

**Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	13 October 2011
Call To Order	7.05 pm
Chairperson	Peter Hindley
Present:	
Peter Hindley, President	x
Keith Papulias, Vice-President	x
Carol Stern, Treasurer	x
Lynn Hindley, Corresponding Secretary	x
Nancy Gribler, Recording Secretary	x
Lila Daniels	apologies
Faybeth Diamond	x
Harold Dittmer	x
Susan Johnson	x
John Lovell	x
Judy Sparks	apologies
Members and Guests Present:	
Laura Chariton	
Adjourned	8.15 pm
Minutes Submitted By	N. Gribler
Date Of Minutes	10/13/2011

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Added: Laura Chariton

Where are the minutes on the website?

Click on main Lookout button - not there.

Thanks to all board members for years of service

Singing of This Land is Your Land (special Mt Tam Version)

She's on the ballot for the coming year.

Passed out the by-laws - read from by-laws

Asked for list of Members

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Carol Stern

Second by: John Lovell

In favor: All

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (8 September 2011)

No changes

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Faybeth Diamond

Second by: Carol Stern

In favor: All

Oppose: None Abstain: None

Agenda Item 4

~~Abstain:~~

NonPresident's Report (Pete)

Ballots sent out.

November Board Meeting: Annual Meeting and Pot Luck Dinner on November 11

December Board Meeting: Adults' Christmas Party on Sunday December 11

Agenda Item 5 Treasurer's Report (Carol)

Profit and Loss statement includes the Fall Arts Festival

Rental Income is already \$15,000 plus

Insurance Company suggests that we increase value of rebuild from \$200k to \$400k for \$250 more per year.

Motion to increase coverage from \$200k to \$400k for \$250 per year

Motion by: Keith Papulias

Second by: Nancy Gribler

In favor: All Aye

Oppose: None

Abstain: None

Motion: To approve the financial statements delivered by e-mail before the meeting

Motion by: Keith

Second by: John

In favor: All Aye

Oppose: None

Abstain: None

Agenda Item 6 Corresponding Secretary's Report (Lynn)

Nothing to report

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila)

Lila out ill.

7B Children's Committee Chairperson's Report (None, Jennifer Sheetz not on Board)

Nothing to report

7C Emergency Coordinator's Report (Susan and Faybeth)

Meeting at fire station on September 27th. Red Folders handed out to street liaisons.

October 22, practice drill. Will be using club house.

Susan will be here as of 8 am, police and fire will be there.

Faybeth: Still short on block liaisons. Committee making personal phone calls

Thanks to Nancy and Michelle and Jean for assembling the folders.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

In good shape. Rentals going well. Pleased with all items for the facility.

7E Sewer Committee Chairperson's Report (Lynn)

Nothing to report. Draft implementation requirements for septic systems under AB 885 have been posted and are under review until Nov the 14th.

7F Report on Database of Addresses (Harold)

Harold reports that Lila Daniels is working on the neighborhood directory. A neighbor will be helping Lila with the excel spreadsheet.

7G Welcome Committee Report (None – Diane not on Board)

Keith P has offered to take over the position, should Diane not wish to continue.

7H Report on Web Site (None – Diane not on Board)

Diane still working on the site - Laura C's comments will be sent to Diane.

Agenda Item 8 New Business

8A Jazz Fest Wrap-up (John)

Lots of emails and calls saying how great the party was. No profit, not a loss, but it was a good turnout. Good food.

Think about raising funds next year.

Could the Jazz Festival turn into the club fundraiser?

The Fall Arts Festival is waning in popularity and costs too much to be a vendor.

Peter: Let's discuss another Fall event at the clubhouse.

To be discussed as fall approaches.

8B Offer of Playground Structure (Pete)

Donna Rutter has a playground structure that she offered to give to the MWPCA . Someone needs to be responsible for the structure. John Lovell is taking over the project.

Questions: Please look at structure

Does the area need to be prepped before placement?

Insurance: What are the liability issues? A licensed contractor needs to place it.

Can be approved or discussed via email.

8C 2012 Artists Open Studio (Lila)

Will be presented via email. Ask Lila to send a proposal to the club, and we will decide via email.

8D Other (Anyone?)

Nothing else.

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Faybeth

Second by: Susan

In favor: All

Oppose: None

Abstain: None