

Florida Utilities Coordinating Committee

<http://www.fucc.org>

Coordination through Cooperation
Coordination, Cooperation, Communication, & Commitment

Chair
Karen Ellzey

Vice Chair
Demar Machuca

Secretary
Chris Stermer

Treasurer
Jodi Rano

Spring Meeting Location:
Virtual Zoom

Wednesday, August 4, 2021

8:30am - 9:00am – Officers Meeting (All Officers present)

Karen Ellzey, FUCC Chair

Karen opened the meeting at 8:30am. She explained that this is a virtual meeting, and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice.

Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

Discussion was had on the upcoming Fall meeting and how the FUCC will handle those who paid for their registrations for the 2020 Spring meeting that was switched to virtual. Jodi Rano stated she had a list of who they are and will work with Lori McLaughlin on the Fall registrations maybe use a button on the registration to use the credit they have on file.

Karen pointed out that Demar Machuca is on the call and can hear, but we cannot hear him.

Jodi Rano stated that a call out for new sponsors will be going out and invoices will be due. The current sponsors were carried over to a second year for the price of one year since it was all virtual.

Karen stated that she has heard complaints about the FUCC.Org website and the fact that it is not a secure (https) webpage. Lori McLaughlin stated she will coordinate with GoDaddy to see what can be done and if a cost is associated with the change.

9:00am - 9:30am – Steering Committee Meeting

Karen opened the meeting and is facilitate the meeting while Demar is having technical issues.

Chris Stermer requested a roll call of the Steering Committee members to verify the attendance. The following members are present:

Demar Machuca, Vice Chair
Fred Valdez, Frontier
Art Gilmore, Duke Energy
Joseph Sanchez, FGT
Trish Miller, Echo UES
Kris Hayes, Lakeland Electric
Warren Gilbreath, Hillsborough County
Scott Baird, Pinellas County
Brian Dean, Sunshine 811
Larry Hill, Badger Daylight

Chris McLaughlin, George F. Young

Karen asked Jeanna Dean announce who has been nominated as incoming Secretary, she stated that the only nominee was Tara Miller, from Duke Energy. Scott Baird made a motion nominating Tara Miller, Duke Energy as incoming Secretary, seconded by Brian Dean. Karen opened open discussion. No discussion, Karen closed discussion, vote was held, and vote was unanimous. Tara Miller, Duke Energy will be the nominee from the Steering Committee, during the business meeting their will be nominations taken from the floor.

Karen asked Jeanna Dean to go over the awards nominations. Jeanna stated there were several nominations for the John Farkas Award one was successful there was not one for the Malcolm Yancey Award given this year. The awards will be presented at the Fall meeting in November.

Standing Sub-Committees, we have been calling it Program and Conference Planning sub-committee and the by-laws calls it the Program sub-committee and a Conference Planning sub-committee. The Conference Planning is now a paid position and will need to have the by-laws updated to reflect it. During the business meeting, the Chair can appoint members to the Bylaws sub-committee to recommend changes to the by-laws to the Steering committee in November for approval.

Karen stated that she has heard complaints about the FUCC.Org website and the fact that it is not a secure (https) webpage. Lori McLaughlin stated she will coordinate with GoDaddy to see what can be done and if a cost is associated with the change. The Steering committee provided direction to Lori to investigate and bring to the committee the information to update the site.

Karen stated the FUCC received an email expressing some concern on the FUCC logo. That the logo does not represent the diversification of our organization. The handshake doesn't represent all who part of the organization. Karen suggested maybe just removing the handshake and then it removes the lack of diversification. There is some concern about cost to make the changes. Karen asked for thoughts of the committee, and after discussion Jodie will check to see how it would impact the materials currently on hand and to replace it as it runs out. Chris Stermer brough up copyrighting or trademarking the logo. Lori stated that she had an artist create a log in Adobe Illustrating that can be used to update. Chris is going to check with WGI's Creative group. It was suggested to have a competition for a redesign of the logo. Jodi mentioned that the current logo is very detailed and costly to produce, may want to consider simplifying the logo. Karen made a motion to establish a competition to create a new FUCC logo, Fred Valdez seconded the motion. After discussion the vote was held, and vote was unanimous to have the competition. The officers will discuss the Constant Contact blast explaining the competition.

The TTC/ MOT Committee was originally created to represent the FUCC is notified of standard and design standards changes. The question is do we still need the committee. The current chair and co-chair are not accepting another year of chairmanship. Bryan Lantz, FP&L suggested that the FUCC stay involved in the review of MOT standards by FDOT. Karen stated there is a need for a chair and a co-chair for the TTC/ MOT Committee, if there is not a TTC/ MOT committee, then the UAM sub-committee will absorb the TTC/ MOT issues. Rob Morris is volunteering to Chair the TTC/ MOT Committee.

Jeanna Dean made a motion to adjourn the meeting. Chris Stermer seconded the motion. The meeting was adjourned.

9:45am – 10:45am – Planning Committee, Membership and Promotions, and Banquet Planning

Planning committee chaired by Tara Miller Duke Energy

No updates for future programs, hard to have a program on virtual calls.

Karen Ellzey asked if Tara would like to carry over to another year of chairmanship, she stated she would like to open it up to someone new. Karen stated that it would be added as position to be filled. Bryan Lantz suggested someone from FDOT to speak to the future funding stimulus package coming out, Tara stated that would be looked out.

Membership Committee chaired by Melonie Swartz Horizon Engineering
Meeting minutes attached.

Banquet Committee chaired by Heather Dean *Harbor Coordination Solutions*
Banquet Committee consist of:

- Jeanna Dean
- Karen Ellzey
- Rebecca Green
- Tara Miller
- Kelsey Ramnauth
- Cierra Yaklin – I reached out earlier last month, she had to step away, she is unable to join the banquet for November.

