

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**THURSDAY, JULY 16, 2020**

Join by computer, tablet or smartphone at the following link:  
<https://global.gotomeeting.com/join/684459941>

or

Join by phone 571-317-3122 with access code: 684-459-941

**Thursday, July 16, 2020 – 10:00 a.m.**

Notice is hereby given that, in accordance with Governor Abbott's March 16, 2020, action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the Board of Directors of the Red River Groundwater Conservation District ("District") will hold a Board meeting via telephone and video conference call beginning at 10:00 a.m. on Thursday, July 16, 2020. Any member of the public who wishes to participate remotely may do so through the remote access options provided above.

Members Present: Chuck Dodd, David Gattis, Mark Gibson, Harold Latham, and Mark Patterson

Members Absent: Mark Newhouse and Billy Stephens

Staff: Drew Satterwhite, Allen Burks, Paul Sigle, Nichole Sims, Theda Anderson, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal  
David Tomlinson, GTUA

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**Board Meeting**

1. Pledge of Allegiance and Invocation.

General Manager Drew Satterwhite led the Pledge of Allegiance and Board Member Chuck Dodd provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public.

General Manager Drew Satterwhite called the meeting to order at 10:05 a.m., established that a quorum was present, and declared the meeting open to the public.

3. Public comment

There were no public comments.

4. Consider and act upon approval of Minutes of June 18, 2020 Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the June 18, 2020 meeting. The motion was seconded by Board Member Mark Gibson. The Board was individually polled. Motion passed unanimously.

5. Budget and Finance.

- a. Review and approval of monthly invoices.

General Manager Drew Satterwhite reviewed monthly invoices with the Board. Board Member David Gattis made the motion to approve the monthly invoices. Board Member Mark Patterson seconded the motion. The Board was individually polled. Motion passed unanimously.

- b. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

- c. Receive Quarterly Investment Report.

General Manager Drew Satterwhite reviewed the Quarterly Investment Report with the Board.

- d. Consider and act upon authorizing a letter to non-exempt well owners regarding water use fees.

General Manager Drew Satterwhite informed the Board that a meeting with Budget Committee is planned in the near future. The plan is to bring a budget back to Board in August. Since most of the water providers operate on an October 1 to September 30 fiscal year, the Board was asked to consider writing a letter to non-exempt well owners informing them that rates will not increase. Board Member Mark Patterson made a motion to send a letter to non-exempt well owners. Board Member Chuck Dodd seconded the motion. The Board was individually polled. Motion passed unanimously.

6. Receive Quarterly Report on Management Plan.

General Manger Drew Satterwhite reviewed the Quarterly Report on Management Plan with Board.

7. Discussion and possible action regarding entering into an agreement with Texas A&M Agrilife for irrigation modeling.

General Manager Drew Satterwhite informed the Board that it had been recommended to have a third party look at the model developed to use for proposed permitted amounts. Texas A&M Agrilife was requested to look at current model. Phase One is for the District's model to be reviewed and have feedback provided. Phase Two would involve revision of the District's model, or creating a model for the District. Total cost for Phase One would not exceed \$1,400.00. North Texas GCD has approved their portion of the cost not to exceed \$700.00. The cost is not to exceed \$700 for Red River GCD to get the review underway. Board Member Mark Patterson made the motion to move forward with Phase One for the review of the model. Board Member Mark Gibson seconded the motion. The Board was individually polled. Motion passed unanimously

8. Discussion and Possible action regarding a temporary suspension of late fees levied by the District pursuant to District rules.



General Manager Drew Satterwhite reminded the Board that at the April Board Meeting, the Board temporarily suspended the 15% late fee for failure to make payments for the 1<sup>st</sup> quarter of 2020, due to the ongoing pandemic. The Board was asked if they wanted to extend the temporary suspension of late fees for the second quarter. Board Member Mark Paterson made a motion to extend the temporary suspension of late fees for the second quarter. Board Member Harold Latham seconded the motion. The Board was individually polled. Motion passed unanimously.

9. Consider and act upon resolution regarding temporary procedures for disbursements and related suspension of certain provisions of District Bylaws.

General Manager Drew Satterwhite reminded the Board that at the April meeting the Board approved a resolution to allow the General Manager to sign in addition to the Finance Officer stamping the Board President's signatures on checks, only after the Board has approved the liabilities related to such payments. The initial resolution was for a 90-day period. The 90 days expired today. The Board was asked to extend procedure for an additional 90 days. Board Member David Gattis made the motion to extend the temporary procedure for an additional 90 days. Board Member Chuck Dodd seconded the motion. The Board was individually polled. Motion passed unanimously.

10. Discussion of potential amendments to the District's Rules.

General Manager Drew Satterwhite reminded the Board that the Rules Committee (Chuck Dodd, Harold Latham and Mark Gibson) met, discussed the Rules, and subsequently provided potential amendments and comments to the Rules. The Board discussed the amendments at the February meeting and requested a Word version of the proposed rules for review. The plan was to discuss the amendments at the next meeting before scheduling a public hearing. The on-going pandemic did not allow for the Board to meet in person to discuss the Rules prior to setting a public hearing date.

General Manager Drew Satterwhite went through each potential change with the Board. The Board discussed additions and deletions, and the language to be used. A public hearing is likely to be scheduled for the September meeting.

11. Discussion of potential amendments to the District's Management Plan.

General Manager Drew Satterwhite reviewed the potential changes with the Board. The District's Management Plan has been pre-reviewed by TWDB. The public hearing for adoption of the amended Management Plan is to be scheduled for the September meeting.

12. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Drew Satterwhite informed the Board that the GMA 8 meeting will be a virtual meeting on August 7, 2020. Three GMAs boundary changes are to be discussed. DFC statements and DFC Runs are also to be discussed at the meeting. Kristen Fancher, legal counsel, reminded the Board that DFC Public Hearings will need to be scheduled by end of year or beginning of next year.

13. Consider and act upon compliance and enforcement activities for violations of District Rules.

Kristen Fancher, legal counsel, reported on the Porter Green enforcement activities. No response has been received from the letter sent March 25<sup>th</sup> which gave them 30 days to respond to the violations. Kristen Fancher will try to contact them next week. If there is no response a lawsuit is to be filed.

14. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Well Registration Summary

General Manager Drew Satterwhite reported 11 registrations in the month of June.

b. Update on Injection/Disposal Well Monitoring Program

Kristen Fancher reported no activity

15. Open forum/discussion of new business for future meeting agendas.

Budget Committee to prepare budget  
Fund Balance to be discussed when we are able to meet in person  
Present Annual Report  
Permit Hearing in August  
August 20 meeting if not necessary, will cancel August meeting

16. Adjourn.

Board Member David Gattis made the motion to adjourn. Board Member Harold Latham seconded the motion. General Manager Drew Satterwhite declared the meeting adjourned at 11:18 a.m.

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Recording Secretary

  
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Secretary-Treasurer