



Acton Gardens Community Board Papers

Community Board Meeting – 18 May 2015, 6.00pm - 8.00pm
Berrymede Junior School, Osborne Road, London W3 8SJ

Agenda	Page	Time
1. Introductions and apologies	2	5 mins
2. Minutes of the last meeting – For approval	3	5 mins
3. Matters Arising - Flowcharts	9	5 mins
4. Social Life Study Update – Presentation and Question & Answers	10	20 mins
5. Community Chest Applications & Update – For discussion and approval	11	10 mins
6. Regeneration update (Ealing Council & Acton Gardens) – For information	14	15 mins
7. Housing Services update (Ealing Council & L&Q) – For information	18	10 mins
8. ITA update (PEP) – For information	19	10 mins
9. Naming of Future Phase 3.1 and 3.2 Building	23	10 mins
9. AOB	24	5 mins
9. Appendices	25	

Next Community Board Meeting – Monday 27 July 2015

Agenda item 1: Introductions and Apologies

1.1 Apologies:

Jeremy Hutchings

Agenda item 2: Minutes of the Last Meeting – For Approval

<p>Minutes of the Acton Gardens Community Board Meeting Monday 23 March Berrymede Junior School</p>	
<p>Board members - Present</p> <p>Resident Board members Cathyann Thomas (CT) - Chair & S. Acton resident Margaret Brown (MB) – Vice Chair & S. Acton resident Janet Coker (JC) – S. Acton resident David McKay (DMK) - S. Acton resident Helen Julien (HJ) - S. Acton resident Robert Little (RL) - S. Acton resident Marta Nunes (MN) - S. Acton resident Jude Ogbonna (JO) - S. Acton Resident Saeed Oluwadipe (SO) - S. Acton resident Glen Miller (GM) – S. Acton resident Aisha Bibi (AB) – S. Acton resident</p> <p>Ward Members Cllr Mik Sabiers (MS) Cllr Josh Blacker (JB)</p> <p>Acton Gardens Jeremy Hutchings (JH) - L&Q Paul Sweeney - (PS)- Countryside</p> <p>Board Members – Apologies Adam Simpson (AS) - L&Q Lubna Khan (LK) - Berrymead Junior School Jason Campbell (JCa) – S. Acton resident Cllr Yvonne Johnson (YJ) David Colley (DC) - LB Ealing Rev. Brandy Pearson (Rev BP) – Churches Billie Anne Ohene - (BO) – Berrymede Infant School</p>	<p>Attendants – Present Mark Ludlow (ML) – Countryside Mike Woolliscroft (MW) - Countryside Roz Williams (RW) – Countryside Suzanne Keys (SK) - L&Q Toni Hodson (TH) – L&Q Leon Joseph (LJ) - LB Ealing Amar Sokhi (AS) – LB Ealing Gill Tennet (GT) – LB Ealing Keith Mann (KM) - PEP Shakira Henry (SH) - L&Q Khalid Pashad (KP) – ACCC Trust</p> <p>Attendants – Apologies Maureen Anderson – Catalyst Evonne Clark (EC) - L&Q Alberta Martin (AB) - Countryside Andy Benjamin (AB) – LB Ealing Bianca Goulden (BG) - L&Q Matt Freidson (SF) - Acton Community Forum</p>

		Act.
1.0	Introductions and apologies	
2.0	Minutes of the Last Meeting	
2.1	ML referred to point 9.3 (the light on top of the crane erected in Phase 2): this has been referred to site manager. MN explained that the light is remains on until late at night. ML to make further enquiries.	ML
2.2	Agreed & approved	

3.0	Matter arising	
3.1	GM wanted to address that resident's feel that they have not been consulted and do not fee represented. It was put forward that issues of this nature can be discussed later in the meeting.	
4.0	Community Chest Applications and update	
4.1	JC ran through the four applications that were submitted for the Board approval.	
4.2	<p><i>Cultivate London</i></p> <ul style="list-style-type: none"> - JB enquired whether this project had been previously funded: it was explained that the applicant runs various projects and this particular application had not been funded previously. - DM stated that the site is not derelict, as stated, and trees have not been cut down to accommodate the project. LJ stated that the site is empty and no trees have been felled to accommodate the project - GM enquired whether youth would benefit from the project: SK explained that the funding would benefit the youth apprenticeship schemes ran by the applicant. - The project was approved. 	
4.3	<p><i>Red Brick Residents Association</i></p> <ul style="list-style-type: none"> - JC ran through the recommendations put forward by the Community Chest sub-group (details of planning permission enquiries, time frames, locations of boards, need for references). - Applicant, GM, was present and withdrew the application at the meeting stating that he considered that there were sufficient existing notice boards on the estate 	
4.4	A further two applications (put forward by Nexos Latinos Americanos and South Acton Community Forum) were also approved by the Board.	
5.0	Regeneration Update (Acton Gardens and LBE)	
	Update by Acton Gardens	
5.1	ML explained that following the works to phase 1 lift installations Beeching Court has been trouble free. One recent breakdown at Herrick Court was attended and addressed by Thyseen Krupp. The breakdown was due to a floor levelling issue and has now been resolved.	
5.2	The additional perimeter fence (around property on the ground floor on Bollo Bridge Road in phase 1) is being erected this week, with completion due next week.	
5.3	Phase 2 is due for completion in September time, with the first handovers starting in April/May.	
5.4	Block A will be the first to finish (accommodating affordable rent and shared ownership properties). The shared ownership show flat is due to open soon. Block B will be completed by late Summer/early Autumn.	
5.5	Phase 3.1 was started in October and is working to programme, with ground and frame works progressing next.	

5.6	<p>Ground works on Phase 3.2 started in February, with the piling rig being installed imminently.</p> <p>The youth club continues to function on site, with their move hopefully in March/April.</p>	
5.7	<p>Phase 4 obtained planning consent in February and has now reached the detailed design programme phase, involving turning architects designs into builders drawings. It is hoped the demolition of Graeme Tower and Chesterton Court will begin next month.</p>	
5.8	<p>Phase 5 obtained planning consent last week and the team are currently working together to form planning design, with a view to begin on site early next year.</p>	
5.9	<p>Design architects have now been appointed for Phase 6, following a selection process during February. The architects will undertake consultation work with local community groups and will continue to gather information during the rest of 2015.</p> <p>Detailed discussions with a supermarket chain are underway at the moment.</p>	
5.10	<p>The team are continuing to work on the planning application for Phase 7.1 to the Council, with a view for submission in June/July.</p>	
5.11	<p>GM claimed that regeneration, as a whole, has shown disjointed consultation, with many residents' anger dating back to 2007. Residents and leaseholders have struggled getting their voices heard.</p>	
5.12	<p>At recent Redbrick Residents Association meetings, residents have felt that Acton Gardens (AG) staff have dictated to them, rather than listened to their concerns, and have had pre-meetings without Redbrick Residents Association's knowledge.</p>	
5.13	<p>ML responded and explained that AG staff had presented the plans for the regeneration and specifically addressed points raised by residents that had been notified to them ahead of the meeting. More recently, AG has held housing surgeries to address resident's concerns on a 1-2-1 basis which are open to all.</p>	
5.14	<p>GM explained that there is a on-going trust issue: residents cannot accept that they are going to be L&Q residents as they feel between 2007-2008, all consultation was conducted in private due to serious communication problems. This statement has previously been and is still strongly disputed by Ealing Council.</p>	
5.15	<p>GM went on to explain that Ealing Council residents are concerned about lack of repairs, the future of sheltered housing and feel that cabinet papers and information for leaseholders has been withheld. CT suggested that GM directs his complaints through the correct channels within LBE as these issues are not for the Community Board meeting: GM explained that he is already going through local MPs.</p>	

5.16	GM explained that the recent housing surgeries should be held collectively: JH explained that they are currently held on an individual basis as some residents would prefer to discuss their individual cases in private. GM explained that these meetings should be held with all residents and is an example of communication not being joined up.	
5.17	In conclusion, GM explained that there are lots of issues and residents need assurances that their voices will be heard and addressed going forward. In addition, GM claimed that residents feel they need to be educated in order to understand the procedure. GM claimed that newsletters are not arriving on resident's doorsteps and there is a problem with mailing. ML/JH confirmed that AG will continue to offer the housing surgeries to all. A batch of newsletters have been given to the Redbrick Residents Association for members who have not received posted copies.	
5.18	DM referred to page 17 and questioned the statement of the Harleyford Manor meeting being successful. GM explained that Caz would circulate the minutes of the minute: Gill to take back to LBE and obtain. JH explained that BG and DC had taken notes from the meeting and had addressed individual issues. GM explained that they felt dictated to and that resident's previous anger and behaviour has been used against them. JM explained that a leaseholder obtained inform from DC as a result and now felt satisfied: this is an example of successful consultation and information sharing, but will keep dialogue open going forward.	
5.19	KM explained that he has conducted many home visits of the past few months and is happy to continue, following referrals. KM asked for any Board members to refer residents to him and he will speak to them on a one-to-one basis.	
5.20	GM explained that residents want to move their complaints to judicial review as they've lost their right to buy.	
5.21	GM also explained that people are worried about new home sizes, lack of community centre and that it explains in the cabinet report. RL also requested further information in regards to LBE allocations policy. In particular whether adult children over the age of 21 would be rehoused with their parents. The LBE housing allocations policy is currently under review, an update will be feedback to the board at future meetings.	
5.22	Update by Ealing Council	
5.23	LJ explained that proposals have been delayed by several months, which is being looked into as part of the cabinet report. KM explained that the lettings plan overrides the allocations policy and therefore, if approved, plans would need to be reviewed.	
5.24	GM claimed that leaseholders properties are valued less if the residents attend housing surgeries provided by Acton Gardens. Board members asked GM to refer these leaseholders to KM, as it not the case. KM can guide them through alternative evaluation process. LJ ran through the LBE report:	

