

# Attachment #1



## MEETING MINUTES

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL

EXECUTIVE BOARD MEETING

March 4, 2020 at 1:00 P.M.

**Location:** Department of Social Services Protective Service Building  
2999 South 4<sup>th</sup> Street, El Centro, CA 92243

Name	Executive Board	Present
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	X
Victor Estrada, Director of Worship & Local Missions, Gateway Church	Vice Chair	Excused
Rosie Blankenship, Director, Imperial County, Public Administrator/AAA	Secretary	Excused
Dr. Kathleen Lang, California Health & Wellness	Treasurer	X
Robert M. Brown, Chief of Human Resources, Pioneers Memorial Hospital	Board Member	X
Vacant	Board Member	X
Brian Johnson, Chief, El Centro Police Department	Board Member	X
Andrea Kuhlen, Director, Imperial County Behavioral Health Services	Board Member	X
Ernie Mariscal, Veterans Community Representative	Board Member	Excused
Javier Moreno, Community Member	Board Member	X
Vacant	Board Member	Vacant
Veronica E. Rodriguez, Director, Imperial County Department of Social Services	Admin Entity Lead	Via Telephone
Paula Llanas, Assistant Director, Imperial County Department of Social Services	Admin Entity Lead	X

**Guests:** Isaen Equihua, Department of Social Services; Raquel Leal, Department of Social Services; Susan Chasang, Sister Evelyn Mourey Center; Esperanza Colio, Deputy CEO County of Imperial.

- I. **Call to Order:** Meeting called to order by Chairman Les Smith at 1:07 pm.
- II. **Roll Call:**
- III. **Approval of Agenda:** Motion by Dr. Lang, second by Andrea Kuhlen (Approved)
- IV. **Approval of Minutes:** **Motion by** Javier Moreno, second by Dr. Lang (Approved)
- V. **Public Comment:** Susan Chasang, Sister Evelyn Mourey, provided an update on the evaluations sub-committee-survey. Ms. Chasang provided a survey to the Executive Board and requested completion. The results of the survey will be brought to board for approval.
- VI. **Discussion/Action Calendar**
  - A. **Update from nominating committee regarding two (2) recent board member vacancies:** Javier Moreno, Rosie Blankenship, Dr. Lang, and Les-Smith met. Dr. Lang stated that the nomination process was reviewed and there was a discussion as to how to strengthen the process. Nomination process lacking. There are eleven (11) seats available. Board member Victor Estrada resigned. There

are currently three (3) vacant seats. Victor will be providing his resignation letter. Dr. Lang stated that the charter was reviewed. Specifically reviewed were board responsibilities, forms, application process. Dr. Lang provided a handout to the Board and described a formal nomination process. Dr. Lang will present to the board once this is completed. Motion, approval to accept the nomination committee report and process presented motioned by Chief Johnson, and second by Andrea Kuhlen (Approval 6-0).

**B. Discussion/Action on Imperial County Workforce and Economic Development's Mobile Home Acquisition Project (\$392,100). (Attachment #2):** Isaen Equihua presented that Workforce and Economic Development submitted a letter to the Administrative Entity, Director Veronica Rodriguez. The letter pertained to the Capital Improvement Project that WED had been awarded for \$392,100. WED will not be able to sustain the long-term maintenance fees for the next twenty (20) years. WED proposed that money be allocated to two other projects that they had been awarded, the two projects being (1) Tenant Based Rental Assistance Project and (2) IC Rapid Rehousing Program. Mr. Equihua described both projects at length. Options were discussed regarding the re-allocation of funds. Discussion included but not limited to reallocating funds to existing projects. Further option being to award funds to someone who was not awarded before. Further discussion included the Capital Improvement Project in Heber for 2.6 million. Chief Johnson recommended that the money be used to obtain additional low income units in Heber. Direction given to the Administrative Entity to contact the Heber contractor and commence discussion regarding additional units utilizing the \$392,100. Motion by Chief Johnson to explore awarding additional funds to Heber project, second by Robert brown (Approval 6-0).

**C. Administrative Entity Updates**

1. 2018 California Emergency Solutions and Housing (CESH): Mr. Equihua provided an update on the contracts that are being worked on. Contracts are at different stages of completion. No contracts have been executed.
2. 2019 California Emergency Solutions and Housing (CESH): Mr. Equihua and Ms. Rodriguez provided an update, the Request For Proposal (RFP) has not been released. Ms. Rodriguez stated that they will finalize 2018 CESH contracts first prior to releasing 2019 RFP.
3. 2019 Homeless Emergency Aid Program (HEAP): Mr. Equihua provided an update 4-5 agreements were sent to agencies.
4. Homeless Housing Assistance and Prevention Program (HHAP): Ms. Rodriguez stated that the application was submitted on February 15, 2020. The Department has not received any feedback. Mr. Equihua has been attending WebEx sessions— weekly related to HHAP. The State is still in the process of reviewing all applications.

**VII. Board Member Announcement:**

- Chief Brian Johnson- will not attend the next meeting he may be available via telephone.
- Andrea Kuhlen announced her retirement.
- Les Smith Provided input regarding a meeting he and Director Veronica Rodriguez had with Supervisor Escobar-meeting with Les and veronica. CoC needs support, more staff, and funding.

**VIII. Meeting Adjournment 1:52pm**

**Next Meeting Wednesday, April 1, 2020 from 1:00-3:00 p.m.**