

Dear Parents / Guardians:

Walnut Hill will remain open. This could change as the situation changes and more information about COVID-19 is available. Walnut Hill's administration and governing board will follow all government mandated procedures (including but not limited to closing). We will also take into account the advice of local health experts, in our effort to keep our students and staff safe, while still providing a much needed service the community. Parents and guardians who choose to keep their children home while the district schools are closed need to let Jamie or Lee know as soon as possible. If you inform us that your child will not be attending while the district schools are out of session, you will **not** be charged tuition. We will save a spot so your child may return. You will need to notify the center a week prior to your child's return date. If you have any questions please contact Lee Wheeler at LWheeler@walnuhillecc.org.

Parents of children who attend the center will be asked to do the following:

1. Wash child's hands upon entering and leaving the classroom.
2. Be available to pick up their child immediately if they are running a fever. (100.2 or higher)
3. Keep child home if they exhibit excessive coughing and / or congestion.
4. If a child is sent home with a fever they must stay home until they are fever free (without medication) for 48 hours.
5. If a child has a fever at home, they need to stay home until they are fever free (without medication for 48 hours).
6. Immediately inform Walnut Hill if the child or family member, contracts or was in contact with someone who has contracted, COVID-19.