

Monterey Bay Academy of Gymnastics Trial Class Form

Parent's Name: _____ Phone Number: _____

Email: _____ Occupation: _____

Parent's Name: _____ Phone Number: _____

Email: _____ Occupation: _____

Child's Name: _____ DOB: _____ Homeschool? Yes No

Child's Name: _____ DOB: _____ Homeschool? Yes No

I have read and agreed to the current rules and policies posted in the MBAG Office.

I give my permission for my children (listed above) to participate in gymnastics class at Monterey Bay Academy of Gymnastics, Inc. (MBAG). I am fully aware that any activity involving motion or height creates the possibility for injury, paralysis or death. I further agree to hold MBAG and its staff harmless for any injury or resulting expense, and I discharge any and all rights and claims against Monterey Bay Academy of Gymnastics, Inc. I have also read and agreed to the current rules and policies at MBAG

For Office Use Only

Trial _____

Reg _____

AP _____

Parent Signature: _____ Date: _____

Monterey Bay Academy of Gymnastics, Inc. Class Payment Authorization and Agreement

Monterey Bay Academy of Gymnastics charges Visa or Mastercards (debit or credit cards) left on file for tuition on the first of the month. You may make your payment by the 27th with cash or check if you do not want to use the card on file. A late payment fee of \$25 will be charged to your account for payments not received by the 8th of the month.

I _____ authorize Monterey Bay Academy of Gymnastics to charge my credit or debit card left on file for the amount of tuition or registration on an as needed basis. Tuition will be charged on the 1st of the month and will continue to attempt to charge if the card. These charges are for the instruction of gymnastics classes and registration at Monterey Bay Academy of Gymnastics.

Billing Address (as reflected with credit card)

Parent/ Guardian Name

E-mail Address

Telephone Number

I authorize Monterey Bay Academy of Gymnastics to charge the credit card indicated in this authorization form according to the terms outlined above. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. We will attempt to automatically update expiration dates no more than 3 years from the original expiration date. We will also make daily attempts to collect outstanding debt after payment is due. This payment authorization is for the type of bill indicated above. I certify that I am an authorized user of this credit card and that I will not dispute the payments with my credit card company provided the transactions correspond to the terms indicated in this authorization form.

Signature: _____

Date: _____



RULES & POLICIES – Revised 9/5/2019

1. **Payments: Tuition is due before the 25th of each month.** All members must have a credit card on file and will be charged on the 1st of each month. You may pay with any preferred payment method before the 25th of each month. A late fee of \$20.00 will be charged for any payments received after the 7th. Service charge of \$25.00 will incur bank returned checks.
2. **Payment methods:** We accept cash, checks, charge or payments online at **montereybaygymnastics.com**. Visa and Master Card are accepted in office.
3. **Annual Membership Registration:** Our policy requires us to insure every student. For secondary insurance and administrative costs, there is a fee of \$60.00 per year that is charged on August 1 of every year. This fee is non-refundable. However, if you pause lessons mid-month and choose to return you will not be charged again for the registration fee.
4. **Family Discount:** With 2 or more children enrolled you will receive a 15% discount on monthly fees and registration.
5. **Warm-Up:** For your child's safety, please arrive on time. The warm-up is **very important** to your child's safety. Therefore, **students arriving fifteen minutes late or more might not be allowed to participate in class.**
6. **Make-Up:** We offer one make-up class per session, regardless of how many classes were missed. In order for the makeup system to work, we must have at least 24 hours notice so we can offer the spot to another student to use as his / her make-up time. The missed class must be noted in advance. Notifying us by email is preferred. Those that fail to notify the office will not be allowed to make up their missed class. Drop-ins are not allowed for make-up classes. Tuition must be paid in full to be eligible for a make-up class. All classes are counted once scheduled.
7. We do not pro-rate the tuition or registration for any missed classes. If you decide to take a break from gymnastics and tuition for said month has already been paid, the balance will be applied towards future gymnastics classes.
8. **Holidays:** Holidays are fixed into the monthly tuition rates and do not receive make-up classes. Classes operate 48 weeks per year. **Scheduled holidays will be posted in the Gym and on our website: montereygymnastics.com**
9. **Dress Code:** Girls can wear either a leotard, or athletic shorts with a fitted t-shirt. (Tights may be worn - without feet). Hair must be tied up (out of face). Boys can wear a t-shirt and shorts or sweats **without pockets**. No large baggy clothes or jeans. **No zippers, snaps, buttons, or jewelry allowed for your child's safety.**
10. **Class changes:** Classes may be changed with the approval of an instructor. Please notify the office of any changes.
11. **Parent Viewing 1:** Parents are welcome to view classes at any time. Please stay in the designated parent seating area, and keep all food and drinks on tiled area. A children's play area is provided for your convenience. Please talk and play quietly. Unattended children are a safety hazard and are not permitted in the gymnastics center. For reasons of safety, parent/child communication is not allowed during lesson. Gymnasts need to hear the voice of their instructor/coach without distraction.
12. **Late Pickup:** Please contact the office if you will be late when picking your child up. A \$10 per ½ hour late fee will apply to late pickups.
13. **Insurance Restrictions:** Only registered participating gymnasts are allowed in the training area. Due to insurance restrictions and for the safety of your child, no one is allowed in the training area before class or without an instructor. When class is over, the gymnast must leave the training area. Parents or non-registered students must remain in the viewing area.
14. **Sign up and Drop:** Monterey Gymnastics will pro-rate classes for first and last month only. If you decide to discontinue class, you must complete a drop slip online (submitted electronically) two weeks prior to the date you wish to stop! **No exceptions. You will be charged if we do not have a drop form submitted and confirmed by the office staff.**
15. **Parking:** Please park only in areas designated for Monterey Gym next to the building. **Do not park in the red fire lane.** Space is limited, so please free up spaces for the next classes as soon as your child's class ends.