The DJ is on board for November's banquet, the hotel referred him.
The banquet theme is Halloween, which is perfect timing this year since this event is in November right after Halloween.

Please no weapons, and be sure your costume choice is modest, and that everything that needs to be covered is covered and not revealing.
This is a family friendly work event.

There will be costume contest, prize give away and a lot of fun at this event. Folks are more than welcome to bring Halloween decoration but be mindful they might be taken.
So please do not bring anything you don't want to part with. This is to be a fun friendly event.
No outside drinks are allowed at the event.

My position will be available, anyone interested please reach out, it's been great fun going shopping and planning this banquet for August 2020 to finally have it November 2021.

11:00am – 11:30am Sunshine 811 Report – Brian Dean

- Brian provided an overview of who handles what area of the state.
- New education materials available, check the website.
- The Sunshine 811 website is about to change and is supposed to go live on 8/6/21
- Brian stated they are still having issues with the app through the Google store and Apple is not available.
- Sunshine 811 does have a tool kit to assist after storms
- Sunshine 811 is in the process of updating their presentations.
- Reminded all about positive response
- Preserve marks during construction.
- Exactix has been updated, if you have any suggestions to make it better, let them know.
- Sunshine 811 has a YouTube channel, tutorials and safety videos
- A question was asked if we can get more utilities to respond to design tickets. Sunshine 811 does not notify utilities on design tickets, but utilities can opt to receive those notifications, many utilities do. Utilities are not required to mark their utilities on design tickets.
- The utility is responsible to update their contact information, Sunshine 811 sends out request annually for updates, but it is up to the utilities to update Sunshine 811.

Lunch Break

1:00pm – 1:15pm Opening remarks by Karen Ellzey Fucc Chair

Karen welcomed everyone back from lunch. Karen explained that this is a virtual meeting and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice. Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

Fucc Interest Group and subcommittee Meetings

1:15pm – 2:00pm Underground Interest Group

Chaired by Michel-Lee Chapuseaux *Southern Light* and Chris McLaughlin *George F. Young*
Minutes not provided

2:15pm – 3:00pm Power Interest Group

Chaired by Rob Morris *FPL*
Meeting minutes attached

3:15pm – 4:00pm Telecommunications Interest Group

Chaired by Stephen Waidley *Frontier Communications*
Meeting minutes attached

Closing Comments for the day by Karen Ellzey Fucc Chair

Karen thanked the sponsors and opened up a call for new sponsors for the coming year.

The Steering Committee has an opening for a Governmental Non-Utility Representative, let any Fucc officer know if anyone is interested. Karen Also thanks Scott Baird for his service.

Several sub-committees and Interest Groups are need of a chair and co-chair; the needs are as follows

- A) Programs Planning Committee
- B) Banquet Planning
- C) TTC/ MOT

Demar Machuca stated that Greg Coker, FP&L has retired. Greg Coker was a long-time member of the Fucc and was a major contributor to the Power Interest group and his involvement with the use of telehandlers and in lieu of de-energizing the overhead power during construction.

Thursday, August 5, 2021

8:30am – 8:45pm Opening remarks by Karen Ellzey Fucc Chair

Karen opened the meeting at 8:31am. She explained that this is a virtual meeting and we will be following the agenda. Participants are welcomed to come in and leave as desired to participate in the meets of your choice. Karen thanked the sponsors for their contributions to support the organization. Naming them by name and level of sponsorship.

Brian Dean, *Sunshine 811* is serving as the WebEx moderator and brief the participants on using WebEx and the various controls.

The Steering Committee has an opening for a Governmental Non-Utility Representative, let any Fucc officer know if anyone is interested. Karen Also thanks Scott Baird for his service.

Several sub-committees and Interest Groups are need of a chair and co-chair; the needs are as follows

- D) Programs Planning Committee
- E) Banquet Planning
- F) TTC/ MOT

Registration for the Fall conference in Jacksonville will open in three weeks Jodi will work with the obnes that have a credit from the Spring 2020 that went virtual.

8:45am – 9:30pm FDOT Forum - DUE/ DUA & FDOT Personnel

Moderated by Patrick Overton *FDOT State Utility Engineer*

Patrick welcomed everyone Patrick recognized Dan Hunter, DUA for District 7. Dan received his 30-year pin. Congratulations Dan. Patrick provided what information was available for the proposed federal stimulus package. It has not been approved by Legislature. Patrick stated there was 650 projects submitted.

Rob Brown, Duke Energy brought up the issue of material shortages statewide and could cause problems with

getting work done on time. Patrick responded and said the state is aware and they are seeing it as well.

Patrick stated there are updates to PSEE are coming.

Patrick stated there was some interpretation of the UPM Chapter 2.8 Notification letters for permit compliance now state utilities have 10 days to respond to local permit office. Keep in mind a sunshine 811 excavation ticket does NOT satisfy the requirement.

Cynthia Durant *FDOT District 1* - Discussed projects within the District She stated they have 59 projects ongoing over 412 million, with next year's work program is currently 69 projects for over 262 million. District 1 Utility Liaison conference will be held September 30, 2021, *DUA* stated they have updated some of their forms, make sure you're using the current templates, they are updated quarterly.

Todd Hunt *FDOT District 2*- Nothing really to discuss, but they are here for the utilities as needed.

Jonathan Harris *FDOT District 3 DUA* was not available but did report everything is well in his District.

Aleem Dano *FDOT District 4* – Remind the utilities to submit the progress invoicing on time. *DUA* stated they are looking at the work program and what projects will be pulled in if money becomes available.

Staci Nestor *FDOT District 5 DUA* – I-4 @ Sand Lake Interchange is going Design Build. Stacie stated they are trying to get more involvement in the local Utility group meetings they are important and has been challenging to get participation.

