



June 15, 2016 - Meeting Minutes

Meeting called to order at 2:03 PM by Chair Sarah VanCleve

Attendance: *Sarah VanCleve – Chair, Dave Frederick – Vice Chair, Trudy Stacy – Member at Large, Julie Graves, Sara Harvey, ClaraAnn Ness, Kirsten Jewell, Jackie Fojtik, Elaine Miller, Stasha Dennard, Polly Gerrish, Ruth Westergaard, Sue Battin, Cheryl Felmlee, Penny Lamping, Rae Rodriguez, Mike O'Shaughnessy, Joe Summers, Corrinne Criss, Doug Washburn, Beverly Kincaid, Laura Daley, Sanjay Bhatt, Sabina Wagner, Linda Hollingsworth, Terry Schroeder*

Introductions were made around the table.

**Agenda Review:** There were no additions to the agenda.

**Minutes:** **Trudy Stacy moved and Jackie Fojtik seconded to approve the minutes from May 2016 as presented. The motion passed.**

**Bylaws – Sarah VanCleve:** Everyone received a copy of the bylaws. Sarah stated that since there would no longer be a Coordinator position starting in January, more duties would need to be done by the Executive Committee. Sarah directed everyone to page 4 of the bylaws, where it talks about the composition of the Executive Committee. They would like to make the position of the Housing and Community Support Services Supervisor as a Member at Large and add one additional Member at Large, so there would be a total of three Members at Large.

**Kitsap County Report – Kirsten Jewel:** The Housing First committee is working on a talking sheet to hand out to the community with information about what Housing First is.

The Coordinated Grant Application is in process; agencies are working on their applications. Kirsten has been handling a lot of technical assistance questions. She will be starting the first round of monitoring for the current grant.

The Housing Workshop being put on by Board of County Commissioners and Suquamish Tribe is moving along. Each agency is invited to bring one or two people to attend. In the evening, Lloyd Pendleton from Utah will be doing a presentation at the Norm Dicks Government Center. All are invited, but an RSVP is required. The event starts at 6:00 pm, with doors opening at 5:30 pm. Mr. Pendleton will also be presenting at the Housing Workshop.

## **Committee Reports:**

**Project Connect – Sue Battin:** Sue stated the planning committee for Project Connect is moving along, but can use some new members. Anyone who might be interested in helping plan this event, let Sue or Terry Schroeder know. The committee is looking at having less transportation this year, as only the downtown area really used any of the transportation. They may try to determine if there is a place in East Bremerton that would be good and if it might be worth having transportation there. They will be submitting an application to Appendix X for food. They are also looking at Duck Bucks and PME to support table rental and outdoor gear. They are sending out letters to various outdoor supply stores to see if they can get some donations.

**Homes for All Who Served – Kirsten Jewell:** Their initiative to end veteran homelessness is moving along. They are working on trying to locate as many veterans living unsheltered in July. They will add to their master list that was created last fall. They will then work to engage those who are living unsheltered so that they can work with them to get them into some type of housing. They are developing a survey form that can be given out to gather the information they need; they will be enlisting the help of anyone who works with unsheltered persons. The next Stand Down for Veterans is July 16<sup>th</sup>. Information is on the County website as well as the CoCC website. They are working to recruit more landlords that will provide units to veterans. Mayor Lent will be sending a letter to all landlords in Bremerton. Other cities don't require registration of landlords as Bremerton does, so are unable to do the same kind of campaign. Mayor Lent will also be the speaker at a Puget Rental Association meeting and will ask them to be willing to house veterans in their units.

**Coordinator Report – Terry Schroeder:** In May, Terry worked on completing the Jail Survey information into an Excel database. She has sent that to Siri Kushner who has agreed to put it into a report for us.

## **Agency Updates**

**Housing Kitsap – Laura Daley:** Laura announced she is the new Resident Services Director at Housing Kitsap. She is working on a National Night Out event on August 2 at Nollwood Housing. She is inviting organizations to have tables to provide information. If you would like to be on the planning committee, contact Laura at [daley1@housingkitsap.org](mailto:daley1@housingkitsap.org)

**South Kitsap Community Alliance – Joe Summers:** Joe stated they are ready to sign a lease/purchase agreement for land to put a transitory accommodation. He is also looking at a site in Poulsbo and in South Kitsap. He hopes to have a transitory accommodation ready to open by the time cold weather sets in.

**First Lutheran Community Church, Port Orchard – Corrinne Criss:** Corrinne is new to the area and came here to familiarize herself with some of the resources available. She is the Community Resource Coordinator for the church. The church is part of South Kitsap Family Kitchen, which serves 30-70 people each night they serve dinner.

**Work Source Kitsap – Linda Hollingsworth:** Linda announced that Work Source has launched their new website, which is similar to US Jobs. It allows people to keep their own account, upload their resume, etc. The website is [worksourcewa.com](http://worksourcewa.com)

**Kitsap Rescue Mission – Mike O'Shaughnessy:** Mike reported they are in need of volunteers. They had to shut down their overnight shelter due to lack of volunteers. They hope to do a soft open of the shelter when the cold weather comes. During the three months of the shelter being open, they served 113 unique individuals and provided over 370 bed nights. They are also looking at bringing in a poverty simulation coordinated with United Way of Kitsap.

**CARES of Washington – Cheryl Felmlee:** Cheryl explained that she works with persons who are looking for employment and are eligible for Basic Food Assistance. Housing is often an issue for her clients.

**Eastside Baby Corner, West Sound – Beverly Kincaid:** Bev reported they did a successful soft launch in April. EBC works with service providers who place an online order, volunteers fill the orders and then the service provider picks up the order and delivers to the family. They started with one provider to make sure things ran smoothly. There are 70 providers on the waiting list, whom they will be adding slowly; they anticipate have 25 providers online by the end of the year. Since April they have provided over \$8000 worth of goods. They have been overwhelmed by the requests for maternity clothing. They are also supporting “Diaper Only” sites at various food banks in the county. EBC West Sound has a large warehouse in East Bremerton which is volunteer run. They serve families from this side of the Narrows Bridge to the tip of North Kitsap.

**Derek Kilmer’s Office – Stasha Dennard:** Stasha announced that Congressman Kilmer’s office works with people who are having an issue with a federal agency. They also are able to do letters supporting organizations applying for grants.

**Coffee Oasis – Dave Frederick:** Dave announced that Coffee Oasis will be opening their coffee shop on Naval Avenue in the old Kentucky Fried Chicken building on July 9. They will have a grand opening celebration on July 9 from 6 pm to 8 pm. They should be closing on the Kingston location about the end of June.

**Housing Solutions Center – Jackie Fojtik:** Jackie reported they are always looking for landlords that are willing to work with HSC and the people they serve. Feel free to refer any landlords that are willing to work with vulnerable populations to the HSC. Jackie said she ran into a land lord who attended last year’s Land Lord Fair and he ended up accepting low income persons because of that event. There is some eviction prevention available. KCR Energy Assistance has funding available and is booking appointments for July, August and September now.

**Housing Resources Bainbridge – Penny Lamping:** Penny announced they have a new office location, 730 Ericksen Avenue NE, Suite 100, Bainbridge Island. They have hired a new Executive Director and a press release will be out soon.

**North Kitsap Fishline – Rae Rodriguez:** Rae reported they are developing a new comprehensive service center where they hope to bring partners on site. They are having a Providers Town Hall meeting on July 7<sup>th</sup> to discuss how this will work. They hope to be better able to address the needs of low income persons, special populations such as veterans and domestic violence survivors. Emails were sent to agency directors regarding the Town Hall meeting.

**Parent-Child Assistance Program – ClaraAnn Ness:** Clara stated they still have some spaces available for women who are pregnant or recently delivered and used alcohol/drugs during their pregnancy.

**YWCA – Sarah Harvey:** They still have an opening in their supportive housing. The Poulsbo Rotary is working on Morrow Manor, an 8-unit longer-term, supportive housing community for domestic violence survivors in North Kitsap. YWCA will provide the services to the residents. On July 9<sup>th</sup>, YWCA is having their second annual “Walk a Mile in Their Shoes” at Evergreen Park.

**St. Vincent de Paul – Polly Gerrish:** Polly reported she is now the Shelter Coordinator. She will still be assisting Denise in the Assistance Office as well. Tonight St. Vincent’s is having a fund raiser at the 19<sup>th</sup> Hole with raffles, free hot wings, etc.

**Beacon Development Group – Julie Graves:** Julie wanted to remind people that it is important for the community to support the advocacy in the areas of the document recording fees so that they remain at the level they are currently, continue to fund Housing Trust Fund since they have a big emphasis on homelessness, farm worker and disabled housing. An important piece to a Housing First project is the ability to provide case management. Downtown Emergency Services Center has a program to help agencies learn about to do case management in a housing first program.

**Bremerton Housing Authority – Sarah VanCleve:** Bremerton Housing Authority housed 108 families this year.

**Gimme Shelter – Marta Holt:** Gimme Shelter is a fund raiser with a motorcycle ride around Hood Canal in the morning and an afternoon family picnic and information fair in the afternoon at Bremerton's Evergreen Park.

**Kitsap County – Kirsten Jewell:** Kirsten provided information about Kitsap Connect, a crisis team to help those with the highest needs to not become homeless. They received funding through the one-tenth of 1% grant, which was approved. They are currently in the process of hiring a coordinator for the program. It is a partnership between many agencies, with the staff working out of The Salvation Army.

.Meeting adjourned at 3:40 pm

Respectfully Submitted,

Chris Brunell, Secretary