

**Kingstream Community Council
Minutes of the March 15, 2018 Meeting**

Attendance	
Board Members	Present
Frank Shaffer, President	Yes
Tyrone Yee, Vice President	Yes
Tony DeMattia, Secretary	No
Scott Graff, Co-Treasurer	No
Mike Wei, Architecture Committee	Yes
Elanna Weinstein Co-Treasurer	Yes
Steve Fast, Pool Committee	Yes
Kate Keifer, Activities & Communications Committee	No
Ken Neuman, Landscape	Yes
Other Attendees	
Lisa Cornaire, Management	Yes
John Rush, Homeowner	Yes

A. Call to Order

The meeting was called to order at 7:06 P.M.

B. Approval of Agenda

A motion to approve the agenda as outlined was made, seconded and all members in attendance approved.

C. Homeowners Open Forum

No issues were raised during open forum.

D. Review and Approval of the Minutes

The February minutes were approved with editorial corrections regarding budget and investments.

E. Old Business

1. Audit Engagement – The auditor agreed to keep the fees the same for 2017 and 2018. The board approved the auditor’s proposal of \$3,000.
2. Annual Meeting Presentation – The board reviewed the edited slides. Changes to the presentation were still necessary. Board members need to provide changes to Lisa by 3/23, Friday, COB.

F. New Business

1. Reston Tree Quote – The quote was for four additional ash trees and to clean up storm damage (3/2/18). The quote for \$3,200 was unanimously approved.
2. Franks Landscape Quote – The quote was for additional cleanup of brush and tree limbs around the tennis court/pool area and mowing dry pond area. This work is outside the scope of the contracted landscaping. The quote of \$940 was unanimously approved.

3. NV Pools Spring Punch List – The punch list was reviewed and one minor item deleted. The caulk work is considered an estimate until the pool cover comes off and the actual extent of the required work is determined. The total cost will be considered an operational expense. Some items on the list will be revisited at the end of the year to determine if they need to be reclassified as a reserve expense (wading pool filter tank). The estimate of \$5,303 was approved.

4. Finance Committee Charter – The finance committee charter was reviewed and some editorial changes made. The charter was approved with changes.

5. Community Volunteer Day – The board selected 6/2, Saturday as a community clean-up day. The board will be reaching out to community members to assist in organizing this event.

6. Herndon High Parking – The situation at the high school was discussed. The county process of street permitting and signage was reviewed.

G. Management Report

Paid dues are beginning to arrive. Storm damage, noise from the high school and parking were reviewed.

H. Committee Reports

1. Architecture – On track for current reviews and approvals. One possible property line issue exists on an application currently under review, the ARC will need to look into it further.

2. Activities/Social – No report.

3. Landscape – Ken and Lisa met with a representative from the county regarding the storm-water culverts. County will take action culverts it is responsible for.

4. Communication – No report.

5. Welcoming - No report.

6. Pool – No change to water-meter reading, will continue to monitor. Frank has been in continued contact with Fairfax Water. No progress to report on resolving billing issue due to inoperable meter.

I. Treasury Report:

1. The landscaping budget is acceptable for now but will need monitoring due to ongoing tree issues throughout the community.

J. Adjourn

Meeting was adjourned at 9:47 P.M.

Submitted by Steven Fast