Xenia Rodriguez *FDOT District 6 DUA* - Xenia thanked the utilities they work with within the district. She also stated the Golden Glades Interchange project is moving forward. The project will spread out over multiple funding years. stated they are looking at the work program and what projects will be pulled in if money becomes available.

Dan Hunter *FDOT District 7 DUA* – Dan also requested to be informed if utilities are having material shortages.

Dan Stated they have a contractor has defuncted within the District That contractor is D.A.B. In the interim work with the CEI that has been on the project thus far. FDOT is going to work with the Surety company to complete the projects at least six of them are major projects.

Dan also stated they are working with the local utility groups and put a call out to get more people involved in the Local Utility group meetings are important.

Joe Bitar *FDOT Turnpike DUA* - Joe thanked the utilities they work with within the district.

Chris Stermer WGI stated that something that needs to be out there is the material shortage is not just a material problem the material that is available has rising prices and it is driving up the price of the project. That this is going to be an issue on UWHCA's especially Lump Sum UWHCA's because the Department locked in prices that are old and not the current pricing. If it is not adjusted or the Contractor cannot submit a change order for the additional cost, it could end up the contractor losing a lot of money. Chris recommended that until pricing stabilizes that they refrain from Lump Sum UWHCA's.

9:45am – 10:30am Permitting Subcommittee

Chaired by Bill Deal T2UES

Meeting minutes attached

10:45am – 11:30am Joint Use Subcommittee

Chaired by Paula Perry SECO

Meeting Canceled

Lunch Break

1:00pm – 1:45pm TTC/ MOT Subcommittee

Meeting minutes attached

2:00pm – 2:45pm Utility Coordination Education Development

Chaired by Erik Brueningsen, PE WGI

2:30pm – 3:30pm Design Build Subcommittee

Chaired by Chris Stermer WGI

Meeting minutes attached

3:45pm – 5:00pm FUCC Business Meeting

Meeting called to order at 3:45pm by Karen Ellzey FPL FUCC Chair. Karen thanked the sponsors for their contributions to support the organization. Naming them by name and level of sponsorship.

Reading of the Minutes -Motion to waive the reading of the minutes by Brian Dean, seconded by Karen Ellzey Swartz.

Historian's Report – *Chris McLaughlin*

Treasurer's Report – Joie Rano, FUCC Treasurer provided report.

BOA Balance: \$55,367.08

PayPal: \$6,945.14

Time to renew sponsorship, all renewal and new sponsorships due by October 26, 2021

Sunshine 811 Report, Brian Dean stated that he provided the report and handout is available. Sunshine 811 website has been updated

FDOT Report, Patrick Overton, State Utility Engineer. Not Available

Membership votes from the Steering Committee. None

Nominations for incoming FUCC Secretary, The Steering Committee nominated Tara Miller from Duke Energy. The new Officers would be Demar Machuca as Chair, Chris Stermer as Vice Chair, Tara Miller as Secretary, Chris McLaughlin as Historian, and Jodi Rano as Treasurer, Karen Ellzey would be past Chair. Karen Ellzey opened nominations from the floor for Secretary. There were no nominations from the floor. Jeanna Dean made a motion to accept Tara Miller as Secretary and the motion was seconded by Heather Dean. The motion passed unanimously.

Changing of the Officers

Karen Ellzey dismisses the members of all Standing Subcommittees Abolishes all Non-Standing Subcommittees Turns over chair responsibilities to incoming Chairperson Demar Machuca.

Demar thanked Karen Ellzey for her service and what she has done for the organization.

Appoints members of the Steering Subcommittee

Chaired by Chris Stermer, WGI

Power – Art Gilmore, Duke Energy

Telecom – Fred Valdes, Frontier

Gas – Joe Sanchez, FGT

Water – Warren Gilbreath, Hillsborough County

Sewer – Jeremy Parker, Sarasota County

Governmental-Utility – Kris Hayes, Lakeland Electric

Governmental-Non-Utility – Vacant
Contractor – Larry Hill, Badger Daylight
Design Consultant – Bill Case, Ayres Associates
Coordinator Consultant – Trish Miller, T2UES
Utility Notification Center – Brian Dean, Sunshine 811
Geospatial Consultant – Chris McLaughlin, George F. Young/MacDriller

Conducts vote to ratify Steering Subcommittee Members, Kren Ellzey made a motion to approve the members, the motion was seconded by Chris Stermer. The motion was approved, and the Steering Committee is ratified.

Reestablished all Standing Subcommittees, no ratification is required.

Awards/ Nominations Subcommittee – Karen Ellzey
Programs Subcommittee – Tara Miller
Conference Planning Subcommittee – Lori McLaughlin
Membership/ Promotions – Melonie Swartz

Non-Standing Subcommittees, no ratification is required.

UAM – Bryan Lantz
Joint Use – Paula Perry
Design Build – Chris Stermer
By-Laws – Chris McLaughlin
Banquet – Rebecca Green
TTC/ MOT – Alan Boaz
Permitting – Bill Deal
Utility Coordination Education – Erik Brueningsen
Policies and Procedures – Jeanna Dean

Interest Group Chairs

Power – Rob Morris
Underground – Brian Dean
Telecom – Stephen Waidley

Motion to adjourn made by Karen Ellzey, seconded by Heather Dean. Meeting adjourned.

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MOTION LOG

SUMMER MEETING (8/4/21)

Hosted by: GLOBAL Gotomeeting.com

Steering Committee Meeting

- Scott Baird made a motion nominating Tara Miller, Duke Energy as incoming Secretary, seconded by Brian Dean.
- Karen Ellzey made a motion to establish a competition to create a new FUCC logo, Fred Valdez seconded the motion.
- Jeanna Dean made a motion to adjourn the meeting. Chris Stermer seconded the motion. The meeting was adjourned.