5.24	<ul style="list-style-type: none"> • there are 6 people left within Phase 5: LBE are working closely with services and residents to facilitate their move. • some voids within Charles Hocking House are providing temporary accommodation, managed by Omega, providing housing to people within the Borough and on licence. • pre-allocations for Phase 3.1 and 3.2 will commence shortly, including households within Charles Hocking House. • residents in Phase 7.1 will have their LOCATA banding raised from a C to B in April. There is a leaseholders meeting on 23 April. 	
7.0	<p>Housing Services update</p> <p>7.1 SH explained that ASB on Phase 1 continues to be low level. She is in regular contact with local SNT and have advised residents regarding bogus charity collectors.</p> <p>7.2 The residents group continues to go well: with security, lifts and parking being the main causes of concern. They are in regular email contact and continue to address issues.</p> <p>7.3 Defect inspections were conducted this week and will continue next week.</p> <p>7.4 Phase 1 caretaker, Gertrude, recently won a runner up award for Caretaker of the Year.</p> <p>7.5 MN explained that the front door keeps opening and not shutting properly. HJ explained that there is a white emergency button at the top, which will need to be reset. SH explained that the button is a requirement for the block, but security will be looked into. JH asked residents to report in future, as L&Q unaware.</p> <p>7.6 GT of LBE gave an update: TMO (Tenant Management Organisation) takeover keeps getting pushed back: confirmation is awaited, but all relevant information has been supplied. There are ongoing issues that are stopping the agreement being actioned. -When LBE have a date, residents will be informed.</p>	
8.0	<p>ITA update</p> <p>8.1 With reference to advice given to residents, KM is to hold discussions with DC in order to compile a list of leaseholders who want to draw upon LBE's shared equity fund (ideally used for those not taking L&Q up on their offer of shared equity and buying on the open market).</p> <p>8.2 KM recognised that there are/will be troubles with elderly residents, whose homes are of lower value than the open market. The above fund may be used as a bridge and LBE will work with residents as and when. Those requiring additional support will receive the same: LJ is now back in role full time and KM will be spending more time on the estate. GM enquired what form support would take: KM advised that a support strategy would be co-ordinated through himself and LBE. In response to GM's enquiry, LBE also offer counselling services should emotional support be needed.</p> <p>8.3 KM met with Redbrick Residents on 18 February and devised the questions</p>	

	answered in the papers, which will hopefully alleviate some residents' concerns.	
9.0	AOB	
9.1	SO enquired as to why the recent Phase 6 consultation was held in the day rather than in the meeting. SK advised that community groups were approached to see which day they would prefer and the day time meeting was more preferable. SO felt this was unacceptable. SK explained that electronic copies are available by email and hard copies in the AG office.	
9.2	GM claimed that disabled residents were left out of consultation plan. SK explained that disabled resident Board member was due to attend meeting by Skype, but failed to answer.	
9.3	GM claimed that Avenue Road is in top condition and does not need regeneration. DM claimed that people are being made homeless and the regeneration is destroying the community.	
9.4	GM enquired as to where Phase 7.1 residents will be moving to: KM explained that some leaseholders are entering into Shared equity within Phase 2. LBE residents will either be moving off of the estate to another home within Ealing Borough (dependant on the residents choice of location) or with a request to return being offered to the estate. GM enquired whether the Michael Flanders centre will be redeveloped. ML explained that it currently sits outside of the regeneration red line, but discussions on its future have been held.	
9.5	HJ claimed that pigeons are nesting on balconies within Phase 1: JH will take forward and asked residents to report when they first become aware.	SH
9.6	GM explained that residents are not happy with the design of Phase 5 and that it looks like a tower block. ML explained that only one relatively small element on Bollo Lane rises to 12 storeys high with the remainder in keeping with the surrounding development. JH encouraged residents to join the Design Sub Group meeting so they can feed back their design observations.	

The next Community Board meeting will be held on Monday 18 May.

Agenda item 3: Matters Arising

- 3.1 Flow Charts: In order to help signpost residents and local stakeholders to access information and contact details two A3 flow charts have been created including;
 - (a) Regeneration flow chart
 - (b) Wider South Acton service queries
- 3.2 Both flow charts are located within the appendix.

Agenda item 4: Social Life Study Presentation

- 4.1 Presentation to be given by Social Life
- 4.2 Questions and answers

Agenda item 5: Community Chest Applications and Update

The Community Chest Sub-Group meeting took place on the 05 May. Full applications are enclosed within the appendix. Approval is sought from the Board for the projects.

4.1 Financial Update

4.2 Three projects were approved at the last Board meeting which was funded from the 2014/2015 funding. The total spend for the 2014/2015 is £48,769.00 leaving £1,240.60 to be carried over into the next financial year. The funds have been replenished with a total of £51, 240.60 for the financial year April 2015 to March 2016.

4.3 The above figures do not include continuation of funds allocated from 2013/2014 fund for South Acton Imagination Library (SAIL), nor the underspend allocated at ACF (collectively £12,838.00) which are incorporated in to the table 4.5.

4.4 Evaluation reports will be submitted 28 days after projects are complete. Reports will be presented to the Board, for information purposes, in due course.

4.5 Projects Funded for the Financial Year of April 2014 to March 2015

The table below shows a breakdown of the project funding for the financial year from April 2014 to March 2015 by the Community Chest Funding.

Financial Year	Project Category	Total Spending per Category
2014-15	Adult Education	£6,962.00
2014-15	Adult Fitness	£4,115.00
2014-15	Art Projects	£5,000.00
2014-15	Community Days	£8,320.00
2014-15	Community Support	£15,343.00
2014-15	Horticulture	£3,469.00
2014-15	Theatre/Young People	£4,964.00
2014-15	Youth Clubs	£6,500.00
2014-15	Children's Education	£6,934.00
Total Spending:		£61,607.00

4.6 March 2015 Community Chest Applications

PROJECT 1

Name of Project	Acton Carnival 2015
Name of Applicant	Acton Carnival Committee
Project Description	Applicant is applying for funding to support South Acton groups and residents to take an active part in Acton Carnival 2015. Funding will support organisations to run carnival arts, costume making and dance workshops. Local resident and groups will represent South Acton Estate at the Carnival on the 11 th July.

Amount applied for	£4,850.00
Match-funding	Various
Reasons for recommending the project	<ul style="list-style-type: none"> • Benefits all South Acton residents • Continues local tradition • Provides activities for children and young people and adults
Reasons for <i>not</i> recommending the project / Conditions	<ul style="list-style-type: none"> • The project has been funded in previous years, therefore the group discussed whether repeat funding should be allocated again • The group questioned whether funding could be allocated from the Ward Panel funding instead
Recommend / Reject / Defer	Recommended on the basis of a score of 74%

PROJECT 2

Name of Project	South Acton Public Arts 2015
Name of Applicant	Acton Arts Forum
Project Description	The project will deliver art workshops, run art taster sessions, bring more visual arts to the South Acton Festival, create public art to build more confidence in artist expression, developing new skills and improve the neighbourhood creativity.
Amount applied for	£5,000
Match-funding	Various
Reasons for recommending the project	<ul style="list-style-type: none"> • Will benefit all South Acton residents allowing a cross section of residents to be involved in workshops • Improves the look of the estate • Good use of resources
Reasons for <i>not</i> recommending the project / Conditions	<p>N/A</p> <p>Note: £1,500 cost for Graphics and editing book costs and £310 cost for Publishing copies will not be recommended on the application. They have asked for the work to published online alternatively.</p>
Recommend / Reject / Defer	Recommended on the basis of a score of 69% however the sub group have decided to partially fund the project asking that the funding for a book to be published and manufactured not be included. The total cost the group are approving is £3190.00

PROJECT 3

Name of Project	The Great Snack Off
Name of Applicant	Green Prospects
Project Description	The project will provide education for children and young people in educating participants with fitness and healthy eating habits.
Amount applied for	£4,639.43
Match-funding	Oaktree Afterschool Club

Reasons for recommending the project	N/A
Reasons for not recommending the project / Conditions	<ul style="list-style-type: none"> • The group are already funding two similar projects. This includes the Berrymede Edible Garden and Trees for Cities Programmes. • The group agreed that there was not a unique need for the project as it would be a replication of funding and provision in the area
Recommend / Reject / Defer	Rejected

