#### Registration Form - School Year 2020-2021

Welcome to Little Farmers! Please note the following scheduling requirements. If your child is three years old, there is a two half-day minimum. After three months of enrollment, one of those days will become a full day. You can register for more than just the minimum if you feel your child will do well! If your child is four or five years old, there is a three full-day minimum.

Child's Full Name:	Child's Bir	:hdate:	_ Age at Start of Program:	
Full Day Program:				
ů ů	0~4:00 (\$51/day), Fridays 8:00			
	ate until 2:00 on Fridays, you may stil	use Fridays as a full day	y to meet age scheduling requirements*	
Half Day Program:	2.22 (\$22 / 4)			
Monday-Friday 8:00-1	2:00 (\$337 day) select the days you would like f	an yaun ahild'a aaha	dula balaw	
Ticase s	select the days you would like it	of your crima's scrice	tuic below.	
Mond	lay Half Day (8:00-12:00	) Full Day (8:00	0~4:00)	
Tuesd	· ·	•		
	nesday Half Day (8:00~12:00	· · · · · · · · · · · · · · · · · · ·		
Thurs	· ·			
Friday	· ·	•		
	program requirements:	• •	uld like to add to their schedule it Please note that when your	
_	re-enrolling students, Parents o s should be made out to "Little I	_	p pay a \$50 non-refundable on fees are not applied to tuition.	
Check # OF	R Check here if paying with o	ash		
Parent/Guardian Name:			_	
Email Address:			- 3333	
Phone Number:			<u> </u>	

In order to secure your child's spot, we'll need this registration form, a signed enrollment contract and deposit. Please make a copy of this form for your records.

\*Updated Form 2/28/2020

#### Little Farmers Child Care Center Enrollment Contract School Year 2020-2021

I wish to enroll my child, in Little Fa year 2020-2021. I understand and agree to abide by the following the following properties of the properties o	
<b>1. Enrollment in the Program</b> – Parents or Guardians agree Program for the school year 2020-2021. The child will have on the Registration Form.	
<b>2. Non-refundable Registration Fee -</b> For new and re-enro \$50 non-refundable annual registration fee. Payment of the Contract is received by LFCCC and does not guarantee Enro the program will be communicated via email within one we	Registration Fee is due at the time this Enrollment llment at LFCCC. Confirmation of acceptance into
<b>3. Tuition Payments:</b> Parents or Guardians agree to pay for invoices monthly and you are expected to make a payment is a weekly payment plan as needed. You may pay via check, conline banking (you will not need to enter our account numpayments mailed to us. Please visit the Parent Handbook for	n full at the beginning of each month. We can set up ash, or you may set us up as a "Bill Pay" using your ber to do this, just our street address) to have
Parents or Guardians pay for the child's spot in this program personal reasons, and the center's days of holiday closures. into your payment schedule. The center will be closed on: L (11/26, 11/27), December Break (12/24, 12/25), New Year pay for the days of closure in which your child would have be refunded is if a child is hospitalized or is out sick for 5 conservations. *For families who register for four or more full days, you will only be child.	Please budget the following days of center closure abor Day (9/7), Thanksgiving Day and the day after its Day (1/1), and Memorial Day (5/31). You only been in attendance. The only time tuition is ecutive scheduled days.
rol failines who register for four of more full days, you will only be cr	larged for half of your tuition during Christinas break.
4. Early Withdrawal. Termination of Contract.  a. Early Withdrawal from program: Early withdraw written notification with a fourteen day advance not time of the notice, this includes the remaining fourte b. Termination: LFCCC reserves the right to termination LFCCC programs with or without notice for any understand that termination of this Enrollment Cont programs does not change the payment provisions sto withdraw the Student if LFCCC determines, in its student's needs or that the Student's presence is have	ice. All tuition payments must be paid in full at the en days that the child will be in attendance. It is the Enrollment Contract and dis-enroll Students is reason. Parents or Guardians agree and ract and disenrollment of the Student from LFCCC's et forth above. Parents or Guardians may be asked tole discretion, that the program is not meeting
<b>5. Field Trip Consent</b> During the course of the day, children will walk next door to where they will interact with farm animals. Children will rewill comply with state ratio regulations while at the farm. By allow your child to visit the Farm at any time during the day	main supervised by their assigned teacher and we y signing below, you are giving us permission to
Parent/Guardian Signature	Date
Parent/Guardian Signature	