Summer BUSINESS MEETING (8/5/21)

Hosted by: GLOBAL Gotomeeting.com

- Motion to waive the reading of the minutes by Brian Dean, seconded by Karen Ellzey.
- Jeanna Dean made a motion to accept Tara Miller as Secretary and the motion was seconded by Heather Dean. The motion passed unanimously.
- Conducts vote to ratify Steering Subcommittee Members, Kren Ellzey made a motion to approve the members, the motion was seconded by Chris Stermer. The motion was approved, and the Steering Committee is ratified.
- Motion to adjourn made by Karen Ellzey, seconded by Heather Dean. Meeting adjourned.

SPRING BUSINESS MEETING (4/8/21)

Hosted by: GLOBAL Gotomeeting.com

- Motion to waive the reading of the minutes by Scott Baird, seconded by Melonie Swartz.
- Scott Baird made a motion to have the Summer 2021 meeting virtually and extend that contract another year seconded by Fred Valdez.
- Scott Baird made a motion to have move the banquet to Jacksonville in the Fall. Seconded by Jeanna Dean. Motion passed.
- Motion to adjourn made by Jeanna Dean, seconded by Fred Valdez. Meeting adjourned.

FALL MEETING 11/5/2020

Hosted by: GLOBAL Gotomeeting.com Steering Committee Meeting

- Motion by Jeanna Dean seconded by Brian Dean to adjourn.

FUCC Business Meeting

- Motion by Scot Baird seconded by Chris Stermer to adjourn.

SUMMER VIRTUAL 07/09/2020

Hosted by: GLOBAL Gotomeeting.com Steering Committee Meeting

- Motion by Scott Baird seconded by Tara Miller to extend sponsorship until next year 2021, sponsorship will be extended for the next year. Unanimously approved.
- Motion by Brian Dean seconded by Kris Hayes that a precedence did not need to be set, so the changing of the officers would need to go forward as usual. Unanimously approved.

FALL MEETING 2019 – Jacksonville

- Motion by Brian Dean seconded by Robb Brown to appoint Jeremy Parker Sarasota County Utilities as steering committee wastewater sewer chair, all voted in favor.
- Motion by Jeanna Dean to provide lunch for DBID, seconded by Chris Stermer. All voted in favor.
- Motion by Jeanna Dean to adjourn, seconded by Heather Dean. Steering Committee meeting adjourned at 10:08am.
- Motion by Brian Dean to approve \$8500.00 budget for FUCC traveling exhibition yearly costs. seconded by Fred Valdes.
- Motion by Chris Stermer to approve meeting minutes, seconded by Karen Ellzey, unanimously approved.
- Motion to adjourn FUCC final day business meeting (moved by Chris McLaughlin, seconded by Melonie Schwartz, unanimously approved).

SPRING MEETING 2019 – Ocala

- Motion to approve the Bylaws as amended by Fred Valdes, seconded by Chris Stermer. Art Gilmore, Fred Valdes, and Kris Hayes as voting members approved unanimously.
- Robb Brown moved to change the By-Laws to state: "Each interest group will rotate responsibility for the educational seminar so that one seminar is conducted at each meeting," and remove the current verbiage which states: "The educational seminar will be scheduled for the Annual Meeting." Chris McLaughlin seconded. Vote to approve motion was unanimous.
- Motion to accept the By-Laws by Fred Valdes, seconded by Nichole Bates. Discussion opened. Motion to close discussion by Scott Baird, seconded by Fred Valdes (unanimously approved). Vote to accept By-Laws approved unanimously.

SUMMER MEETING 2019 – Melbourne Beach

- Brian Dean motioned to postpone nominations for the secretary position to the Thursday steering committee meeting. Robb Brown seconded. Motion passed unanimously.

- Motion to nominate Demar Machuca for FUCC Secretary (Scott Baird moved, Chris McLaughlin seconded), passed unanimously.
- Motion to accept Demar Machuca as incoming Secretary (Melonie Schwartz, Pam Young seconded) passed unanimously.

1:21 PM
08/03/21
Accrual Basis

Florida Utilities Coordinating Committee, Inc
Profit & Loss
January through July 2021

	<u>Jan - Jul 21</u>
Ordinary Income/Expense	
Expense	
Business Expenses	
Business Registration Fees	61.25
Total Business Expenses	<u>61.25</u>
Operations	
Books, Subscriptions, Reference	314.99
Website	179.88
Total Operations	<u>494.87</u>
Travel and Meetings	
Conference, Convention, Meeting	250.00
Total Travel and Meetings	<u>250.00</u>
Total Expense	<u>806.12</u>
Net Ordinary Income	<u>-806.12</u>
Net Income	<u><u>-806.12</u></u>

August 5, 2021 FUCC Historian's Report Virtual FUCC Summer Meeting Due to COVID-19 Pandemic Chris McLaughlin, Historian

75 years ago:

August, 1946, Sarasota, Florida.

No minutes of this meeting were found, the 25 year Historian's Report from August, 1996 confirms the same.

50 years ago:

August 6, 1971, Holiday Inn, Daytona Beach, Florida.

Bob Corn of Florida Gas Transmission Company was Chair, Larry Housel of J.E. Greiner Company was Vice-Chair, and Ken Brown of Tampa Electric Company was Secretary.