PROJECT 4

Name of Project	Cuthbert Carter Saturday School and Football in the Community Project
Name of Applicant	Cuthbert Carter Foundation
Project Description	The project will provide numeracy and literacy to young people aged between six and sixteen – also providing transport for the extra curricular activities.
Amount applied for	£5,000.00
Match-funding	Various
Reasons for recommending the project	<ul style="list-style-type: none"> • Good use of education and sports as a reward • Supports a wide range of children in keys stage 1, 2 & 3.
Reasons for <i>not</i> recommending the project / Conditions	<ul style="list-style-type: none"> • The group have asked the project for a breakdown of the £5000 request rather than the total £10,810 outlined for the full project spend. • The group have asked for considerations that alternative venue used such as a local park to reduce the cost of £2,500 for minibus hire and insurance.
Recommend / Reject / Defer	Deferred to July's meeting

Agenda Item 6: Regeneration Update (Ealing Council & Acton Gardens) for information

- 6.1 Mark Ludlow to provide a verbal update to the board
- 6.2 Bianca Goulden to provide a verbal update to the board
- 6.2.1 Consultation Log of Resident Involvement from 01 January 2015 to date:

Meeting	Description	Date	Number of resident/ community attendees
Community Chest sub group	Attended by a sub group of residents and ACF to review and make recommendations for the Community Chest process. Hosted by Acton Gardens.	06/01/2015	4
Housing Surgery (Acton Gardens marketing suite)	An estate wide surgery for residents and leaseholders to view the 1 & 2 show homes. Hosted by Acton Gardens, Ealing Council and PEP	13/01/2015	25
Housing Surgery (Michael Flanders Centre)	A housing surgery aimed specifically at residents and leaseholders specifically in the redbrick area of South Acton.	22/01/2015	14
Community Board Meeting (Berrymede School)	Attended by 12 local residents/leaseholders and community stakeholders to oversee the strategic management of South Acton and residents interests	26/01/2015	11 residents + 5 local community stakeholders
Berrymede Gardens door knocking exercise	Door-to-door consultation to advise resident of the proposed design plans of phase 7.1	28/01/2015	40 households
Phase 6 Community Hub presentation	Local residents and community groups were invited to feedback and approve the initial ideas presented by phase 6 architect, who will be designing the community hub.	16/02/2015	25
Harleyford Manor coffee morning	Attended by Acton Gardens and Ealing Council staff to discuss the future over 55's housing provision & consult with residents on a 1-2-1 basis	26/02/2015	23
Community Chest Sub Group	Description outlined above	26/02/2015	4
Show home visit for sheltered residents	Residents from Harleyford Manor visited the show home apartment	02/03/2015	7
Housing Surgery	Description outlined above	10/03/2015	10 households
Community Board Meeting	Description outlined above	12/03/2015	11 residents + 2 local community

			stakeholders
Redbrick Resident Association meeting (Michael Flanders Centre)	Acton Gardens staff were invited to host a presentation by the redbrick committee in regards to phase 7.1 & wider regeneration questions	02/04/2015	25-30
Housing Surgery (Michael Flanders Centre)	Description outlined above	09/04/2015	4
Housing Surgery (Acton Gardens marketing suite)	Description outlined above	14/04/2015	16 households
Public Consultation & Exhibition for phase 7.1 (W3 Gallery on Acton High Street)	Hosted by Acton Gardens & architects stitch. Residents living in South Acton and & Berrymede Gardens were invited to view and feedback on the proposed plans for the future phase 7.1	25/04/2015	48
Housing Surgery (Acton Gardens marketing suite)	Description outlined above	30/04/2015	7 households

*The above list is not exhaustive and only includes prearranged meetings and consultation events, not 1-2-1 appointments or residents who visit the Acton Gardens office.

6.3 Leon Joseph to provide a verbal update to the board

1. Summary of properties to be Decanted by Phase:

	Secure Tenants	Leaseholders/ Freeholders	Total
Phase 5 Conrad & Meredith Towers, Galsworthy & Carroll Courts	173	26	199
Phase 6i Hardy Court Bollo Lane, houses in Osborne Road & Bollo Lane/Enfield Road maisonettes	34	6	40
Phase 6ii Charles Hocking House	78	22	100
Phase 7i Church Road, Ragley Close & Telfer Close	42	34	76
Total	327	88	415

2. Dates for Vacant Possession by phase:

Phase 5 – Vacant possession overdue

Phase 6i – Vacant possession required October 2015

Phase 6ii – Vacant possession required October 2016

Phase 7i – Vacant possession required April 2016

3. Progress to Date

The table below shows progress moving secure tenants to new homes (or another Council property if they have chosen to move away from South Acton) and leasehold/freehold buy-backs:

	Tenants Remaining	Leaseholders Remaining	Void %*
Phase 5 Conrad & Meredith Towers, and Galsworthy & Carroll Courts)	3	3 (1 leaseholder has agreed a value with the Council)	97%
Phase 6i Hardy Court, houses in Osborne Road & Bollo Lane/Enfield Road maisonettes	26	6 (5 leaseholders have agreed values with the Council)	20%
Phase 6ii Charles Hocking House	71	12 (4 leaseholders have agreed values with the Council)	17%
Phase 7i Church Road, Ragley Close and Telfer Close	42	34 (6 leaseholders have agreed values with the Council)	0%

* Some empty homes have been re-let via Omega Lettings and Notting Hill Housing Trust on short term tenancies

Phase 5:

Carroll Court and Conrad Tower are now completely empty, and only one tenant remains at Meredith Tower. The regeneration team are working closely with the Safer Neighbourhoods division and Police to ensure the safety and security of residents remaining is maintained. As floors and landing have become vacant, block security is being continually assessed with security specialists and selectively gated off where this does not compromise fire escape routes. Decommissioning work at empty blocks is being undertaken.

The regeneration team continue to work closely with Council social care and mental health teams in order to resolve the situation of two remaining Secure Tenants. With regards to the three remaining leaseholders, one is likely to complete the buy-back very soon and negotiations continue with the other two.

Phase 6.1:

Secure tenants are currently on priority band B and some have successfully moved away. More are likely to be able to bid successfully when their priority band is upgraded to band A in May of this year. The Council is currently facilitating the double-decanting of two very overcrowded households to larger temporary homes at phase 6.2, which will then enable them to be pre-allocated new homes in phase 3.

Negotiations with leaseholders/freeholders are generally progressing well and two further acceptances are likely very soon.

The Council's commercial valuer (GVA) are currently preparing compensation offers for the two commercial properties at Hardy Court, and shop keepers will be allowed to remain trading for as long as possible without impacting on the build programme of the new community hub that will replace the block.

Phase 6.2

The Council and L&Q will shortly be conducting pre-allocations to phases 3.1 & 3.2 now that work has commenced at the two sites. Twenty seven tenants have already been pre-

allocated to phase 2. Tenants who wish to move away from South Acton are now Band B priority to assist with their onward move.

All leaseholders have now received formal offers of sale from the Council for their properties. Negotiations with all leaseholders and freeholders are on-going, and more than half have already agreed values with the Council.

Phase 7:

As widely publicised, the Council and Acton Gardens have worked hard to re-shape the plans to decant the red brick area, answering the wishes of the Red Brick resident association that more people are offered the choice to stay living in the area where they currently reside. Rather than splitting the phasing in this area into two phases running from south-north, the revised proposals would see three decanting taking place from east-west. This will, by necessity, mean that a first “enabling” phase of households will need to move away from South Acton. The area identified as this first phase (7.1) comprises:

- Church Road
- Ragley Close
- Telfer Close.

There are a total of 76 tenants and leaseholders living in the phase 7.1 area. Housing needs surveys have now been completed with all secure tenants. Nineteen secure tenants have indicated they wish to exercise a ‘request to return’ to a later phase of the development. A similar survey of leaseholders identified a number of households interested in equity share properties at the phase 2 new-build homes being completed from May. The Council expedited formal valuations and offers to these leaseholders and six leaseholders have accepted offers. Valuations and offers for all remaining leaseholders will follow over the coming months.

Future Phases:

The re-phasing proposals will affect not just the “red brick” area but a number of future phases. As has been previously described to the Community Board, the revised decanting plan will allow a number of key benefits of the regeneration programme to be brought forward. These include:

- Construction of the new link road running south from the current Strafford Road to eventually link with the High Street. This will allow much better access and permeability through the area, and the introduction of a new bus route with TFL.
- Earlier construction of the new North Park close to the High Street.
- Introduction of an area-wide energy centre.
- An approximate reduction of three years in the redevelopment programme.

A report will be submitted to the Council’s March meeting of Cabinet requesting these changes go ahead. Following Cabinet approval:

- Secure tenants at phase 7.1 will be awarded band B priority to enable them to move to alternative homes; Valuations and offers of sale will be made to all remaining leaseholders who are not moving to an equity share property.
- All residents affected by the revised phasing have been written to by personal letter advising of the revised dates of the phasing programme.
- The revised programme will be published on the Acton Gardens website (www.yoursouthacton.co.uk) and in quarterly newsletters delivered to all households.
- In due course, revised Community Lettings Plan and Leasehold/Freehold booklets will be produced and brought back to the Community Board for approval. These will then be circulated.

Agenda Item 7: Housing Services Update (L&Q, Ealing Council and Catalyst) – for information

- 7.1 Shakira Henry to provide verbal update to the board
- 7.2 Leon Joseph to provide verbal update to the board
- 7.3 Maureen Anderson to provide a verbal update to the board

Agenda Item 8: ITA update (PEP) – for information

8.1 Keith Mann to provide a verbal update to the board



Priority Estates Project

Activity report for the South Acton ITA service

4 March 2015 to 6 May 2015

To Acton Gardens Community Board meeting

18 May 2015

Keith Mann, PEP.

This report updates the Acton Gardens Community Board of activities carried out by PEP as Independent Residents Advisor from 4 March to 6 May 2015 and of any current issues.

1. Meetings attended in the period

All meetings conducted by Keith Mann:

Date	Meeting	Purpose
12 March	Surgery at Michael Flanders centre	Attend
23 March	S Acton Community Board	Attend
2 April	Redbrick TRA meeting	Attend
7 April	S Acton surgery	Run
9 April	Update meeting with David Colley	Update.
9 April	Surgery at Michael Flanders Centre	Attend
14 April	Surgery at Show Flat	Attend
30 April	Surgery at Show Flat.	Attend
5 May	S Acton surgery	Run

2. Advice to residents

Advice to residents in the period is listed as Appendix One. A less busy period than the last couple of months. The evening surgeries arranged between the Council, Acton Gardens and myself have continued to be popular. These have taken place either at the Michael Flanders Centre or at the show flats in Phase 1. I understand that due to staffing issues at Michael Flanders, it may not be possible to continue to use that venue.

I am now starting to gear up to provide much more hands on support to some of the elderly leaseholders in Phase 7.1. This includes getting quotes for them from local solicitors and surveyors and will then move on to registering them with local estate

agents and checking Zoopla and Right Move websites. I am co-ordinating this support work with the Council.

3. Time spent on the project in the last four months

Month	Hours	Direct costs	Total costs
January	44.75	£50.00	£2,958.75
February	17	£50.00	£1,155.00
March	13.75	£50.00	£943.75
April	Not yet available		

Keith Mann
PEP
6 May 2015

Appendix One:

Contact with residents and advice given in the period

30/3	30/3. RSL tenants looking at doing a mutual exchange with a S Acton tenant. Wants advice regarding the regeneration.	30/3. agreed to meet 2 April at 4.00 at regen office. 2/4. Seen at regeneration. Mutual exchange is to flat in Phase 7 but not 7.1. Explained about how regeneration would affect him and likely timescales.
30/3	30/3 Leaseholder currently not resident. Wants to know about shared equity	30/3. Agreed to meet 2 April at 3.00pm at regen office. 2/4. Advised about rules regarding shared equity and need to be resident for the 12 months before sale back to Council. Explained revisions to phase 7 and probable timetable.
2/4.	2/4. Referred by Leon. Last remaining leaseholder in building. Very concerned about hoarding going up outside block. Feels it will make her household even more unsafe. Made formal complaint to Council. Rang her and agreed she would come to see me at regeneration later today.	2/4. By time she came in she had received letter from David Colley to say hoarding would not be fitted to posts. He had also offer to pay for 6 months in private rented while she sorts herself out. This she seemed very positive about as wants to move quickly as does not feel safe. Asked her to spend some time on Zoopla over weekend. Coming to see me again on 7/4. 7/4. Had found various 2 bed flats locally. Suggested she does some viewings. 21/4. Contacted me to say was finding it difficult to find letting agent who would accept 6m tenancy. 24/4. Discussed with Leon who had also had contact. Leon has made some calls explaining Council will guarantee rent. HE is setting up some local lettings agencies she can use.
7/4.	7/4. Rang by Daughter, mother very confused and told her she spoke to someone last week about RTB and told them she did not want it. Does not make sense as leaseholder.	7/4. Rang daughter back and told her there appeared to be no need for her to worry.

	Checked with Regen and L&Q, neither of whom have any record of any contact. Daughter wants any future contact with her mother to be via her.	
7/4.	7/4. Neighbour rang asking if I could do a home visit. Agreed to visit 9/4. At 3.30pm.	9/4. Did home visit. Explained how buyback process worked and that need to have moved by April 2016. Agreed to leave them contact details of local solicitors and surveyors. 10/4. Left contact details and copy of a property From Zoopla. 2 bed retirement flat in W3, under offer at £249K. Example that there is something out there they can afford. Agreed will handle getting quotes for professional services for them.
24/4/	24/4. Leaseholder wanting general information about what she needs to do. Agreed to meet 30/4 at 2.00pm	30/4. Met at regeneration office. Explained household need to have moved by April 2016. Letter from Council due to go to her in next few days. Talked through buy back process, what her home loss and disturbance payments cover inc solicitor and surveyor. Given list of local professionals.
24/4.	24/4. Looking to but a flat in Redbrick area and wanted information about regeneration timetable and buy back. Appears it's a 1 Bed flat that has been converted to a 2 Bed. Advised to check Council has given agreement to this work. Wanted to know how Council would value this flat.	24/4. Rang David to seek his advice on valuation. 25/4. Contacted me again to say existing owner could not provide approval letter. Suggested I did not pursue this any further. Agreed.
27/4.	27/4. Daughter of tenant in Redbrick. Wanted advice on what would happen to her and her 9yer old son when rehousing get to them.	27/4. Advised that as long as they were part of household as their primary residence they would be treated as part of the household. Advised that they might wish to apply to split household when time for rehousing comes, but not in any way guaranteed.
28/4	28/4. Referral from Resident Involvement Team, Kaz. Tenant of leaseholder wanting advice.	29/4. Rang and left messages.
30/4.	30/4. Seen at surgery at show flat. Wanted to know what was to happen re his rehousing as not heard anything for some time.	30/4. Advised pre allocations for 3.1 and 3.2 not yet happened. He would prefer 3.1 if possible. Advised 3.1 will be ready late 2016/early 2017. Advised will be able to stay at current address until moves.
30/4.	30/4. Seen at surgery at	30/4. Explained timetable and how buyback

	<p>show flat. Leaseholder wanting general advice on buyback process.</p>	<p>process works and what criteria would affect whether he could do shared equity.</p>
6/5.	<p>6/5. Seen at surgery at Regen office. Wanted advice on how her husband could resolve his current joint tenancy with his previous wife.</p>	<p>6/5. Advised would need to apply to County Court by applying for a Property Transfer Order and that they should do this sooner rather later as would become an issue in future re rehousing.</p>

Agenda Item 9: Naming of the buildings for Phases 3.1 and 3.2

- 9.1 A verbal update will be given by Acton Gardens in regards to the naming of the future blocks in phases 3.1 & 3.2.
- 9.2 A voting paper will be issued at the Community Board meeting for member to express their preferred choices
- 9.3 Voting forms to be completed at the meeting or returned to Toni Hodson by Friday 22 May 2015, either at the Acton Gardens Office, 112-114 Hardy Court, Bollo Bridge Road or emailed to thodson@lqgroup.org.uk

Agenda Item 10: AOB

Agenda Item 11: Appendices

10.1 Community Chest Applications

- Acton Arts Forum – South Acton Public Arts 2015
- Acton Carnival Committee – Acton Carnival 2015
- Cuthbert Carter Foundation – Cuthbert Carter Saturday School and Football in the Community Project
- Green Prospects – The Great Snack Off

10.2 Flowchart of Regenerations Services - Insert

10.3 Flowchart of Community Services – Insert

10.4 Dates for Future Meetings

10.1 Community Chest Applications

Acton Arts Forum – South Acton Public Arts 2015

Community Chest Application Form



ACTON
GARDENS
LONDON W3

Organisation Name	Acton Arts Forum
Applicant's Name	Robbie Pearson
Address	Oaktree Community Centre, Osborne Road, Acton, W3 8SJ
Telephone Number	0208 993 3237
Email Address	ahjay@hotmail.co.uk
Website Address (if you have one)	www.actonartsforum.org
What type of organisation are you?	Resident's Association <input type="checkbox"/> Community Group <input type="checkbox"/> Registered Charity x Number: 1152149 Company Limited by guarantee <input type="checkbox"/> Number: Social Enterprise <input type="checkbox"/> Individual <input type="checkbox"/> Acton-based school or statutory organisation <input type="checkbox"/>

1. Title of Project: South Acton Public Arts 2015

2. What is your project?

We plan to deliver art workshops, run art taster sessions, bring more visual arts to the South Acton Festival, create public art, build confidence in artistic expression, develop new skills and improve the neighbourhood through community cohesion and creativity.

Art sessions will be run in Oaktree and around the estate that will generate creative energy, improve the estates visual appearance and sense of community. Professional artists will work with residents and community groups to develop themed art that will be developed into large scale public art that will adorn specific agreed locations, once approved by Ealing Council.

We will publish a book that captures the project, tells the story of community involvement in the making of South Acton Public Art, a captures photographs of the unique art decorating the blocks and bricks & mortar of the estate (before they are demolished with the estate regeneration)

3. What are your 3 main objectives?

Please tell us the 3 key aims your project will hope to achieve

1. Involve South Acton residents in creating art
2. Provide activities for children, young people, families and the community
3. Make South Acton estate an attractive neighbourhood

4. Why is there a need for your project and how do you know this?

2013's South Acton Opinions survey showed that 69% of local residents felt that 'activities that bring people together' was the third highest priority for them.

In our experience art is a fantastic tool to bring communities together. The visual arts enable creative expression, the making develops skill and the process allows complex issues to be explored. It's also fun. So whilst working with residents to explore important issues, we will create art that becomes a part of the physical landscape.

We have a positive track record of community arts initiatives that build civic pride and improve the public realm. An illustration is the South Acton Heritage seating on The Rec; the Story telling circle in Acton Park; and of course the existing South Acton Public Art that we coordinated and has put South Acton on the visual arts map whilst improving the area.

5. Who will take part in your project?

Participation in the following community events: 260 directly, plus a further 2,000

- Arts @ Oaktree in July – August, 1/week x 6 weeks : 100 participants
- Public arts in July & August: 80 participants
- South Acton Festival arts activity September: 2,000
- Weekly Arts with Oaktree after school club between September & December: 1/week x 12 weeks – 80 participants

The project will benefit the following groups: 10 groups, 170 people

- The Treatment Rooms: 20 participants
- W3 gallery artists & volunteers x 20 participants
- Oaktree Playscheme: 60 children, 20 parent/carers
- Nexos Latino Americanos: 20 participants
- Rivers of Living Water: 20 members
- Natalie & Michele's School of Drama: 20 participants
- United Anglo Caribbean Society & the Dominican Overseas Nationals Association: 20 participants
- Bollo United FC: 20 participants
- Berrymede Junior School: 30 participants
- South Acton Children's Centre Parents Group: 20 participants

6. How many people will participate?

	Numbers	%who will be Acton Garden residents
Direct Beneficiaries	330	80%

(i.e. project participants)		
Indirect Beneficiaries (i.e. audience)	2,000	20%
Total	2,330	

7. How will you recruit participants?

We will use existing links with local residents and word-of-mouth networks to aid recruitment. We will also undertake outreach, publicity and promotion via:

- Work with the participating community groups and their membership
- Flyers/posters at the Oaktree, W3 gallery & Acton area
- What's On at the Oaktree brochures
- South Acton Network communications
- Acton Gardens Newsletter
- Youth & Connexions
- Community centre & estate notice boards
- Libraries & leisure centres
- Ealing Gazette, ActonW3.com
- Acton Arts Forum newsletter, acton arts website, Facebook, Twitter and partner websites

8. When will your project run?

Start date: July 2015

End date: December 2015

Schedule (i.e. time/number of hours, number of sessions)

- Weekly art sessions on South Acton estate with 4 artists x 10 sessions each x 2 hours = 80 hours of public art activity.
- Weekly art activity with Oaktree Afterschool Club x 12 sessions x 2 hours = 24 hours of art.
- Arts @ South Acton Festival x 1 day = 6 hours of tasters in the arts.
- 110 hours of participatory arts between July and December.

9. Where will it be held?

Oaktree Community Centre (activities)

South Acton estate (public arts)

South Acton estate (South Acton Festival)

10. Are you working with any partners? If so, tell us who and how they will contribute?

- Oaktree Afterschool Club
- Acton Community Forum
- 10 local groups participating in activities
- 20 groups participating in the South Acton Festival

11. What skills/experience do you have that will enable you to successfully deliver your project?

The Acton Arts Forum was founded in 2004 and became an independent organisation in 2007. AAF is a Charity. The Trustees are comprised of local artists and those with an interest in the arts.

Acton Arts Forum aims to revitalise and champion the arts, culture and heritage in the Acton

wards of LB Ealing and beyond. With 100s of artists and arts organisation members, it is Ealing's biggest arts network for the Borough. We've undertaken a wide range of innovative work:

Coordinating the Acton Arts Festival since 2004, incorporating visual and performing arts, with artists both amateur and professional, including the non-traditional mode of exhibiting in pubs, cafés et al. under the banner 'Art Hits The Streets'

'Love Acton' was a Mayor of London's Outer London Fund project in partnership with Ealing Council and local arts groups. A design competition invited residents to create and submit artwork and attend facilitated workshops.

In September 2012 we opened the W3 Gallery, and have held 42 diverse exhibitions which have drawn global media coverage. It has drawn in audiences of over 5,000 and attracts both visitors from across London and those who don't normally visit galleries or interact with the arts.

We have coordinated and produced a wide range of public art, including a mosaic in South Acton estate underpass created by the Treatment Rooms and 50 local young people and residents, ATM's murals which attracted attention in The Guardian, and the biggest UK 'Big Mother' a tower block-high mural by world renowned street artist Stik.

September 2013 saw the launch of a Heritage Lottery project on South Acton's history and changes from 1859 to the present regeneration, including a range of arts activities

Visual arts classes and workshops by professional and multicultural artists

We have a 10 year track record of working in partnership with Acton Community Forum, Acton community groups and residents in successfully organising arts activities in Acton. We are well placed to support South Acton residents and community groups to take part in arts activities, develop creative skills, run workshops, take part in South Acton Festival arts and create public art in South Acton.

All tutors are DBS checked.

Full risk assessment will be undertaken.

12. What is the total cost of your project? £6,425

13. How much is needed from Acton Gardens (maximum £5,000) £5,000

14. Please tell us how you will use the funds from Acton Gardens

Item	Cost	How you worked this out (e.g £10 per hour x 5 hours x 5 sessions)
Artists x 4	£1,600	£20/hr x 2hrs x 10 sessions x 4 artists
Art tutor x 1	£480	£20/hr x 2hrs x 12 sessions x 1 artists
Materials	£660	Paint, sprays, card, art materials @ £2 x 330 participants
Coordination,	£1,200	8 days @ £150/day

administration, monitoring & evaluation, finance		
Publicity & promotion	£100	Flyers x 100
Oaktree Main Hall hire	£360	£10/hr x 2hrs x 18 sessions
Refreshments	£215	50p x 430 participants
South Acton Public Art Book	£1,500	Graphics, photographer, author fees, proof reading, editing £150/day x 10 days
South Acton Public Art Book	£310	Publish 50 copies
Total	£6,425	

Please add or leave blank rows as appropriate

15. How you raised money for the project so far, or plan to?

In-kind support from:

- Oaktree Afterschool Club (playworkers, prep time, refreshments, insurance & on-costs) [£490]

- Acton Arts Forum (outreach, coordination) [£935]

Total in-kind: £1,425

16. What will you do if there is a shortfall in funding?

Acton Arts Forum is seeking sponsorship for the South Acton Public Art Project. We would scale down activities and prioritise if there was a shortfall.

17. If you are asking Acton Gardens to pay for purchasing equipment or other permanent assets, what will happen to them when the project ends? How will South Acton Residents continue to benefit or use them?

N/A

18. How is your project good value for money?

In the short term, participants and audiences will benefit directly from the project. Community cohesion and a better visual environment will benefit the residents and visitors to the area. Another longer-term outcome of this project is community pride for all of South Acton.

Artists and the delivery team have budgeted as low as they can.

19. References

Reference 1 – Someone external to your organisation who can recommend your work

Name	David Colley
Organisation	Ealing Council
Relationship to you	Colleague
Address	110, Hardy Court, Bollo Bridge Road, Acton, London, W3 8DD
Telephone Number	
Email Address	colleyd@ealing.gov.uk

Reference 2 – Someone senior within your organisation (senior trustee, chair, CEO, etc)

Name	Robbie Pearson
Organisation	Acton Arts Forum
Relationship to you	Organisation Chair
Address	Church House Osborne Road, Acton, London, W3
Telephone Number	0208 993 3237
Email Address	ahjay@hotmail.co.uk

Please return your application to [Toni Hodson](#):

thodson@lqgroup.org.uk

Acton Gardens Office, 112-114 Hardy Court,
Bollo Bridge Road, Acton, W3 8DD



Community Chest

Application Form

Organisation Name	Acton Carnival Committee
Applicant's Name	Karen Clarke
Address	112-114 Hardy Court Bollo Bridge Road W3 8DD
Telephone Number	07944635549
Email Address	oaktreeplayscheme@yahoo.co.uk
Website Address (if you have one)	
What type of organisation are you?	Resident's Association <input type="checkbox"/> Community Group x Registered Charity <input type="checkbox"/> Number: Company Limited by guarantee <input type="checkbox"/> Number: Social Enterprise <input type="checkbox"/> Individual <input type="checkbox"/> Acton-based school or statutory organisation <input type="checkbox"/>

20. Title of Project Acton Carnival 2015

21. What is your project?

Acton Carnival Committee is applying for funding from Acton Gardens Community Chest to support South Acton groups and residents to take an active part in Acton Carnival 2015. We also want to ensure that there is a strong South Acton representation at the carnival.

The project will involve support to South Acton organisations to run carnival arts, costume making and dance workshops in the run up to carnival, between May and July. This will include the costs of materials and equipment, costumes and carnival t-shirts, specialist tutor fees, contributing towards the Music Float, running the South Acton Carnival Camp at Oaktree Community Centre and running workshops.

We will support local residents to play an active role in Carnival, learning new skills at the workshops, building their confidence, joining the procession and festival activities, nurturing a sense local pride, skill and spirit.

Acton Carnival is an opportunity for Acton communities to showcase their talent and this is an opportunity to celebrate the South Acton community spirit. This will involve capacity building and community development with the groups so that they are empowered to develop new skills, engage new members and take part in the largest community-led event in Acton.

