



**FIRST NOTICE
OF ANNUAL MEETING AND ELECTON OF DIRECTORS
HARBOUR ISLE AT HUTCHINSON ISLAND EAST CONDOMINIUM ASSOCIATION, INC**

November 28, 2018

Dear Owners:

The Annual Meeting of the Harbour Isle at Hutchinson Island East Condominium Association, Inc., is scheduled to be held on Monday, **January 28, 2019 at 6:00 p.m.** at the Association's Clubhouse located at 6A Harbour Isle Drive East Ft. Pierce, Florida 34949. The purpose of this meeting is to elect one (1) director, for a two (2) year term and to conduct such other business as may lawfully come before the owners.

The purpose of this notice is to advise you of the date, time, and place of the Annual Meeting and to solicit candidates for the election. There is one (1) seat available on the board of directors. The person elected to fill this seat will serve a two (2) year term.

At the last Board meeting the Board voted unanimously to reduce the number of board members from seven (7) to five (5). One (1) of those seats is up for election in January 2019 and the other four (4) seats are up for election in 2020.

Any owner desiring to be a candidate for the Board of Directors must ensure that the Association receives written notice of his/her intentions not later than **5:00 pm EST, at least 40 days prior to the election, which is believed to be Wednesday, December 19, 2018** in order to qualify as a candidate. If you desire to submit your candidacy, please complete the attached "Notice of Intent to be a Candidate for the Board." A candidate may also submit an Information Sheet, on one side of paper not larger than 8-½" x 11", describing your background, education, and qualifications, as well as other factors deemed relevant about the candidate. Information sheets must be submitted at least 35 days prior to the meeting which is believed to be December 24, 2018.

Please submit your intent to be a candidate for the Board of Directors, and the Information Sheet if you wish, to the following address:

Harbour Isle East, 6A Harbour Isle Drive East, Ft Pierce, FL 34949; by email to Julie Lynch, Julie.Lynch@fsresidential.com or to fax number: 772-595-8809. **Please note that candidates are responsible for ensuring their Notices of Intent and their Candidate Information sheets are received by the Association by the dates due.**

No later than fourteen (14) days, prior to the date of the Annual Meeting, the second notice of Annual Members Meeting will be sent to owners in the manner described below. In addition to the Ballot and instructions for completing and submitting it, your packet will include: the agenda for the meeting, slate of candidates, information sheets timely submitted by the candidates (if any), ballot, envelopes and instructions about the voting process and a proxy solicitation.

Your participation at the annual meeting is very important as there will be much to consider so plan on attending this meeting in person or by proxy.

Sincerely

Julie Lynch

Property Manager

For and on behalf of the Board of Directors



TM

**HARBOUR ISLE AT HUTCHINSON ISLAND EAST CONDOMINIUM ASSOCIATION, INC.
NOTICE OF INTENT TO A CANDIDATE FOR
THE BOARD OF DIRECTORS**

I, _____ (PRINT NAME)


Hereby place my name in nomination as a candidate for the board of directors. I am/am not (circle one) enclosing an information sheet about myself. I understand that I am responsible for the accuracy of the information contained on this information sheet.

Condominium Association Candidate Certification Form*

I, _____ of building ____ Unit ____, certify that I have

(Print name of candidate as it is to appear on ballot)

Read and understand, to the best of my ability, the governing documents of Harbour Isle at Hutchinson Island East and the provisions of FL Statutes section 718 and any applicable rules.

Signed:  _____ Date: _____
(Signature of candidate)

*Required by section 718.112(2)(d)3., Florida Statutes

Mail To: Harbour Isle at Hutchinson Island East
Att, Annual meeting and Election
6A Harbour Isle Drive East
FT Pierce, FL 34949

Fax To: 772-595-8809

Email: Scan signed form and email as an attachment to Julie.lynch@fsresidential.com

**NOTE: THIS NOTICE MUST BE RECEIVED BY THE ASSOCIATION NO LATER THAN
5:00PM DECEMBER 19th, 2018**

Candidate Information Sheet

Name: _____

Unit # _____

Permanent Address:

Education:

Personal Background:

Prior Condominium or Homeowner’s Association Experience:

Comments about Board Candidacy:
