

Job Title: East Huntingdon Township Municipal Road Crew Employee

Location: Alverton, PA

Department: Public Works/ Municipal Services

Job Type: Full Time

East Huntingdon Township is seeking a dedicated and reliable individual to join our team as a Municipal Road Crew Employee with a minimum of a Class B CDL. This position plays a critical role in the maintenance, repair and operation of the township infrastructure of the roads department. The ideal candidate will have a strong work ethic, be safety-conscious, live within 7 miles from the township building and have the ability to operate various types of heavy equipment and vehicles.

### **Key Responsibilities:**

- **Equipment Operation:** Safely operate heavy-duty vehicles and equipment, including dump trucks, snowplows and other specialized vehicles.
- **Street Maintenance:** Assist in the repair and maintenance of township roads including patching potholes, asphalt repair and street cleaning.
- **Snow and Ice Removal:** Participate in snow and ice removal operations, ensuring safe travel conditions within the township.
- **Utility Work:** Support the installation, maintenance and repair of stormwater systems as required.
- **Emergency Response:** Respond to emergencies such as floods, storms and other natural disasters, providing critical support to ensure public safety.
- **Record Keeping:** Maintain accurate records of work performed, including vehicle logs, maintenance records, and daily activity reports.
- **Safety Compliance:** Adhere to all safety regulations and city policies, including proper use of personal protective equipment (PPE) and participation in safety training program.

### **Qualifications:**

- **Education:** High school diploma or equivalent
- **Licenses:** Must possess a valid Class A or B CDL with clean driving record
- **Drug Screen:** Must pass a pre-employment drug and alcohol screening along with random drug screening
- **Experience:** Previous experience in public works, construction or a related field is preferred.
- **Skills:**
  - Proficiency in operating heavy equipment and municipal vehicles.
  - Basic knowledge of construction, maintenance, and repair techniques.
  - Strong understanding of safety practices and regulations.
- **Physical Requirements:**
  - Ability to perform strenuous physical labor in various weather conditions
  - Capability to lift, push, pull or carry up to 75 pounds.
  - Ability to work extended hours including nights, weekends and holidays during emergencies.

**Benefits (after 90 day probationary period):**

- Health, vision, dental insurance
- Pension Plan
- Paid Time Off

**Application Process:**

- To apply, please submit a resume, a copy of your CDL and a cover letter detailing your qualifications and experience for the Municipal Road Crew Employee position. Applications will be accepted until September 30<sup>th</sup>, 2024.
- Applications can be mailed to: P.O. Box 9, Alverton, PA 15612 or dropped off at the municipal building located at 2494 State Route 981, Alverton, PA 15612.

**Equal Opportunity Employer:**

- East Huntingdon Township is an equal opportunity employer and encourages applications from all qualified individuals regardless of race, color, religion, gender, sexual orientation, national origin, age, disability or veteran status.
- This Job description provides a general summary of the duties and responsibilities required of this position. It is not intended to be exhaustive or exclusive, and the employee may be required to perform other duties as assigned.