

CAMANCHE PUBLIC LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING

February 17, 2024, at 9:30AM

This Special Meeting of the Board of Trustees of the Camanche Public Library was called to order by President McManus at the Camanche Public Library at 9:30AM.

ROLL CALL: Members present were Foster, Goble, McManus, City Liaison Dave Bowman, City Administrator Andrew Kida, and Librarian Evans.

APPROVAL of the Renovation Committee Architect Choice: Trustee Goble motioned to approve using SJA from Dubuque for the Library Expansion. Trustee Foster seconded. Motion Passed Unanimously.

SIGN the Financials for the Library: President McManus, Trustee Goble and Trustee Foster signed the financials.

APPROVE New Bills and Book Orders: Trustee Goble made a motion to approve the new bills and book orders. Trustee Foster seconded. Motion passed unanimously.

DISCUSS paying for the new library computers: City Administrator Kida discussed the need to have receipts turned in on a timely basis with information on what line item to use for payment. Librarian Evans agreed. Kida mentioned that at the upcoming city council meeting there will be a policy change regarding the usage of personal credit cards for the purchase of city supplies. The policy change will state that city employees are not able to use their personal credit cards for city purchases, unless preapproved by the city.

ADD to next Agenda:

- Accept the resignation of Trustee James Griswold
- Discuss using a new company for Library Cards.
- Discuss having minute notes corrected and approved before end of meeting.

NEXT MEETING:

- The Next Board of Trustee's Meeting will be held Wednesday, March 6, 2024, at 4:00pm.

ADJOURNMENT: The meeting was adjourned by President McManus at 9:40am.

Respectfully submitted,

Shannon McManus, President