

Commission on Homelessness for Volusia & Flagler Counties
Application Committee Meeting Minutes

May 17, 2017

3:00-4:00 p.m.

United Way, 3747 W. International Speedway Blvd., Daytona Beach

Attendees: Jeff White, Jay Bond, Carl Falconer, Carolyn Dodge, Jim Cameron, Ray Salazar, Michelle Wilson, Norma Walter

I. Welcome and Introductions

The meeting was called to order at 3: 10 p.m.

II. Committee Chair

A committee chair was not identified. The committee made some suggestion for potential individuals to participate on the Committee. Victoria Brown-Searle will reach out to these individuals.

III. Minutes

The Committee reviewed the minutes of February 14, 2017 and March 21, 2017 for approval. A motion was made to accept the minutes as presented by Ray Salazar and seconded by Carl Falconer. Motion carried.

IV. Review of HUD NOFA Application and Scoring Sheet

The Committee reviewed the 2017 HUD NOFA Local Application and scoring sheets for revisions. It was suggested to align the application and scoring sheet to make scoring easier. Jeff White and Victoria Brown-Searle will make these revisions and send the updated documents to the Committee for final review.

V. Application Portal

Jeff White explained the process of using an application portal. Carl Falconer recommended allowing week 1 for lag time for potential issues. Lag time of 1 week. The Committee agreed to use the application portal this year.

VI. Reallocation

The Committee discussed reallocation and performing agencies.

VII. Next Meeting

TDB.

VIII. Adjourn

The meeting was adjourned at 3:51 p.m.

Minutes Prepared by: Victoria Brown-Searle, Staff

Chair: _____

Next Meeting: TBD