

Unity Area Regional Recycling Center

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May 18, 2023

1. Bring Meeting to Order: Meeting brought to order at 6:58 p.m.
an in-person meeting at UARRC
2. Board Members & Alternates Present:

Phil Bloomstein (Freedom)	Michael Berry (Thorndike)
Diana Hauser (Unity)	Eleanor MacMackin (Freedom-ALT)
Kip Penney (Knox)	Ross Nason (Dixmont)
Paige Zeigler (Montville)	Beth Soucie (Unity)
Jeff Reynolds (UARRC Staff)	Robert Hogg (Troy)
Jeri Reynolds (Jackson-ALT)	
3. Board Members & Alternates Absent:

Don Pendleton (Dixmont-ALT)	Greg Falzetta (Thorndike-ALT)
Jenny Tibbetts (Jackson)	Sharon Hibbard (Montville-ALT)
4. Agenda Adjustments:

Jeri Reynolds was introduced. She is a new Alternate from Jackson.
Thank you Jeri. Welcome.
5. Approve April Minutes:

A Motion was made, Seconded and Approved
6. Manager's Report:

Jeff & Steve attended the MRRA Trade Show and Conference May 7-9 at Sunday River
MRRA stands for Maine Resource & Recovery Association
New Hammers were installed in the glass crusher May 12. Crushing/Grinding Glass can
begin again. 18 barrels of glass have been put through the machine since the new
hammers were installed and no issues have arisen so far.
Since the April Board Meeting, a truckload of mixed paper has been shipped.
On Wednesday the 10th, a truckload of electronics was shipped.
Notice - as of today, May 18, we are no longer accepting clothes. The bins have been
removed.
The idea is to have a central location for drop-off - a hub for central Maine either at the
UARRC or in Brooks.
The new bins (whether in Thorndike or Brooks) would have sensors that alert the New

Hampshire company when they are full, avoiding long, expensive hauling trips for semi-empty bins of clothes.

7. Information from the MRRRA Conference & Trade Show:

The Conference was well-attended.

Jeff & Steve had certificates updated dealing with Household Hazardous Waste.

Many contacts were made and/or renewed. Very educational.

A contact was made with the MPW (Maine Public Works) regarding the use of the crushed glass.

It was suggested that Staff and even Board Members attend next year's Conference & Trade Show. Perhaps more money could be set aside in the Budget to offset fees.

8. Strategic Plan:

It is important to review the Strategic Plan and make any adjustments before Budget Planning for next fiscal year begins in October.

9. Discussion of Manager's Position:

There were several spreadsheets discussed. The spreadsheets outlined duties and responsibilities for a Bookkeeper position and Manager's position. There is some discussion of a combined Bookkeeper/Manager position.

All duties/responsibilities were discussed with many amended. Everyone had copies and are encouraged to look at them further. The Personnel Committee will meet and go over all suggestions and amended items. There will be a vote next Board meeting in June.

We looked over a draft re: advertising the Manager's position. That was discussed and amended.

10. Agenda Items for June 15 Board Meeting:

Look over and discuss Strategic Plan. Discuss any adjustments or recommendations.

Look over spreadsheets of duties/responsibilities of a Manager position. There will be a second reading with amended items and suggestions. Relay any suggestions to the Personnel Committee. Personnel Committee will meet and construct a final draft of duties/responsibilities.

11. Adjournment:

A Motion was Made, Seconded and Approved to adjourn at 9:05 p.m.

12. Minutes Submitted:

Diana Hauser (Unity) UARRC Secretary