38 people in attendance
13 Power
12 Telephone
7 Department of Transportation
2 Gas
3 Municipalities
1 Consultant

Topics discussed:

- Mr. E.M. Salley, FDOT State Utility Engineer, presented a film entitled "The Moving Challenge", an excellent program developed by the FDOT depicting the tremendous transportation problems associated with Florida's continually increasing population and tourism.
- A slide presentation was also presented by the FDOT Engineer of Traffic Operations establishing the necessity for standardization of traffic control devices and systems. Examples were shown of FDOT projects where inadequate and nonuniform traffic control and warning systems were utilized. Deficient traffic control systems result in unnecessary hazards to the motoring public and a lack of inherent trust by the public in the systems warning devices. The speaker suggested that the utility industry relate the FDOT practices to their respective procedures and initiate improvements as required.
- In response to a request from the Upper Pinellas County Utility Coordinating Committee, a subcommittee was formed to study and recommend a color code for subsurface facilities. The subcommittee's chair was Verne Brown of General Telephone Company, and members were Allan Priester of Southern Bell Telephone, Paul Pearson of Florida Power Corp, Bob Foote of Winter Park Telephone, Ken Brown of TECO, and Jim Hudson of Hillsborough County. This is further evidence of FUCC's national lead in the utility industry, and the capital of this innovation is centered around my home in Dunedin 😊.
- The Nominating Committee offered the names of Ken Brown for Chair, Larry Housel for Secretary, and Andy Palmer for Vice-Chair.
- Lunch was hosted by Florida Power & Light Company.

25 years ago:

August 9, 1996, Miami, Florida

Chair Arlene Brown-McGee presiding, Hamid Zahir was Vice-Chair, John V. Jernigan was Secretary, Tom Duggar was Historian.

98 members in attendance.

Topics discussed:

- FUCC now has a checking account!
- Guest speaker Dennis Connolly of ICF Kaiser Engineers Group gave a slide presentation on the Miami International Airport Intermodal Center, which was planned to utilize a variety of transportation modes to connect ports, rail, and the airport. The project included research and development from the University of Florida's College of Architecture Education and Research Center. The project was proposed to serve as a hub for Amtrak, Tri-Rail, Metrorail, and future high-speed rail as well as a Airport/Seaport Connector.
- FDOT State Roadway Design Engineer Billy Harraway gave a status of the ongoing search for a replacement to fill Jim Weeks' position of State Utility Engineer.
- FDOT Update highlights:
 - Turnpike – formation of a Utility Task Team to devise a plan to accurately locate and record location of utilities on Turnpike right of way, especially PVC water lines placed by FDOT personnel without a permit. The plan of action included locating the facilities, recording the locations in a database, and requiring a permit for everyone (FDOT included) to do work in the Turnpike right-of-way.
- Utility Notification Center Report:
 - Legislative change for 1996 went into effect on October 1. Call volume at Sunshine State One Call of Florida's call center from July 1995 – July 1996 increased 33.32% and new members increased by 193 members and 44 associate members. No indication was given on the percent increase of membership.
- Interest Groups:
 - Power Interest – 27 in attendance.
 - Telecommunications Interest – 32 in attendance, Sprint was having problems with leases within Florida Central Railroad right-of-way. Another question was critical of clear zone requirements – if poles need to be out of the clear zone, then why are so many trees being planted in medians and adjacent to curbs? There were complaints about unfunded research for cities requesting utilities to underground their facilities, utilities complying with cost proposals, and cities dropping the issue due to costs.
 - Underground Interest – 15 in attendance. Discussed "Out-of-Service" facilities, new One-Call enforcement law, design tickets, etc.
- Strategic Planning Subcommittee:
 - Strengths identified
 - Technical and operational knowledge
 - Open communications
 - Diverse organizational membership
 - Broad statewide geographical representation
 - Weaknesses identified
 - No formal ties to local and district UCC's
 - Not a balanced participation by organization types, small vs. large, investor-owned vs. government
 - Lack of mission statement and strategic plan

- Poor delegation of issue responsibility
- Mission – “Improve the efficiency of operation, maintenance and construction of utility and roadway infrastructure through communication, discussion of issues, educational opportunities, and facilitating cooperative relationships.”
- Goals:
 - Increase broad-based participation from all potential member organizations. Establish a standing Membership & Promotions subcommittee to meet this goal.
 - Hold well-planned, well-organized informative meetings. Establish a Conference Planning subcommittee to hire, provide direction, oversee, and evaluate conference planner contractors/consultants. The four officers will retain the joint responsibility for selecting and organizing programs for the quarterly meetings.
 - Secretary to publish and distribute a quarterly newsletter to include: latest meeting summary, names, company and telephone numbers of officers, interest group leaders, and subcommittee chairman, future meeting dates and locations, details of next meeting, description of FUCC, invitation and how to join FUCC, brief editorial of difficult issues, why they are of concern and status.
 - GOAL- Develop and maintain a mailing list (database) of local and district UCC officers, appropriate Managers of companies, agencies, other industry associations, municipal and county public works, consulting engineering firms, construction contractors, vendors, railroads, and other (FHWA, ATSSA, FCG) who could mutually benefit from knowledge of FUCC.
 - GOAL- Officers and Subcommittee Chairs will develop educational update programs with a uniform message to deliver under the banner of FUCC to the local and district UCC'S. Officers and Steering Committee to implement.
 - GOAL- Chairman shall communicate and record a clear set of objectives and identify the person(s) responsible for al. /subcommittee and Task Teams of the FUCC.
- Awards & Nominations:
 - The Malcolm Yancy Award was given to Dennis LaBelle
 - The Liaison Person of the Year Award was given to Jim Weeks
 - David Pellico was voted in as incoming Secretary, the next year's slate will include Hamid Zahir as Chair and John Jernigan as Vice-Chair.
 - Arlene Brown McGee was presented with a plaque of appreciation for her outgoing service.

Frontier FUCC Summer 2021 Meeting Minutes

Chair: Stephen Waidley, Frontier Communications

Stephen Waidley (Frontier) stated he has been the Chair of the Telecom Interest Group going on 4 years now. He doesn't mind doing it, but if anyone would like to step up and co-chair with him, we're taking applications.

Also, like he'd mentioned in the past, we're looking for more Telecom presence and participation in the FUCC, so please reach out to your local Telecom companies and invite them to the FUCC. More participation can only help the relationship between the different utilities and agencies.

We did not receive any topic suggestions, so if anyone has anything they want to discuss, please bring it up at any time.

Topics:

Stephen Waidley (Frontier) reemphasized that Locate Companies are an extension of the Utilities:

- Sally Prescott (FDOT) said that it is a pet peeve of hers when a locate company is also listed as a utility on the ticket as well as the actual utility that they are locating, and wanted to let the Locate Consultants know that they need to take a good look at the list of companies on the ticket because some of them aren't real utilities.

Stephen Waidley (Frontier) then brought up the topic of Joint-Use Poles / Pole Ownership:

- Stephen Waidley (Frontier) asked who at Duke and TECO can be contacted regarding Pole Ownership, and if anyone knew of any other companies or agencies that own poles other than Power and Telecom?
- Shawn Lewis (FDOT) said that if it's in the State ROW, whoever is the permit holder for the placement of the pole is the owner
- Robb Brown (Duke Energy) asked what if the pole is put in under 2.3.1 in the UAM?
- Shawn Lewis (FDOT) said the only way to put one in under 2.3.1 is if there is already a permit – 2.3.1 only applies to existing permitted utilities
- Robb Brown (Duke Energy) said that the records only go back so far in time, and/or there are no permits associated, it's really just a he said/she said argument
- Patrick Overton (FDOT) said Robb was right, when you look back to the early 2000's or earlier, the records are a little difficult to get and that can be an issue; unpermitted facilities are an ongoing battle
- Brian Lantz (FPL) said the brand or birthmark should show who owns the pole, are you looking for poles that have recently been replaced by a Power company? Contract Admin at each company may be the best place to start
- Shawn Lewis (FDOT) asked if NJUNS was still be used.
- Rob Morris (FPL) said yes, he uses it
- Karen Ellzey (FPL, FUCC Chair) said yes, we can provide NJUNS numbers when requested
- Shawn Lewis (FDOT) said that all pole owners would want to be a part of a shared database (NJUNS)

The next few topics that Stephen Waidley (Frontier) brought up were some Government-related Telecom articles that he came across and thought were interesting:

- House Bill 1239 – The Florida Broadband Development Act of 2021
 - Signed into law by the Governor in May 2021
 - Creates rules for Florida’s newly established Office of Broadband (OOB)
 - Provides \$1.5M to fund GIS mapping
- US Infrastructure Bill (if it passes) – 4 ways it impacts Telecom
 1. Broadband Equity, Access and Deployment Program
 - \$42.45B to provide grants to eligible entities “to bridge the digital divide” through broadband deployments to un- and underserved areas
 2. Middle Mile Grant Program
 - \$1B set aside for broadband infrastructure which “does not connect directly to an end-user location” and can include leased dark fiber, interoffice transport, backhaul, carrier-neutral exchange facilities, undersea cables and transport connectivity to data centers
 - Also includes “wired or private wireless broadband infrastructure” such as microwave capacity and radio tower access
 3. Affordable Connectivity Program
 - \$14.2B allocated to extend the existing Emergency Broadband Benefit (EBB) program
 - \$3.2B to provide monthly discount on broadband service to eligible consumers
 4. Digital Equity Act
 - Consists of a \$250M Digital Equity Competitive Grant program to promote digital inclusion activities and spur greater adoption of broadband
 - State Capacity Grant program to receive \$240M in 2022, and \$300M each year from 2023 to 2026

The next few topics that Stephen Waidley (Frontier) brought up were some Telecom in the News articles that he thought were interesting:

- Nation’s Trend of Landline Phone Use Decreasing
 - Florida wireline market is following suit
 - Consumers continue to move from landline telephone services to wireless and cable/VoIP services
 - Demand for wireless broadband services continues to grow with emerging technology
- SpaceX Starlink – (previously stated it was up to 42,000 satellites – WRONG)
 - Current phase will launch 4,408 satellites into five orbital shells, or layers, in low orbit
 - Plans to eventually operate up to 12,000 internet relay satellites
 - 50 to 150 Mbps
 - 10,000 current customers, but expanding in many service areas in late 2021
- The Public Service Commission no longer has the authority to accept as many of the consumer Telecommunications complaints

- PSC may still accept consumer complaints dealing with the Lifeline Program, Relay Service, and Pay Phone Service
- Other consumer telecommunications complaints (excluding Slamming) should be filed with the Department of Agriculture and Consumer Services
- Complaints about Slamming should be filed with the Federal Communications Commission
- SmartCity Telecom
 - Full-service telecommunications company that serves the communities of Celebration, Lake Buena Vista, and Little Lake Bryan
 - Exclusive voice and data services provider to the Walt Disney World Co
 - Stephen posed the question has anyone else ever heard of this company, and if so, does anyone have any contacts?
 - Robb Brown (FPL) said he may have contacts, Duke and SmartCity serve Celebration together, and are both located on Disney property
 - Reedy Creek rep is a former FPL employee
 - May have a member on the 811 board
 - Bill Deal (T2UES) said he has a great contact and will reach out and ask them to give a presentation at the next FUCC
 - He said they used to be called Vista Telephone

Then Stephen Waidley (Frontier) brought up a couple Random Telecom Facts:

- There are 417,215 Cell Sites in the US, as of December 31, 2020
- In March 2021, the month before the last FUCC, T-Mobile's 5G user base hit 10M, and as of July 28, 2021, they are now at 305M

Next was Open Discussion:

Karen Ellzey (FPL, FUCC Chair) made a motion to nominate Stephen Waidley (Frontier) for another 1-year term as the Chair of the Telecommunications Interest Group, and Heather Dean (Harbor Coordination Services) 2nd it. Stephen joked that it was by a unanimous vote.