Date \_\_\_\_\_

Director's Signature

# Little Farmers Child Care Center Registration Packet

#### Child's Information

Child's Full Name:			
Date of Birth:			
Address:			
City/Town:	State:		
Date of Admission:			
			Eye Color Hair Color Height Weight
* If you are a wo	orking parent, you must provide	e a phone nur	mber for your place of work.
	Parent/Guar	rdian 1:	
Full Name:			
Home Address:	Town/City:	State:	Zip Code:
Cell Phone:			
Second Contact Number:			
Email Address:			
Place of Work:	Work's Phone	Number:	
Marital Status:			
Relationship to Child:			
	Parent/Guai	rdian 2:	
Full Name:			
Home Address:	Town/City:	State:	Zip Code:
Cell Phone:			
Second Contact Number:			
Email Address:			
Place of Work:	Work's Phone	Number:	
Marital Status:			
Relationship to Child:			
Child's Physician:			
Child's Physician's Name:			

Physicians Office Address:

Physician's Phone Number:

STAPLE PHOTO OF CHILD HERE

# Pick Up Personnel & Security Software

We use a security/check in software called "KidCheck". Please use a computer to complete the following directions.

- 1. Please go to www.go.kidcheck.com and click on "Create Your Kid Check Account".
- 2. Under the "Guardians" tab, please list any people who are allowed to pick up your child. Under this tab, you MUST include yourself and a second guardian (if applicable). We know it says not to add yourself under the Guardian tab, but I am asking that you do. You should have yourself listed under the "My Profile" tab and the "Guardians" Tab. You must include a picture of everyone, their first and last name and their phone number. \*We should have pictures of all pick up personnel.
- 3. Under the "Kids" tab, please fill in their first and last name, birthdate, gender and include a good picture. Please leave the "Medical/Allergy Info" Box completely EMPTY if your child does not require any special needs/health concerns. Do not type anything in the box at all if not applicable, otherwise your child will pop up on our allergy list. **Do not** write "none" or "n/a".
- 4. Download the KidCheck application on your smartphone. When you arrive for drop off, you will check your child in on our iPAD check in station OR from the "KidCheck" application on your phone (from your car). Your child is then electronically assigned a unique 4-digit code. You must turn "Enable Text Messages" under the settings in your KidCheck account to receive check in notifications. Whoever is checking children should at least be listed as a Guardian on the child's account. All you and they have to do, is type your phone number into the check in iPAD, hit the green arrow, select your child's box, assign them to their room that day, then hit the green arrow. That's it! If you choose to do it from your phone, the steps are laid out for you on the website. On your phone, you can click on "guardian receipts" to get that 4-digit code. All we need is to see your license or the code at pick up time.
- 5. Only one person should create an account for a child. Do not have your pickup personnel or second guardian create an account for the child.

We will also have a hard copy of your alternative pick up list on hand should our Internet service be down. Any person you list below (don't include yourself below, I will already have put your names down on the hard copy), should also be listed on your child's KidCheck profile under the "Guardians" Tab.

PICK UP 1:	PICK UP 2:
First & Last Name:	First & Last Name:
Relationship to Child:	Relationship to Child:
Phone Number:	Phone Number:
PICK UP 3:	PICK UP 4:
PICK UP 3: First & Last Name:	PICK UP 4:  First & Last Name:

In case of an emergency or change of pick up plans, I give permission to any of the above individuals to be contacted and my child may be released to any of them.

Parent/Guardian signature:	Date:	
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# **Emergency Medical Consent Form**

Little Farmers Child Care Center has my permission to obtain emergency medical treatment for my child when I cannot be reached or if a delay in reaching my child would be dangerous for him/her. Please review our Emergency Policies in your Parent Handbook. Your child's file, which includes this form, will be given to emergency medical staff upon their arrival.

