

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday June 18 2024, AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- **Additions & Deletions**
- **Discussion of name being added to Account**
- **Line of Credit discussion**
- **Discussion of role switching**
- **Sign Orders**
- **Review minutes from June 4, 2024**
- **Road Commissioner updates**
- **Other Business**

SELECTBOARD:
Wayne Richardson-Chm.
Darren Pion
Jennifer Blay

MINUTES
SELECTBOARD MEETING
TOWN OF LOWELL
Meeting held on June 18, 2024.

Board members present:

Wayne Richardson-Chm, Darren Pion, Jennifer Blay
Christy Pion- Clerk/Asst. Treasurer/Selectboard Clerk
Rebecca DiZazzo/Treasurer/Asst. Clerk
Calvin Allen-Road Commissioner
Meeting called to order at 5:35 p.m.

Guests:

- Marie Busch-Assistant Clerk/Assistant Treasurer

Additions and Deletions:

- Updated Personnel Policy needs to be approved and signed by the Board. The Board reviewed the changes of the Personnel Policy, all were in agreement of the changes to the policy and signed unanimously.
- Letters for residential driveway and culvert maintenance were written and mailed out to residents on Brookside Drive and Hazen Notch Road.
- Marie join the meeting to discuss the rise in the cost of the phone bill. Marie explained that the phone company is no longer honoring the grandfathered approval of our original contract anymore as they have changed their policy. The phone bill is now at the same rate as every other business making our phone bill rise by \$80+/-.

Sign Orders:

- The Board reviewed the financials for the Treasurer. They were approved and signed.

Minutes from June 4, 2024

- Minutes from June 4, 2024 were approved and signed by the Board unanimously.

Discussion of Assistant being added to the Bank accounts:

- Becky spoke with the Board about adding Marie to the Bank accounts as she is also the Assistant Treasurer. The Board agreed that she should be added to the accounts.

Line of Credit Discussion:

- Becky discussed with the Board about the line of credit they asked her to inquire about to help with the # 10 Bridge project until the grant for the bridge is received. After Becky explained the line of credit that she applied for they were all in agreement to go forward with it.

Discussion of switching Roles:

- Becky discussed with the Board about stepping down as Assistant after Tax season and moving Marie up into the Treasurer position. The Board would like to discuss this more as the time gets closer to decide when it would be most appropriate to move forward with.

Road Commissioner Updates:

- No updates at this time.

Other Business:

- Christy received the analysis for both the Town office and the Town Garage for the MERP grant. Both the Board and Road Commissioner reviewed it and would like the Clerk to get more information to understand what the analysis actual means.

Board Warrants:

- General Order # 14 \$ 22,883.21
- Payroll Order # 13 \$ 8,347.72

	\$ 31,230.93
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Signed by the Board for the Treasurer to draw checks totaling -

Meeting adjourned at 6:15 P.M.

Respectfully submitted by: Christy M. Pion

Next meeting date: July 2, 2024 at the Town Office Building.

Wayne Richardson-Chair

Christy M. Pion-Selectboard Clerk

Darren Pion-Select Person

Jennifer Blay-Select Person