Going back to the SpaceX Starlink satellites, Brian Lantz (FPL) said with satellites in orbit, does Telecom have any thoughts on impact to the customer base moving from cables to satellite

Stephen Waidley (Frontier) did not really have an answer

Sally Prescott (FDOT) said when you bring Elon Musk in to do a presentation, we can ask him why our satellite goes out every time there's a storm.

Stephen Waidley (Frontier) made a motion to adjourn, and Karen Ellzey (FPL, FUCC Chair) 2nd it.

Meeting Minutes

To: Florida Utility Coordinating Committee (FUCC) Board
From: Melonie Schwartz, Chairman of Membership / Promotions
RE: Meeting Minutes from Summer 2021 FUCC Meeting (VIRTUAL)

There was a meeting held for the Membership / Promotions FUCC Standing Subcommittee at the Fall 2021 FUCC Meeting, which was a virtual meeting. These minutes serve to summarize the discussions held on Wednesday, 8/4/2021 during the 9:45 to 10:45 am block, which designated for the Planning Committee, Membership/Promotions Committee and Banquet Planning Committee. Since the meeting was virtual, all people on the call were in attendance.

- Mrs. Melonie Schwartz reminded the attendees that the calendar of events that had been developed for the industry events that FUCC is proposing to attend throughout the year has been posted to the FUCC Website. With this year wrapping up, we will focus on events and calendar for next year.

She noted that following the last meeting, Ms. Jodi Rano provided an FUCC Update at the D5 Utility Liaison Conference on April 21, 2021 and Ms. Karen Ellzey provided FUCC Update at the D7 Utility Liaison Conference on May 14, 2021. Ms. Schwartz advised that Ms. Karen Ellzey will be providing an update at the D7 Utility Liaison Conference on October 22, 2021. Ms. Schwartz advised that she has reached out to D1, D2 and D3 to advise that FUCC would like to provide an update at their next meetings, which have not been scheduled at this time. She will continue to coordinate with the Utility Liaison Groups for the coming year.

Mrs. Schwartz noted that other than the D7 Liaison and DBIA in November, which is in Colorado, there are no other events planned for this year. With COVID-19, the ability to attend meetings in person has been limited, but hopefully if the pandemic can subside more, participation will be possible in the coming years. New industry events to look to attend include the SASHTO (Southern Association of State Highway and Transportation Officials). She asked for members to provide any other suggestions for events for the coming year.

Mrs. Schwartz noted if there were any other events that folks are aware of like water/sewer associations and electric/other industry specific groups that we can reach out to do a presentation or send information to please email Melonie Schwartz (mdschwartz@horizoncivil.com), so she can reach out. To date, we haven't received any input.

- Mrs. Schwartz noted that the Fall 2021 In-Person Meeting, she will be looking to get new updated photographs for the FUCC Brochure. She would like to have the updated brochure ready for review/approval for the Spring 2022 meeting. She requested that any input on language changes / updates be sent via email to Melonie Schwartz.

Membership / Promotions

FUCC Standing Subcommittee

- Mrs. Schwartz noted that if there are any updates that folks see are needed to the website or can't find certain information, please let Mrs. Lori McLaughlin or Melonie Schwartz know.
- Mrs. Schwartz noted that if there are any groups or specific people that members want notified via the letter drive, please advise Melonie Schwartz.
- Mrs. Schwartz requested if anyone had any ideas for increasing membership and engaging new members to they understand what FUCC has to offer and done over the last 80 years and why they should join and participate.
- Mrs. Schwartz inquired if there are any industry organizations that we can look to create organizational relationships with the FUCC. It would be great to get input from membership on what industry organizations they belong to. Example of organizations out there: American Public Works Association (APWA), Florida Rural Water Association (FRWA), Florida Electric Cooperatives Association (FECA), Florida Municipal Electric Associates (FMEA), etc. Please send organizations to Melonie Schwartz.
- Mrs. Schwartz encouraged long standing members, past chairs, past Farkas and Yancey Award winners and any other folks interested should attend the membership committees in the future. Their commitment and experience with the organization will help greatly.
- If there are any promotional items that they would like added or brought back, please let Ms. Jodi Rano and Melonie Schwartz know.
- Mr. Brian Dean with Sunshine 811 noted that the Local Utility Coordination Groups (LUCG) are lacking attendance, support and do not have chairmen for some of their groups. He noted that they do need membership's support and, if anyone wants to step up to chairman those groups, it would be great. Mr. Brian Lantz advised that he would be interested in knowing with LUCG meetings are held and which ones need help. Mr. Dean will look into the LUCGs and put together a list.
- With these discussions complete, Melonie thanked the group for their time and inquired if there were any questions or requests for more information. With no comments/questions received, she closed the membership section of the discussion.

Attachments:

- 2021 Summer Agenda
- 2021 Fall Agenda - DRAFT

The following notes set forth the understanding of the writer. The parties shall rely on the contents unless the writer receives notice of specific discrepancies for the proposed revised wording within five business days of the transmittal date of this document.

Summer 2021 Agenda

Chairman: Melonie Schwartz, Horizon Engineering Group

- Self-Introductions
- Spring 2021 Meeting Re-Cap
- Industry Events for FUCC to Attend
 - Updated Calendar of Events to Website
 - Discuss Event Coverage
- FUCC Brochure
 - Annual Update for Brochure
- FUCC Website
 - Should we consider any adding a Store Link for our merchandise?
 - Suggested Improvements
- Membership Drive
 - FUCC Letter Drive
 - Organization Teaming Relationships
 - How to improve:
 - Attendance and Membership
 - Engaging New Members
 - Understanding of FUCC's benefits
- Engagement of Advocates
 - Past Chairs
 - John J. Farkas Award Winners
 - Malcolm Yancey Award Winners
- Promotions
 - Any new items the group would like FUCC offer? (i.e., shirts / Golf tees / etc.)
- Other