Medical Information	
Preferred hospital/treatment center:  My child is taking the following medications:	
My child has been confirmed to be allergic to the following:	
Please list any existing medical conditions, allergies, or special needs your child may have.	
Severity of Allergies:	
Medication currently being taken and dosage:  1.	
2.	
3.	
If your child has medication that needs to be taken at the center, you must request and complete:	
<ul> <li>Medical Authorization Form for each medication</li> <li>Care Plan (completed by parents and staff)</li> </ul>	
I understand that I assume all financial responsibility for any treatment or injuries sustained by my child while he/s. in childcare.	he is
Signature of Parent or Guardian:  Date	

#### Financial Management Plan

#### School Year Rates & Registration Requirements

We offer a full day preschool program that runs 8:00-4:00 Monday-Thursday and 8:00-2:00 on Fridays. We also offer a half day program Monday-Friday which runs 8:00-12:00. You may drop off and pick up your child at any time within those time frames.

#### Rates:

Full Day Program: Monday-Thursday (8:00-4:00) \$51/day, Fridays (8:00-2:00) \$42/day

Half Day Program: Monday-Friday (8:00-12:00) \$33/day

If your child is three years old, there is a two half-day minimum. After three months of enrollment, one of those days will become a full day. You can register for more than just the minimum if you feel your child will do well! If your child is four or five years old, there is a three full-day minimum.

By signing this form, you understand that you are financially responsible for all tuition fees aligned with the schedule you have selected for your child. You understand that there must be a minimum of a thirty-day notice in writing in order to make any changes to your child's schedule should you need to deduct days (school year only). You may add days to your schedule based on availability at any time. Should you withdraw your child from the program, there is a thirty-day notice in writing and you are responsible for tuition during that time frame.

Please outline below whom is responsible for payment of tuition and fees. Please tell the director if there will be split tuition payments or if the tuition payment is the responsibility of an adult other than the parents/guardians. Tuition is always due PRIOR to your child's attendance. Payments may be made weekly, biweekly or monthly via check or cash only. Checks are made out to "Little Farmers". You can also set us up as a "Bill Pay" with your online banking. You'll just need to type in our address to have payments mailed each month.

Parent Signature:		Date:
Name:	Email Address:	
Name:	Email Address:	



#### Photo Release Form



This form is for permission to display photos of your child. With your permission, we will take and use pictures of your child to display throughout the facility, in our newsletters, on our website, on our Facebook page. This is a great way to show parents and new families what we are doing at the center.

• • •	ild's photograph for the uses mentioned above and return this form to the ter with at the time of registration.
I grant permission for Little Farme listed above.	ers Child Care Center to use my child's photograph for the uses
I do not give my permission to Little any use.	e Farmers Child Care Center to use my child's photograph for
Child's Name:	
Parent's Signature:	Date:

# **Parent Consent Form**

**COVID Acknowledgements** 

Please initial next to each item.

I have read through all of the policies pertaining to children and teachers becoming ill and agree that I understand each item.
I have thoroughly read through the COVID guidelines and understand the sanitation procedures that have put into place.
I agree to wear a face covering during pick up and drop off. I will also communicate with anyone else picking up my child that they comply with wearing a mask during these times as well.
I understand what I am financially responsible for should the center need to close or have a partial closure due to COVID.
I agree to not hold Little Farmers Child Care Center responsible if my child contracts COVID or any other illness during their time at school.
Financial Acknowledgements
I agree to always pay tuition prior to my child's attendance.
I understand what I am financially responsible for in terms of days of center closure as well as my child's absence due to illness or any other reason.
Behavior Acknowledgement
I have reviewed the behavior policies, how misbehavior is handled and the behavior incident report sections of the Parent Handbook and expressed any questions I may have regarding these policies with the director. I understand that my child may be released from the program at any time if the director feels the program is not a good fit for my child. I understand that this program involves live farm animals. I am confident that my child is able to comply with directions given by staff and will be capable of treating all of the animals nicely. I understand that if my child is unable to comply with the rules of the barn or have been found to be mistreating the animals in any way, they may be dismissed from the program upon the incident.
Liability Agreement
By registering your child at Little Farmers Child Care Center (LFCCC), you agree not to hold LFCCC or Sharon ramily Farm liable for any injury or illness your child may receive while at the farm. We take all of the precautions hat we possibly can to ensure your child's safety and health. You agree that you understand our guidelines for farm anitation and child/animal interactions. By initialing, you agree to assume any risk, take full responsibility and waive any claims of personal injury or illness while you or your child visit the Sharon Family Farm's barn.

