  |
| 31624 | Central Pension Fund | Retirement Contributions |  $ 3,984.00  |
| 31625 | Madison National Life Ins Co, Inc. | LTD/STD Insurance |  $ 209.08  |
| 31626 | I.U.O.E. Local 49 Fringe Benefits | Group Health Insurance - March 19 |  $ 8,680.00  |
| 31627 | APG Media of MN | Advertising |  $ 5.00  |
| 31628 | Tomahawk Ford | Refuse Collection Jan 19 |  $ 11,129.02  |
| 62656 | Colonial Life | Jan 2019 Employee Deductions |  $ 551.13  |
| 62657 | Minnesota Life Insurance Company | Life Insurance - Feb 19 |  $ 153.00  |
| 62658 | MN NCPERS | Employee Deductions |  $ 32.00  |
| 62659 | I.U.O.E. Local 49 | Union Dues Deductions Jan 19 |  $ 245.00  |
| F01-31-19 | E.F.T.P.S. Monthly | Employee Withholding |  $ 170.32  |
| M01-31-19 | MN Department of Revenue Monthly | Employee Withholding |  $ 65.61  |
| P01-31-19 | P.E.R.A. Monthly | Retirement Deductions |  $ 179.52  |
|  |  | **TOTAL** |  **$ 211,795.08**  |

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO APPROVE ALL BILLS AND PAYROLL FOR THE MONTH OF JANUARY 2019 IN THE AMOUNT OF $211,795.08 AS PRESENTED. UNANIMOUSLY CARRIED**

**12. ANNOUNCEMENTS:** Announcements: Next Regular Meeting: Thursday, March 7, 2019 5:00 PM @ City/Town Government Center; Joint Recreation Meeting: Wednesday, February 13, 2019 3:00 PM @ Hoyt Lakes City Hall; Regional Safety Training: Thursday, February 21, 2019 9:00 AM @ Eveleth Auditorium for Public Works Employees only; Rescheduled AWAIR, BBP, RTK Training: Thursday, February 21, 2019 1:00 PM in Eveleth; Annual Town Meeting: Tuesday, March 12, 2019 6:00 PM @ Loon Lake Community Center; Joint Water Project Meeting with SEH: Thursday, March 14, 2019 10:00 AM, Biwabik, MN; Special Meeting with Palo Volunteer Fire Department: Wednesday, February 27, 2019 5:00 PM @ City/Town Government Center;

**13. ADJOURNMENT**

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:04 P.M. UNANIMOUSLY CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**