22. What are your 3 main objectives?

Please tell us the 3 key aims your project will hope to achieve

1. Involve South Acton residents in making a major contribution to Acton Carnival
2. Provide activities for children & young people
3. Make Acton Carnival a vibrant and community led festival

23. Why is there a need for your project and how do you know this?

The effects of the recession and cutbacks have severely impacted the ability of South Acton organisations to take part in Acton Carnival over the past few years. This is especially true this year, due to the loss of Ealing Small Grants. While the increasingly high profile of Carnival is great for the area, we feel it's crucial that its community spirit and involvement is retained.

Historically, South Acton took a lead in the Acton Carnival and there is feeling amongst local residents that this is being compromised. A positive solution to redress this is to support those residents and local organisations to take up opportunities to take part creatively and have a strong presence in the carnival.

2013's South Acton Opinions survey showed that 69% of local residents felt that 'activities that bring people together' was the third highest priority for them. This was reiterated at ACF's 'Wish Tree' consultation at Acton Carnival last year. Carnival is the year's biggest opportunity and brings together everyone from the area.

24. Who will take part in your project?

Participation in the following community events:

- Carnival Camp at Oaktree in May/June: 200 participants
- Carnival Arts at the South Acton Workshop in May/June: 200 participants
- Weekly Carnival Arts at Oaktree between May and July: 20/week x 8 weeks – 160 participants

The project will benefit the following groups:

- Oaktree Playscheme: 60 children, 20 parent/carers
- Kelly's Socaaerobics - 30
- Nexos Latino Americanos: 20 participants
- Rivers of Living Water: 20 members
- Stixman Sound System: 30 participants
- Natalie & Michele's School of Drama: 20 participants
- United Anglo Caribbean Society & the Dominican Overseas Nationals Association: 20 participants
- Bollo United FC: 20 participants
- Berrymede Junior School: 30 participants
- South Acton Children's Centre Parents Group: 20 participants
- The Treatment Rooms: 20 participants

25. How many people will participate?

	Numbers	%who will be Acton Garden residents
Direct Beneficiaries (i.e. project participants)	1,230	80%
Indirect Beneficiaries (i.e. audience)	10,000	20%
Total	11,230	

26. How will you recruit participants?

We use existing links with local residents and word-of-mouth networks to aid recruitment. We will also undertake outreach, publicity and promotion via:

- Work with the participating community groups and their membership
- Flyers/posters at the Oaktree, W3 gallery, South Art Workshop & Acton area
- What's On at the Oaktree brochures
- South Acton Network communications
- Acton Gardens Newsletter
- Youth & Connexions
- Community centre & estate notice boards
- Libraries & leisure centres
- Ealing Gazette, ActonW3.com
- ACF newsletter, website, Facebook, Twitter and partner websites (e.g. Ealing CVS, Southall Community Alliance)

27. When will your project run?

Start date: 25 May 2015 [half-term]

End date: 11 July 2015 [Carnival]

Schedule (i.e. time/number of hours, number of sessions)

28. Where will it be held?

Oaktree Community Centre (activities)
Acton Park (Carnival)

29. Are you working with any partners? If so, tell us who and how they will contribute?

- Oaktree Afterschool Club
- Acton Community Forum
- LBE Events Team
- 20-25 local groups participating in activities & procession
- Participating organisations as listed in Q5

30. What skills/experience do you have that will enable you to successfully deliver your project?

The Acton Carnival Committee has operated in its current form since 2003 and is made up of local residents, musicians/artists/dancers/performers, local grassroots groups and others who take part in Carnival and the procession.

We have an 11 year track record of working in partnership with Acton Community Forum, the LBE Events Team, Acton community groups and residents in successfully organising Acton Carnival. We are well placed to support South Acton residents and community groups to set up the Carnival Camp, run workshops and take part in the Carnival.

All groups, tutors and volunteers are DBS checked. Full risk assessment will be undertaken.

31. What is the total cost of your project? £7,125**32. How much is needed from Acton Gardens (maximum £5,000) £4,850****33. Please tell us how you will use the funds from Acton Gardens**

Item	Cost	How you worked this out (e.g £10 per hour x 5 hours x 5 sessions)

Carnival costume making tutor	£400	£20/hr x 2hrs x 10 sessions
Carnival dance tutor	£400	£20/hr x 2 hrs x 10 sessions
Materials	£900	Fabric, art, decorative materials @ £3 x 300 participants
Procession music float	£400	Truck rental, insurance, driver & fuel
Procession music float sound system	£400	Sound system rental & crew
Coordination, administration, monitoring & evaluation, finance	£600	4 days @ £150/day
Carnival t-shirts for procession participants	£700	£7 x 100
Publicity & promotion	£100	Flyers x 100 + banner
Oaktree Main Hall hire	£600	£10/hr x 2hrs x 30 sessions
Refreshments	£350	50p x 100 procession participants
Total	£4,850	

Please add or leave blank rows as appropriate

34. How you raised money for the project so far, or plan to?

In-kind support from:

- Oaktree Afterschool Club (play workers, prep time, refreshments, insurance & on costs) [£490]

- Acton Community Forum (outreach, facilitation, coordination) [£1,405]

- 20-25 community groups participating in procession (costumes, choreography, transport, prep time etc.) [£380]

Total in-kind: £2,275

35. What will you do if there is a shortfall in funding?

ACF is seeking sponsorship for Carnival, but funds are stretched thin this year. We would scale down activities and prioritise.

36. If you are asking Acton Gardens to pay for purchasing equipment or other permanent assets, what will happen to them when the project ends? How will South Acton Residents continue to benefit or use them?

N/A

37. How is your project good value for money?

A large number of residents will benefit directly through participation, with an exponentially higher number as audience at Carnival/procession (7-10,000) and the longer-term outcome of a higher profile and community pride for all of South Acton. Everyone has budgeted for this project as low as they can. A significant amount of in-kind contribution has been made.

38. References

Reference 1 – Someone external to your organisation who can recommend your work

Name	
Organisation	
Relationship to you	

Address	
Telephone Number	
Email Address	
Reference 2 – Someone senior within your organisation (senior trustee, chair, CEO, etc)	
Name	
Organisation	
Relationship to you	
Address	
Telephone Number	
Email Address	

Please return your application to Suzanne Keys:

Skeys1@lqgroup.org.uk

Acton Gardens Office, 112-114 Hardy Court,
Bollo Bridge Road, Acton, W3 8DD

Community Chest Application Form



Organisation Name	CUTHBERT CARTER FOUNDATION
Applicant's Name	Sibusiso Zondo
Address	81 Green Leas, Sunbury-on-Thames, TW16 7PQ
Telephone Number	07526538447
Email Address	ccarterfoundation@gmail.com
Website Address (if you have one)	www.cuthbertcarter.org.uk
What type of organisation are you?	Resident's Association <input type="checkbox"/> Community Group <input type="checkbox"/> Registered Charity <input checked="" type="checkbox"/> Number: 1144913 Company Limited by guarantee <input type="checkbox"/> Number: Social Enterprise <input type="checkbox"/> Individual <input type="checkbox"/> Acton-based school or statutory organisation <input checked="" type="checkbox"/>

<p>39. Title of Project : CUTHBERT CARTER SATURDAY SCHOOL AND FOOT BALL IN THE COMMUNITY PROJECT</p>
<p>40. What is your project? Please provide a brief description of your project</p> <ol style="list-style-type: none"> 1. To provide Numeracy/Maths and English/Literacy tuition for young people aged between 6 and 16 at the Oak Tree Community Centre on Saturdays. 2. To work with Ealing Community Transport in providing local transportation of young people to their extra-curricular activities. This will ensure safe movement of young people. 3. To help alleviate social in-equality by giving parents an opportunity to see their child given the same chance as wealthier young people from the local community whose parents can afford to pay private tuition. 4. To help narrow the gap between those who have means and those who do not have means to enable upward social mobility in their children. 5. To give support to single parent families by providing numeracy and literacy that will enable their child to access the national curriculum at school. 6. To purchase resources that will help young people with their Key Stage 1/2/3 SATS and GCSE preparations. 7. To appoint a part time member of staff to liaise with local schools, primary and secondary, sharing and collecting as much information as is necessary to advance children's academic quest. This will be done with a written consent from parents. 8. To provide light refreshments for the young people whilst in our care.

41. What are your 3 main objectives?

Please tell us the 3 key aims your project will hope to achieve

1. To help develop our mentoring project for the boys who use our service by providing male role models. This will hopefully improve their focus in school resulting in improvements in their academic attainment.
2. To win these pupils (mainly boys) from the element of bad behaviour that is constantly recorded in schools. This does lead eventually to exclusions. Furthermore, we want to curtail anti-social behaviour and gang related crime on the estate.
3. To help improve the pupils' fitness levels through exercise and football. This builds team work and community cohesion amongst young people improving their discipline in the community and hopefully in school.

42. Why is there a need for your project and how do you know this?

Cuthbert Carter Saturday School have been providing these services since 1971 in the Acton area. Since 2007 we have been providing Saturday tuition in South Acton Estate.

South Acton Estate is in the 10% most deprived area nationally for income deprivation affecting children--64% of all resident children, and in the 8% most deprived nationally for living environment. 55% of local residents are of BMER backgrounds from a wide variety of communities. There are few local services or voluntary groups.