Membership / Promotions FUCC Standing Subcommittee

Fall 2021 Agenda

Chairman: Melonie Schwartz, Horizon Engineering Group

- Self-Introductions
- Summer 2021 Meeting Re-Cap
- Industry Events for FUCC to Attend
 - Updated Calendar of Events to Website
 - Discuss Event Coverage
- FUCC Brochure
 - Annual Update for Brochure
- FUCC Website
 - Should we consider any adding a Store Link for our merchandise?
 - Suggested Improvements
- Membership Drive
 - FUCC Letter Drive
 - Organization Teaming Relationships
 - What groups should we target?
 - How to improve:
 - Attendance and Membership
 - Engaging New Members
 - Understanding of FUCC's benefits
- Engagement of Advocates
 - Past Chairs
 - John J. Farkas Award Winners
 - Malcolm Yancey Award Winners
- Promotions
 - Any new items the group would like FUCC offer? (i.e., shirts / Golf tees / etc.)
- Other

Meeting Minutes MOT/TTC FUCC

August 5, 2021

Alan Boaz opened the meeting with introductions of himself and Chad Swails (which was not present) then informed the group that he was ready to step down as chair and asked for any volunteers. He then discussed the TTC updates from the last TTC meeting held in March.

Alan then introduced Olivia Townsend from FDOT construction office to answer any TTC questions or concerns. Olivia introduced herself and went over a brief description of her duties with the FDOT. She then opened the floor to questions. (Crickets)

Robb Brown with Duke Energy brought up the issues with the getting the utilities input when updating the TTC indexes.

Patrick Overton, the FDOT Utility Engineer, mentioned that they have sent out emails via contact mailer with changes to the standards asking for any utility company inputs.

Alan Boaz indicated that he had received those emails and all parties were copied.

Robb Brown talked about municipality ordinances and fines that have been issued in other states due to wrong TTC set up. He asked if the FDOT was going to start inspecting TTC.

Olivia Townsend indicated the FDOT is not looking into that or aware of any changes within the industry.

A question was then brought up concerning the 100 series in the design standards was replacing the 600 series. Patrick Overton, the FDOT utility engineer indicated that the UAOs are still using the 600 series.

Rob Morris with FPL asked if the FDOT was providing feedback on TTC setups at job sites. He indicated that certain municipalities were.

Olivia said she typically does not hear any feedbacks or receive any reports.

Karen Ellzey asked for volunteers to chair the TTC with no responses. She said if they don't get any volunteers that the committee may be abolished.

Brian Dean, 811, indicated that if the committee is abolished and doesn't go away. It can be brought back.

Robb Brown pleaded to keep the committee and not abolish.

Karen Ellzey indicated that the committee would be put on hold until they received a chair.

Alan Boaz indicated that if the FUCC did not have a volunteer by the November session that he may be able to assume the position for one more year.

Rob Morris with FPL indicated that he wouldn't mind if the TTC was rolled in the Power Interest group.

Alan Boaz will stay chair for now and revisit as we get closer to November session.

Minutes for Permitting Subcommittee

FUCC- Summer Virtual 8/5/21

- Discussed SB 7018- Essential State Infrastructure, nicknamed the “Shot Clock Bill”
 - Bryan Lantz and Rob Brown defined the main points of the bill
 - 14 days to review and a onetime request for changes
- Discussed Intergovernmental Agreements for Permitting
 - I-4 Ultimate Project was a good example of cooperation between FDOT and Counties/Municipality
 - FDOT was given the authority to process the permitting that included County and City streets
- Bryan L. has been working with Counties and Municipalities on the east coast
- Patrick- FDOT has been meeting through various organizations to discuss issues, including permitting

Power Interest Group meeting Minutes

Summer 2021 Virtual

Attendance: 93

- Utility responsibility to rate payers: Rob Morris FPL
 - o Commented on utility responsibility to their rate payers(customers) in reference with maintaining reliability & reducing outages & length of outages.
 - o De-energizing can create outage issues that upset customers.
 - o Access issues to our facilities during roadway projects for maintenance or outages can create reliability issues so we need to have access to a pole for example at anytime during construction.

- UWS Preparation & Execution: Rob Morris FPL
 - o Discussed typical intent of UWS especially comments in Sec B special conditions/constraints. FDOT commented that the language in that section should be project specific not UAO general comments that covers the projects needs & satisfies the need of the UAO such as working hours, access to facilities, clearances & so on. If power sources required for services will comment in this sec as will work with site contractor, no entry in sec C.
 - o Much discussion on entry of de-energizing facilities. The FDOT requires a comment that will handle a conflict such as installing a strain pole that would possibly need de-energizing for crane use. We as a UAO can not guarantee the ability to de-energize however a comment needs to be in sec B that relates to de-energizing so they can cover the conflict & process the UWS to qualify the project.
 - o FDOT asked for specific testing examples be shared with the design team, Patrick & Sean. For the use of low profile equip or any other const style used to mitigate a conflict. Will send examples of use of low profile equip for mast arm installs coordinated & provided by Greg Coker.
 - o Advised I have confirmed will have a signal contractor attend the next Fucc mtg in November to share const experiences, concerns & successes.

- Utility facilities access, ditches: Rob Morris FPL
 - o Was somewhat discussed in the first topic, utility responsibility to rate payers.

- Street light concerns: Rob Morris FPL
 - o No time for discussion however I made a comment that the FDOT is doing a wonderful job with incorporating the conflict street lights into roadway lighting projects. Thanked them for the efforts.

- Select new Power Interest Chair:
 - o Was determined that I, Rob Morris, would remain as the Chair for the next year unless someone decides they would like to be involved as the chair. Was voted on as approved & confirmed by the group.

Presenter: Co-Chair Chair: Rob Morris FPL (rob.morris@fpl.com)

Chair: Steve Maniaci KCI Technologies (stephen.maniaci@kci.com), not present.