

SUMMIT PARK PUBLIC SERVICE DISTRICT
100 COAL ST
CLARKSBURG, WV 26301-5966
304-623-5304

Robert P. Hinebaugh, Chairman
Robert W. Bush, Treasurer

Ronald L. Johnson, Secretary
Mary E. Seymour, General Manager

**Customer Request for
Discontinuance
of Water/Sewer Service**

Today's Date _____ Account # _____

Reason for Request _____ Requested Shut Off Date _____

Customer Name _____

Service Address _____

New Address _____

Contact # _____ **Type:** _____

Customer print name

Signature

Date

SPPSD Office:

Request received by:

(Circle one)

Mail

Verbal/Phone

In Person

Request Accepted

By:

Date of Final Read _____ Reading _____ Meter Reader Initials _____

Office Comments: _____