BANYAN BOBCATS
Banyan Elementary School PTA

September 1, 2018

Dear Room "**X**" Parents:

During the school year, there are various activities and events that we as a class contribute to in different ways. We will be establishing a classroom fund to support these efforts. The fund will be used for small class expenses, as well as for special occasions (e.g., Winter Holidays) in which a gift (store bought and/or student craft) will be purchased on behalf of the class for "**Teacher Name**".

We would like to request a voluntary financial contribution of up to $10 per family to be used toward events and expenses during the fall & winter months. *Of course, all donations, monetary or otherwise, are strictly voluntary. No child shall be left out. However, your contribution is important and always greatly appreciated.*

Any amount you are able to contribute is appreciated, and you will always be made aware of how and when funds are used, and we welcome your input and ideas for class gifts. In addition to gifts purchased on behalf of the class, please feel free to give personal gifts, cards, etc., on special days.

We thank you for your continued support for our teacher and students!

Sincerely,
"Room Parent"
"email / mobile"