

## HIDDENBROOK HOMEOWNERS ASSOCIATION MONTHLY MEETING

Board Meeting- June 21, 2016

Meeting called to order at 7:31pm

Attending: Joan Koss-President, Paige Dyer - Sec., Carrie Hester - Member at Large, Lisa Cornaire - Property Manager, Meg Hinders – Bookkeeper, Marcel Van Vierssen, Charles Roswell, David Shupp

### **May Monthly Meeting**

**Motion to approve the agenda:** Unanimous (3 of 5 board members present) with an addition under new business.

**Motion to approve the April minutes:** Unanimous (3 of 5 members present) with minor changes

### **S&T**

#### **Open Forum:**

No comments

#### **Swim & Tennis Bylaws Amendment Task Force Appointments:**

The S&T Task Force volunteers were appointed and approved by the board. HOA representative is Stephanie McClellan, as there were no other volunteers under this category, there is another HOA only position open. The S&T only representatives are Margaret Graff and Ian Williams. The HOA/S&T representatives were randomly selected from a group of 5 volunteers; the 3 selected were Todd Huse, Pete O’hanlon and Charles Roswell.

It was noted that the board would like to provide the task force a list of areas to address based on membership feedback. Task force meetings are open for anyone to attend, but only appointed volunteers may participate in the amendment discussions.

## **Committee Reports:**

### **Pool**

The board approved the purchase of an additional lap lane line for \$224.89. This will provide 2 lanes for adult evening lap swimming. This will be available from 7:45pm-9pm. Announcement of this addition will go in the Swim Corner of the newsletter.

Lisa will send an email survey to assess interest in evening water aerobics classes potentially offered on Tues./Thurs. evenings.

Reminder will be sent out that the pool hours for July 4<sup>th</sup> are 12:00pm-6:00pm.

Lisa will look into a new clubhouse address sign or having the address painted on the curb.

Signs will be placed in guard office and locker rooms reminding members that non toilet trained children must wear swim diapers while in the pools. Changing of any diapers should only take place in the locker rooms.

A reminder that parents should always be within arm's reach of their non-swimmer even if the child has on floatation devices.

### **Tennis**

A short survey will go out to the S&T members to assess interest in painting pickleball lines onto 1 or both tennis courts. The survey will have an end date of July 11. Member suggested power washing the courts before any new lines are painted on.

### **Capital Improvements**

Committee members will be meet June 23<sup>rd</sup> at 7:30pm to compile a list of potential improvements to investigate.

### **HOA**

#### **Member open forum**

No comments

## **Committee Reports:**

### **ARC**

109 violation letters were sent following the annual inspection.

Residents have been turning in incomplete ARC applications. Incomplete applications will be denied until complete application is filed. Notice will be placed in the newsletter.

### **Clubhouse**

Nothing to report.

### **Social**

The annual July 4<sup>th</sup> parade will take place on Saturday, July 2<sup>nd</sup>.

### **Communications**

Articles for the Mainstream are due June 24th.

### **Old Business:**

NV Blue will be scheduled to visit the pool in August to make more accurate assessment of the pool components for reserve study purposes.

### **New Business:**

Member asked to have an Inova bus blood drive at the clubhouse in August. The request was unanimously approved (3 of 5 directors present).

Board member suggested the clubhouse rentals revert back to full day (8 hour) rentals effective July 1<sup>st</sup>. Approval was unanimous (3 of 5 present).

Carrie Hester announced she will be resigning from the board in August. The board may appoint a new director at large until annual elections in January. An announcement will go in the newsletter for interested members to apply.

### **Management Report:**

Twelve (12) S&T memberships are overdue.

Lisa will be out of town July 13-25<sup>th</sup>.

**Treasurer:**

Nothing to report.

**Bookkeeper:**

Meg will be out of town June 26<sup>th</sup>-July 3<sup>rd</sup>.

The 2105 audit is ongoing.

Board approved new Quickbooks hosting at approximately \$54.00 per month, the Board gave Lisa and Meg the go-ahead to research the best options and choose a service.

**Adjourn:**

Meeting was adjourned at 8:35 pm for a closed session to review past due accounts and a submission from a member.

Motion was made to return to open session at 8:43 pm.

Motion was made to accept a proposed payment plan for a member based on circumstances discussed in closed session. Approval was unanimous for the 2016 season only.

Meeting was adjourned at 8:47pm.