#### **Field Trip Consent**

By initialing, you are giving LFCCC consent to take your	child to the Sharon Family Farm at any time during
their scheduled time with us via our school bus.	
I have carefully reviewed Little Farmers Child Care Center's Pa other additional forms provided to me and agree to comply wi that the information that I have provided on the registration for includes everything the center should know about my child.	th all of the information I've been given. I also agree
My spouse/significant other/ and any other party respo information and also agrees to comply with the polices put int	•
Child(ren)'s Full Name:	
Parent's Full Name:	
Parent's Signature:	Date:

#### **PARENT CHECKLIST**

- Registration Packet
- Health Assessment reflecting up to date vaccinations and physical
- Registration Form/Contract and deposit
- Medications (if applicable) must be up to date with proper paperwork
- A pair of overalls and boots
- Two changes of clothes
- Water Bottle
- Kidcheck Account www.go.kidcheck.com
- Sunscreen (depending on season)



# State of Connecticut Department of Education Early Childhood Health Assessment Record



(For children ages birth -5)

**To Parent or Guardian:** In order to provide the best experience, early childhood providers must understand your child's health needs. This form requests information from you (Part I) which will be helpful to the health care provider when he or she completes the health evaluation (Part II). State law requires complete primary immunizations and a health assessment by a physician, an advanced practice registered nurse, a physician assistant, or a legally qualified practitioner of medicine, an advanced practice registered nurse or a physician assistant stationed at any military base prior to entering an early childhood program in Connecticut.

			Please pr	int					
Child's Name (Last, First, Middle)			Birth Date (mm/dd/yyyy)			/yyyyy)	☐ Male ☐ Female		
Address (Street, Town and ZIP code)				<u> </u>			l		
Parent/Guardian Name (Last, First,	Middl	e)		Home	Phor	ne	Cell Phon	e	
Early Childhood Program (Name a	nd Ph	one Nu	mber)	Race/		•	an/Alaskan Native 📮 Hisp	panic/Latino	
Primary Health Care Provider:				☐ Bla	ack, n	ot of l	-	an/Pacific Isla	ander
Name of Dentist:				- '''	, i	101 01	Thispanic origin — Oth	<i>J</i> 1	
Health Insurance Company/Num	ber*	or Me	edicaid/Number*						
Does your child have health insur Does your child have dental insur Does your child have HUSKY in	rance	?	Y N Y N Y N If you	r child d	loes n	ot hav	ve health insurance, call 1-8	77-CT-HUS	KY
* If applicable									
		Part	I — To be completed	by par	rent/	/guar	dian.		
Please answer these h	neal	th hi	story questions abou	t your	chil	d bei	fore the physical exa	mination.	
Please circl	e <b>Y</b> i	f "yes	" or <b>N</b> if "no." Explain all "	'yes" an	swers	in the	space provided below.		
Any health concerns	Y	N	Frequent ear infections		Y	N	Asthma treatment	Y	N
Allergies to food, bee stings, insects	Y	N	Any speech issues		Y	N	Seizure	Y	N
Allergies to medication	Y	N	Any problems with teeth		Y	N	Diabetes	Y	N
Any other allergies	Y	N	Has your child had a dental				Any heart problems	Y	N
Any daily/ongoing medications	Y	N	examination in the last 6 mg	onths	Y	N	Emergency room visits	Y	N
Any problems with vision	Y	N	Very high or low activity le	vel	Y	N	Any major illness or injury	Y	N
Uses contacts or glasses	Y	N	Weight concerns		Y	N	Any operations/surgeries	Y	N
Any hearing concerns	Y	N	Problems breathing or coug	hing	Y	N	Lead concerns/poisoning	Y	N
Development	tal —	Any c	oncern about your child's:				Sleeping concerns	Y	N
Physical development	Y	N	5. Ability to communicate	needs	Y	N	High blood pressure	Y	N
2. Movement from one place			6. Interaction with others		Y	N	Eating concerns	Y	N
to another	Y	N	7. Behavior		Y	N	Toileting concerns	Y	N
3. Social development	Y	N	8. Ability to understand		Y	N	Birth to 3 services	Y	N
4. Emotional development	Y	N	9. Ability to use their hands	S	Y	N	Preschool Special Education	n Y	N
Explain all "yes" answers or provide	de an	y addi	tional information:						
Have you talked with your child's pri	imary	healt	h care provider about any of th	e above o	concei	rns?	Y N		
Please list any <b>medications</b> your chil will need to take during program hou									
All medications taken in child care progra	ıms re	quire a	separate Medication Authorizatio	n Form si	igned b	y an au	thorized prescriber and parent/gu	ardian.	
I give my consent for my child's healt	h care	e provi	der and early						
childhood provider or health/nurse consu the information on this form for confic child's health and educational needs in th	ıltant/d dentia	coordina l use in	ator to discuss n meeting my	arent/Gu	ardian				Date

