

Chebeague Island School Committee  
Workshop with Dr. Andrew Dolloff  
August 23, 2022  
4:30 - 6:00 P.M.

The meeting was called to order at 4:35 p.m. by Jeff Putnam. In attendance were Courtney Doughty, Elizabeth Doughty, and Nancy Earnest. Also in attendance was Superintendent Ann Kirkpatrick. The Chebeague Island School Committee introduced themselves to Andrew Dolloff. Dr. Dolloff handed out information about how school committees work and the policies that help define the committee's role. The workshop was a conversation with Dr. Dolloff. Scenarios that could happen while a School Committee member is out in the public along with best responses by school committee members. Workshop was adjourned at 5:53.

Chebeague Island School Committee  
Regular Meeting Minutes  
August 23, 2022  
6:00 P.M.

**Call to Order**

The meeting was called to order at 6:05 p.m. by Jeff Putnam. School Committee members in attendance were Courtney Doughty, Elizabeth Doughty and Nancy Earnest. Also in attendance was Superintendent Ann Kirkpatrick,

**Approval of Agenda for August 23, 2022-** A motion was made by Elizabeth Doughty to approve the agenda for August 23, 2022. Seconded by Nancy Earnest. Motion passed 4-0-0.

**Minutes from August 2, 2022-** A motion was made by Courtney Doughty to approve the minutes for August 2, 2022. Seconded by Nancy Earnest. Motion passed 4-0-0.

**Correspondence-** A letter was received by the department of Nutrition of the Maine Department of Education, they will be reviewing our food services this year. Site visit will be on April 10, 2023.

**Public Comment:** none

**Report from School Committee Chair-** Jeff Putnam informed the School Committee that we are continuing to meet regularly with Emery, the web designers on Zoom.

Jeff wrote to the Select Board regarding the job description of the bookkeeper. The Selectboard will discuss our concerns at their next meeting.

**Report from Superintendent/Principal-** Ann Kirkpatrick reported the three workshop days for next week are planned and will be sent to the staff later this week. The school AM boat starts tomorrow and the PM boat will start after Labor Day.

The Portland Press Herald called this afternoon to ask about water and the mediation steps that we have taken.

**Report from Lead Teacher-** Sarah Klein is concerned with the afterschool programs and the need to have them Monday through Friday for the working families on the island.

### **Old Business**

COVID Protocols for the new school year were reviewed. There will still be a Friday update on the infection rate of the county based on a color code; indoor mask wearing will be determined by these colors. Cleaning surfaces and bathrooms will continue to be a daily occurrence. The full protocol sheet will be sent home to parents and on our website.

CTC Update - none at this time

Water Treatment - Courtney Doughty made a motion to pay for the water treatment filtration system from the School's Capital Reserve Account (\$4,795). Seconded by Elizabeth Doughty. Motion passed 4-0-0.

Oil Tank- The old oil tank was removed today and the new oil tank was placed in the furnace room. It is not hooked up to the furnace.

### **New Business**

The Superintendent shared goals for the year; completing the 2 Department of Education reviews, special education and children nutrition program, review of the three year curriculum cycle of Science and Social Studies, and completing the writing of the safety protocols for the school.

**Warrant- there were 3 warrants to review and sign.**

The School Committee adjourned at 7:07PM There was a tour of the furnace room to view the new filtration system and oil tank.

Respectfully Submitted,  
Ann C. Kirkpatrick; Superintendent