We are also aiding young people of African and African-Caribbean backgrounds who are priority groups for LB Ealing's Local Area Agreement targets. The Ealing Strategic Partnership Floor Target Action Plan – Education (2006 up to now) found significantly higher rates of exclusions, lower educational achievements and slower rates of improvement among African and African-Caribbean pupils. Additionally the Plan found:

- Strong link between poor educational achievement and free school meals (i.e. deprived backgrounds and educational underperformance)
- Significant evidence that achievement can be improved when the Local Authority works closely with schools and community groups

The most recent Local Area Agreement Partnerships Report shows that stretch targets relating to African-Caribbean boys achieving level 5+ at KS3 have been achieved in Maths, but are significantly failing in English and Science, and their English performance actually deteriorating. Therefore Ealing Education initiatives are making slow inroads and there is a need for further intervention.

We work closely with the Ealing Supplementary Schools Coordinator to improve our service and work in partnership with the Ealing Supplementary Schools Consortium, which we joined in June 2009.

43. Who will take part in your project?

- i) Young people boys aged between 6 and 16 with football and exercise as a carrot
- ii) Young ethnic minority girls
- iii) Young people who have linguistic barriers to learning
- iv) Underachieving boys and girls irrespective of their ethnic mix
- v) Aspiring young footballers who are struggling at school and some of whom may be experiencing behavioural problems in schools

44. How many people will participate?

There will be 30 young people, some already known to us with hopefully new additions including Housing Association referees.

	Numbers	%who will be Acton Garden residents
Direct Beneficiaries (i.e. project participants)	20	67%
Indirect Beneficiaries (i.e. audience)	10	33%
Total	35	80%
<p>45. How will you recruit participants?</p> <ul style="list-style-type: none"> The participants will be recruited from the local football club in Gunnersbury Park and surrounding areas. Young pupils who attend Berrymede primary school. These are pupils who played football in the primary school playing field before relocating to Gunnersbury Park. Cuthbert Carter Foundation advertises through Catalyst Newsweek in the area circulated to their residents around Acton. We also aim to leaflet local schools every beginning of term. 		
<p>46. When will your project run?</p> <p>Start date: 12/09/2015</p> <p>End date: 09/07/2015</p> <p>Schedule (i.e. time/number of hours, number of sessions)</p> <ul style="list-style-type: none"> Each session will be two hours long The morning session at the Oak Tree Community Centre will run from 09:15 to 11:15 		
<p>47. Where will it be held?</p> <p>The sessions will be held at the Oak Tree Community Centre. South Acton Estate. Acton W3</p>		
<p>48. Are you working with any partners? If so, tell us who and how they will contribute?</p> <p>We will be working with the Ealing Community Transport and this will help to provide quick and safe movement of young people to and from the Saturday school and their extra-curricular activity. Acton Community Forum. They provide us with accommodation and ICT access.</p>		
<p>49. What skills/experience do you have that will enable you to successfully deliver your project?</p> <ul style="list-style-type: none"> A long teaching experience Project Management experience. Motivation skills that most of our young need desperately Leadership skills and good communication skills Football coaching skills and a long experience as a football coach 		
<p>50. What is the total cost of your project?</p> <p>The total cost of the project is £10,810.00</p>		
<p>51. How much is needed from Acton Gardens (maximum £5,000)</p> <p>We would like to apply for £5,000</p>		
<p>52. Please tell us how you will use the funds from Acton Gardens</p>		

Item	Cost	How you worked this out (e.g. £10 per hour x 5 hours x 5 sessions)
Rent/venue Hire	£900	£25 per week x 36 weeks
Staff (Part time)	£4800	16hrs per week x £10per hr x 30 weeks
Volunteers	£540	£5 /volunteer/week x3 volunteers x 36 weeks
Materials	£1200	£40 x 30 young people
Insurance	£550	1x£550 per year
Training	£240	£10/hour x 8 hrs/year x 3 volunteers
Minibus Hire from Ealing Community Transport	£1500	£50x30weeks
Other costs (please specify)		
Catering for young people	£1080	£1 x 30 young people x 36 weeks
TOTAL	£10810	

Please add or leave blank rows as appropriate

53. How you raised money for the project so far, or plan to?

Source	Amount	Secured/Expected/Applied
BBC Children in need	£4000.00	Applied
Sky	£1000.00	Applied
Cuthbert Carter Marimba Band	£810	Secured
Total	£5810.00	

54. What will you do if there is a shortfall in funding?

- We are also targeting the National Lottery Trust, BBC Children in Need, John Lyons

55. If you are asking Acton Gardens to pay for purchasing equipment or other permanent assets, what will happen to them when the project ends? How will South Acton Residents continue to benefit or use them?

- It is our principle and as well as our policy that should the Cuthbert Carter Foundation go out of business, the remaining funds will be paid back to the funding organisation.
- We also aim to donate teaching and learning materials to like organisations in the local area but our policy states that we will only do so after liaising with the funding organisation and after we have met our legal funding obligation with the funding organisation.

56. How is your project good value for money?

- It will help young people to improve their self-esteem
- It will help young people to improve their quality of life through physical activity
- It will enable young people to access the national curriculum and also enhance their chance of achieving the best grades that merit their ability and potential.
- It will expose many young people whose parents cannot afford private tuition to academic support that will help them to improve their grades.
- It will enable us to intervene in cases where a young person is going through difficult times in school so that we can devise a targeted intervention that will help that to remain focus on their school.

- It will help young people to improve their chance of upward social mobility in the borough.
- It will ensure that young people spend most of their Saturday doing education related activities instead of being on the streets doing nothing to enhance their employability chances

57. References

Reference 1 – Someone external to your organisation who can recommend your work

Name	Ms Carmel Cameron
Organisation	Acton High School
Relationship to you	
Address	Gunnersbury Lane London W3 8EY
Telephone Number	02031102400
Email Address	ccameron@actonhigh.ealing.sch.uk

Reference 2 – Someone senior within your organisation (senior trustee, chair, CEO, etc)

Name	Bongi Dube
Organisation	Cuthbert Carter Foundation
Relationship to you	Cuthbert Carter Foundation - Secretary
Address	81 Green Leas Sunbury-on-Thames Middlesex TW16 7PQ
Telephone Number	07828938330
Email Address	madu99@btinternet.com

Please return your application to Suzanne Keys:

Skeys1@lqgroup.org.uk

Acton Gardens Office, 112-114 Hardy Court,
Bollo Bridge Road, Acton, W3 8DD



Community Chest

Application Form

**ACTON
GARDENS**
LONDON W3

Organisation Name	Green Prospects
Applicant's Name	Kamer Chatawa
Address	3 Townholm Crescent Hanwell London W7 2LY
Telephone Number	07538281534
Email Address	kamer@greenprospects.co.uk
Website Address (if you have one)	
What type of organisation are you?	Resident's Association <input type="checkbox"/> Community Group <input type="checkbox"/> Registered Charity <input type="checkbox"/> Number: Company Limited by guarantee x Number: 7887432 Social Enterprise <input type="checkbox"/> Individual <input type="checkbox"/> Acton-based school or statutory organisation <input type="checkbox"/>

58. Title of Project: The Great Snack Off

59. What is your project?

Please provide a brief description of your project

Green Prospects previously undertook a pilot project with Oaktree Afterschool participants in fitness and healthy eating. The success of this project has led to this proposal which has the support of the Oaktree Afterschool Club.

We will provide 18 2x hour sessions taking children and young people on a fitness journey:

- starting by evaluating their current state of fitness & creating their own fitness profiles – signifying the beginning of their fitness journey
- addressing their habits, setting challenges and helping them to create new habits in a fun engaging way.
- Encouraging self sufficiency by understanding where food comes from - we would like to partner with Cultivate London on this aspect, taking the group to their local polytunnels and growing area. To encourage healthy eating and understanding where their food comes from. Could also link up with South Acton Community Allotment for similar. Berrymede Junior School is also just starting a growing project (they have just built their planting boxes) and we could also tie in with them.
- Creating a fitness community – tracking our progress, helping each other through challenges
- Learning project planning skills to enable them to take their ideas through the process to make it a reality

- Budgeting skills
- Campaign skills: pulling together a campaign to share and inspire others to begin their fitness journey (Team work, communication skills, public speaking, confidence etc.)
- Photography, filming & video editing skills

Children will then share their experience and inspire others to get involved via a local fitness campaign.

Culminating in a community event to share stories, celebrate success

Leave a legacy of 'Our Fitness Journey' community book

The project will also make links and tie in with Acton Community Forum's expanding programme of public health promotion and activities.

60. What are your 3 main objectives?

Please tell us the 3 key aims your project will hope to achieve

1. Increase physical activity & exercise take up among children and young people
2. Increase awareness and enjoyment of healthy eating
3. Provide taster of skills in physical activity and healthy eating, enabling confidence to take these forward and build better lifelong habits

61. Why is there a need for your project and how do you know this?

Child obesity, poor diets, food poverty and the associated health issues are becoming epidemic within deprived communities, compounded by busy/overworked/underpaid parents, widespread availability of cheap unhealthy food and few alternatives, and ongoing pressures on family budgets which impact on food shopping. While there are extensive external research reports on the topic there is not an accessible data set relating specifically to South Acton we are aware of. However, the problem is well known and universally acknowledged.