Printed/Stamped Provider Name and Phone Number

# Part II — Medical Evaluation

Health Care Provider must complete and sign the medical evaluation, physical examination and immunization record.

Child's Name	wed the health history information			Date of Exam _	(mm/dd/yyyy)
Physical I Note: *Mandate *HTin/cm_	Exam ed Screening/Test to be completed by the second secon	by provider.	% *HCin (Birth – 24 i	months) *Blood Pressure_	
Screening	ĮS .				
(Birth to 3 y □ EPSDT And (Early and I	ojective Screen Completed yrs)	*Hearing Screening  □ EPSDT Subjective Screen (Birth to 4 yrs)  □ EPSDT Annually at 4 yrs (Early and Periodic Screen Diagnosis and Treatment)	-	*Anemia: at 9 to 12 months	
_			C.	*Hgb/Hct:	*Date
Type: With glass Without g	lasses 20/ 20/	□Pass □	<u>Pass</u> Fail	*Lead: at 1 and 2 years; if no screen between 25 – 72 mor	
	ide to:	Referral made to:		$\geq 5\mu g/dL$ $\square$ No $\square$ Yes	
_	sk group?	*Dental Concerns		*Result/Level:	*Date
				Other:	
		Has this child received dental the last 6 months? ☐ No ☐			
*Developme	ntal Assessment: (Birth – 5 year	ars)	Type:		
<b>Results:</b>					
*IMMUNI	ZATIONS  Up to Date	or $\square$ Catch-up Schedule: $\underline{\mathbf{M}}$	IUST HAVE IMN	MUNIZATION RECORD	ATTACHED
*Chronic Disc	ease Assessment:				
Asthma	□ No □ Yes: □ Intermitten  If yes, please provide a copy of an  □ Rescue medication required in	Asthma Action Plan		☐ Severe Persistent ☐ Exe	ercise induced
Allergies	□ No □ Yes:				
	Epi Pen required:	No 🖸 Yes			
	History/risk of Anaphylaxis:   If yes, please provide a copy of the	Emergency Allergy Plan		I Medication ☐ Unknown so	
Diabetes Seizures	□ No □ Yes: □ Type I □ No □ Yes: Type:	• •	Chronic Disease:		
☐ Vision☐ This child b☐ This child b☐	nas the following problems which race Auditory Speech/Languagen as a developmental delay/disabilities as a special health care need which history of contagious disease. Special special health care need which history of contagious disease.	e Physical Emotional/ y that may require intervention at may require intervention at the	Social Dehavion the program.  Behavior the program.  Behavior the program.	or l diet, long-term/ongoing/daily	/emergency
	This child has a medical or emotion safely in the program.	_		_	to participate
<ul> <li>□ No □ Yes Based on this comprehensive history and physical examination, this child has maintained his/her level of wellness.</li> <li>□ No □ Yes This child may fully participate in the program.</li> <li>□ No □ Yes This child may fully participate in the program with the following restrictions/adaptation: (Specify reason and restriction.)</li> </ul>					
☐ No ☐ Yes Is this the child's medical home? ☐ I would like to discuss information in this report with the early childhood provider and/or nurse/health consultant/coordinator.					

