

CONSTRUCTION INSPECTOR

JOB DUTIES

- Lead, oversee, and participate in inspecting work quality and material used in a variety of civil & municipal engineering projects
- Verify the work of contractors for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications
- Review proposed change orders to contracts for scope of work and appropriate pricing; evaluate and make recommendations on proposed changes; participate in negotiating and preparing change orders
- Oversee or participate in the examination and analysis of construction materials; initiate and/or accept minor deviations from contract standards and specifications, if necessary
- Observe work during progress and upon completion for conformance to plans and specifications
- Review and approve monthly pay applications
- Perform preliminary and final inspections; determine acceptability of construction work and sign off on project completion; oversee construction project closeout activities
- Review construction plans for constructability
- Meet with design professionals or contractors to interpret design intent and modifications to plans and specifications; provide technical guidance and interpretation; ensure compliance with governmental agency and industry standards, procedures, and regulations
- Prepare inspection reports as required; maintain files and reports regarding inspection and plan check activities and findings
- Coordinate contractor's construction schedule to ensure proper and prompt material testing
- Ensure contractor has installed and maintains proper traffic control throughout the job site
- Make recommendations to management regarding construction and constructability related issues

EXPERIENCE

- Ten years of progressively responsible experience in maintenance, construction inspection, construction plan preparation, and field management
- Familiar with the Ohio Department of Transportation LPA process.

EDUCATION

- Associate Degree in Engineering Technology and/or equivalent

KNOWLEDGE, SKILLS, & ABILITIES

- Working knowledge of math, surveying, construction plans, material testing, and construction materials and techniques as it applies to the work environment

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