We do know that a high proportion of local children and young people receive free school meals, indicative of a potentially overstretched home food budget which can result in lowered healthy eating choices.

It has also been shown that engaging children and young people in fun activities to deliver the necessary messages is a proven method for changing habits and embedding lifelong improvements, rather utilising sometimes patronising and otherwise passive instruction.

62. Who will take part in your project?

About 40-60 children attend each afterschool session; 85% are from BMER backgrounds.

63. How many people will participate?

	Numbers	%who will be Acton Garden residents
Direct Beneficiaries (i.e. project participants)	40-60	85-100%
Indirect Beneficiaries (i.e. audience)	80-120+	100%
Total		

64. How will you recruit participants?

We will publicise the project to ensure takeup and draw in new children and young people, but generally the participants will be those already attending the Oaktree Afterschool Club.

<p>65. When will your project run?</p> <p>Start date: June 2015 End date: Oct 2015</p> <p>Schedule (i.e. time/number of hours, number of sessions) 18x sessions @ 2 hours. We will work with Oaktree Afterschool Club to create the most ideal schedule, which may be 2x month over 9 months at afterschool sessions or more concentrated during their summer programme.</p>
<p>66. Where will it be held?</p> <p>Oaktree Afterschool Club, Oaktree Community Centre</p>
<p>67. Are you working with any partners? If so, tell us who and how they will contribute?</p> <p>Partnership project with Oaktree Afterschool Club – contributing venue hire, staff/volunteers, resources Acton Community Forum – providing additional appropriate leaflets/booklets e.g. Healthy Heart recipe book and activities</p>
<p>68. What skills/experience do you have that will enable you to successfully deliver your project?</p> <p>We have already run a taster session with Oak tree Community centre which the children and families enjoyed enormously. Gaining the interest of young people who have expressed interest in future workshops.</p> <p>We've also run workshops at South Acton festival, L&Q community events and Olympic carnival art sessions in South Acton.</p> <p>We have lead and delivered numerous arts, cultural, health and sports projects within school and community settings.</p> <p>Our staff team have broad ranging experience targeting children and young people in various primary, secondary and community environments.</p> <p>Green Prospects have experience in running community art projects, residencies in schools culminating in events that bring families & communities together, providing a platform for children to showcase their hard work and celebrate this in creating community memories.</p> <p>A feature of our work is that we always leave a legacy that is owned by the project participants, this is something that they are proud of and share with their peers and communities.</p> <p>We're a young team full of life and committed to engaging young people in creating better futures for themselves and their families.</p> <p>Tailoring the project to the audience and subject matters we create engaging environments for children to immerse themselves in the experience.</p> <p>We acknowledge the fact that children learn best through play & have years of experience in translating projects through the language of play so that children and young people get the most out of it</p>
<p>69. What is the total cost of your project? £5,125.43</p>
<p>70. How much is needed from Acton Gardens (maximum £5,000) £4,639.43</p>

71. Please tell us how you will use the funds from Acton Gardens

PLEASE SEE ATTACHED BUDGET BREAKDOWN FOR DETAILS – EMAIL ATTACHMENT

Item	Cost	How you worked this out (e.g £10 per hour x 5 hours x 5 sessions)																																																																						
Rent/Venue Hire		In kind by Oaktree after school club																																																																						
Staff	£2,300																																																																							
Lead staff	£720	(£20/hr x 2 hrs x 18 sessions)																																																																						
Support staff	£510	(£15/hr x 2hrs x 17 sessions x 1 support staff)																																																																						
Event support staff	£90	(£15/hr x 2hrs x 1 sessions x 3 support staff)																																																																						
Activity prep & set up	£380	(£20 per session x 18 sessions)																																																																						
Graphic designer	£150	(£20/hr x 6hrs)																																																																						
Management & Admin, Monitoring & Evaluation, Finance	£450	(£90/day x 1 day/month x 5 months)																																																																						
Volunteers																																																																								
Equipment/Materials	£2,339.43	<table border="1"> <thead> <tr> <th>ITEM</th> <th>COST</th> <th>QUANTITY</th> <th>DELIVERY</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Weighing Scale</td> <td>£12.49</td> <td></td> <td></td> <td>£12.49</td> </tr> <tr> <td>Stadiometer</td> <td>£62</td> <td></td> <td>£7.19</td> <td>£68.82</td> </tr> <tr> <td>Stethoscope</td> <td>£3</td> <td>4.00</td> <td></td> <td>£12</td> </tr> <tr> <td>Stopwatch</td> <td>£5.19</td> <td>4.00</td> <td>£2</td> <td>£22.76</td> </tr> <tr> <td>Exercise Mat</td> <td>£10</td> <td>2.00</td> <td>£2.99</td> <td>£22.99</td> </tr> <tr> <td>Yardstick</td> <td>£5.99</td> <td>2.00</td> <td>£3.50</td> <td>£15.50</td> </tr> <tr> <td>Roll of tape</td> <td>£0.99</td> <td></td> <td></td> <td>£0.99</td> </tr> <tr> <td>training matts</td> <td>£16.50</td> <td>8.00</td> <td>£4.80</td> <td>£136.80</td> </tr> <tr> <td>skipping ropes</td> <td>£1.49</td> <td>8.00</td> <td></td> <td>£11.92</td> </tr> <tr> <td>tug of war rope</td> <td>£24.99</td> <td></td> <td>£6.99</td> <td>£31.98</td> </tr> <tr> <td>boxing gloves & pads</td> <td>£14</td> <td>4.00</td> <td></td> <td>£55.96</td> </tr> <tr> <td>Cooking and serving utensils</td> <td></td> <td></td> <td></td> <td>£60</td> </tr> <tr> <td>Photo studio</td> <td>£142</td> <td></td> <td></td> <td>£142</td> </tr> </tbody> </table>	ITEM	COST	QUANTITY	DELIVERY	TOTAL	Weighing Scale	£12.49			£12.49	Stadiometer	£62		£7.19	£68.82	Stethoscope	£3	4.00		£12	Stopwatch	£5.19	4.00	£2	£22.76	Exercise Mat	£10	2.00	£2.99	£22.99	Yardstick	£5.99	2.00	£3.50	£15.50	Roll of tape	£0.99			£0.99	training matts	£16.50	8.00	£4.80	£136.80	skipping ropes	£1.49	8.00		£11.92	tug of war rope	£24.99		£6.99	£31.98	boxing gloves & pads	£14	4.00		£55.96	Cooking and serving utensils				£60	Photo studio	£142			£142
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		backdrop & lighting Planning Resources : a4 paper, worksheets, posters, a3 flip paper, stationery	£50		£50
		Bootcamp			£150.0
		t-shirts	£7.50	20.00	0
		Stickers	£35.90	(for 200)	£35.90
		Flyers	£9.98	(for 100)	£9.98
		"My fitness profile & action plan" cards for community	£19.96	(for 200)	£19.96
		Project Banner	£120		£120
		Our fitness Journey Community book	£100		£100
			£284.3		£284.3
		Ipad	9		9
			£324.9		£324.9
		Camera	9		9
Insurance					
Training					
Other costs (please specify)					
TOTAL	4,639.43				

Please add or leave blank rows as appropriate

72. How you raised money for the project so far, or plan to?

Source	Amount	Secured/Expected/Applied
Oaktree Afterschool Club (in-kind)	£486	Secured
	£	
	£	
Total		

73. What will you do if there is a shortfall in funding?

Reduce number of sessions

Seek additional external funding in partnership with Oaktree ASC

74. If you are asking Acton Gardens to pay for purchasing equipment or other permanent assets, what will happen to them when the project ends? How will South Acton Residents continue to benefit or use them?

The camera and iPad purchased for this project will be handed on to the Oaktree Afterschool Club for their participants' future use, including hopefully future projects with Green Prospects.

75. How is your project good value for money?

As these are additional activities for the Oaktree Afterschool Club, there are no venue costs and we are also drawing on their staff, resources and publicity/promotion.

Green Prospects provides its services at highly competitive rates and only seeks to cover necessary costs.

76. References

Reference 1 – Someone external to your organisation who can recommend your work

Name	Steve Flynn
Organisation	Acton Community Forum
Relationship to you	
Address	
Telephone Number	0208 993 6158
Email Address	steve@actonforum.org

Reference 2 – Someone senior within your organisation (senior trustee, chair, CEO, etc)

Name	Matt Caolum
Organisation	Green Prospects
Relationship to you	Trustee of Green Prospects
Address	
Telephone Number	07837 186733
Email Address	matthew.coluam@gmail.com

Please return your application to Suzanne Keys:

Skeys1@lqgroup.org.uk

Acton Gardens Office, 112-114 Hardy Court,
Bollo Bridge Road, Acton, W3 8DD

10.2 Flowchart of Regenerations Services – as an insert

10.3 Flowchart of Community Services – as an insert

10.4 Dates for Future Meetings to September 2016

Date	Time	Location
Monday 27 July 2015	6-8pm	Berrymede Junior School
Monday 28 th September 2015	6-8pm	Berrymede Junior School