Date Signed

Signature of health care provider MD / DO / APRN / PA

Child's Name:	Birth Date:	REV. 3/2015

### **Immunization Record**

To the Health Care Provider: Please complete and initial below.

Vaccine (Month/Day/Year)

	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6
DTP/DTaP/DT						
IPV/OPV						
MMR						
Measles						
Mumps						
Rubella						
Hib						
Hepatitis A						
Hepatitis B						
Varicella						
PCV* vaccine					*Pneumococcal conjugate vaccine	
Rotavirus						
MCV**					**Meningococcal conjugate vaccine	
Influenza						
Tdap/Td						
MCV** Influenza Tdap/Td  Disease history for	varicella (chicken		v)	v)	v)	
7 64	ricena (emekenj		Date)		(Confirmed by)	

†Recertify Date	†Recertify Date	†Recertify Date

Immunization Requirements for Connecticut Day Care, Family Day Care and Group Day Care Homes

†Temporary

Date

**Medical: Permanent** 

#### Under 2 By 3 By 5 By 7 By 16 16-18 By 19 2 years of age 3-5 years of age Vaccines months of age (36-59 mos.) months of age months of age (24-35 mos.) months of age months of age months of age months of age DTP/DTaP/ None 1 dose 2 doses 3 doses 3 doses 3 doses 4 doses 4 doses 4 doses DT Polio 1 dose 2 doses 2 doses 2 doses 2 doses 3 doses 3 doses 3 doses None 1 dose after 1st 1 dose after 1st 1 dose after 1st dose after 1st 1 dose after 1st MMR None None None None birthday1 birthday1 birthday1 birthday1 birthday1 Hep B None 1 dose 2 doses 2 doses 2 doses 2 doses 3 doses 3 doses 3 doses 2 or 3 doses 1 booster dose HIB None 1 dose 2 doses depending on after 1st after 1st after 1st after 1st after 1st birthday4 birthday4 birthday4 birthday4 birthday4 vaccine given3 1 dose after 1st birthday 1st birthday 1st birthday 1st birthday 1st birthday Varicella None None None None or prior history of disease1,2 of disease1,2 of disease1,2 of disease1,2 of disease1,2 Pneumococcal 1 dose after Conjugate None 1 dose 2 doses 3 doses 1st birthday 1st birthday 1st birthday 1st birthday 1st birthday Vaccine (PCV) 1 dose after 1 dose after 1 dose after 2 doses given 2 doses given Hepatitis A None None None None 1st birthday<sup>5</sup> 1st birthday<sup>5</sup> 1st birthday 6 months apart 6 months apart5 Influenza 1 or 2 doses 1 or 2 doses6 None None None

- 1. Laboratory confirmed immunity also acceptable
- 2. Physician diagnosis of disease

**Exemption:** 

Religious \_

- 3. A complete primary series is 2 doses of PRP-OMP (PedvaxHIB) or 3 doses of HbOC (ActHib or Pentacel)
- 4. As a final booster dose if the child completed the primary series before age 12 months. Children who receive the first dose of Hib on or after 12 months of age and before 15 months of age are required to have 2 doses. Children who received the first dose of Hib vaccine on or after 15 months of age are required to have only one dose
- 5. Hepatitis A is required for all children born on or after January 1, 2009
- 6. Two doses in the same flu season are required for children who have not previously received an influenza vaccination, with a single dose required during subsequent seasons