



Banyan
Elementary School

Welcome to the Banyan PTA General Assembly Meeting

January 16, 2018 6:30pm
Thank you to El Sancho Loco for dinner!



Approval of minutes from last meeting Nicolle Steiner, Secretary



Banyan Elementary School / Parent Teacher Association
1135 Kinswood Drive, Newbury Park, CA 91320
info@banyanpta.com | www.banyanpta.com

General Association Meeting Minutes October 3, 2017 / 7:00pm

Location: Banyan Multipurpose Room (MPR)
Presiding Officer: Lauren Shaffer, PTA President

Attendees: Christy Healy, Owen Healy, Nicolle Steiner, Vanessa Franklin, Marshall Denninger, Robert Sordat, Lauren Shaffer, Lori Marziale, Kinise Flame, Tony Ramirez, Allison Kennedy, Aisha Siddiqui

1) Call to Order and Opening Ceremonies

Lauren Shaffer, PTA President, called the meeting to order at 7:08 p.m.

2) Approval of minutes from last meeting

Nicolle Steiner, PTA Secretary, presented the minutes from the previous General Assembly meeting and made a motion to approve the minutes as presented. Marshall seconded, the minutes were approved as presented.

3) Treasurer's Report

Vanessa Franklin, PTA Treasurer, presented the Treasurer's Report.

- Balance Forward: \$28,070.32
- Deposits: \$26,653.11
- Withdrawals: \$12,153.20
- Ending Balance: \$42,570.23
- General Fund Balance: \$37,570.23

A Treasurer's Report was distributed and listed all checks, deposits and withdrawals made between 8/26/2017 through 10/04/2017.

4) Principal's Report

Mrs. Kennedy discussed the Coins for a Cause program and how it raised almost \$2,000. End of October there will be the Bazaar Bazaar and in November there will be the Patriotic Assembly.

5) Open Issues

a. APEX

It was discussed that the fundraiser brought in over \$31,000 in online donations. There was one comment about Apex representative running late and teachers having to wait. PTA will talk to Diana and see where it can be improved.

b. Red Ribbon Week

It was discussed that Red Ribbon Week would be age appropriate and would be differentiated by the younger and older grades.

c. Membership

We got about 200 memberships this year. There will be raffle prizes announced. PTA membership benefits were discussed.



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d. Fall Fundraiser

Fall fundraiser will be the same as last year. Online ordering will be available, and that will be encouraged since it is easier than passing out items and arrives faster.

e. Paws

Lauren discussed the paw sponsorship program. Sign-O-Rama proposed \$40 cost per Paw. Kinise presented the different levels of sponsorship available.

f. Water Refill Station

PTA requested help in getting a grant for a water refill station. It was discussed that PTA or the school would pay for the installation. It was assumed that refill station costs may be about \$1,200 and installation might cost around \$500.

g. Kinder Shade

The first use of Measure 1 money will be for Shade Structures. These should be installed before the end of the year. The proposal is for 3 shade structures in the kinder yard and 2 shade structures in the big kid yard. Mrs. Kennedy also discussed other potential uses for the Measure 1 money: re-design of pods to pre-class size reduction configuration, re-design of office.

Marshall Denninger mentioned "No Brainer" fundraisers that everyone could participate in.

6) New Business

a. Patriotic Assembly

Patriotic Assembly will be a similar Touch-A-Truck to last year.

b. Auction

PTA is working on a Live Auction this year, in addition to the online auction. Tentative date of April 14th.

c. Shoes into money drive (fundsDorps.com)

Lauren mentioned a program where old shoes get collected and Banyan gets a profit. The company re-sells the shoes and sends them to needy areas.

d. Parking lot

Lauren discussed parking lot safety at the school.

7) Announcements

a. Next GA meeting: TBD

b. Next EB Meeting: November 7, 2017 at 8:45am

8) Comments

Sun Run representative, also parent at Banyan, discussed the solar program and that anyone that gets solar through Sun Run and mentions Banyan, Sun Run will donate \$350 to the school and discount the purchaser \$350.

Kinise mentioned that El Sancho Loco provided all of the food for our meeting.

9) Adjournment: Meeting adjourned at 8:08 p.m.

Financial Report

Vanessa Franklin, Treasurer

Balance Forward: \$42,570.23
 Deposits: \$50,628.69
 Withdrawals: \$40,251.01
 Ending Balance: \$52,947.91
 General Fund Balance: \$47,947.91

Vote to Release Funds:

Additional \$500 for Abilities Awareness (from Assembly Line item Jen Miller will discuss)
 \$250 for Talent Show (5 NPHS students at \$50/each) \$200 from Talent Show and \$50 from Project 1
 Carnival live item to be planning

Financial Report (cont.)

Deposits			
10/04/17	\$ 12,338.78	WoPay Fun Run pledges	Fun Run
10/04/17	\$ 2,268.88	WoPay Fun Run pledges	Fun Run
10/04/17	\$ 1,054.85	WoPay Fun Run pledges	Fun Run
10/04/17	\$ 287.85	WoPay Fun Run pledges	Fun Run
10/05/17	\$ 1,272.76	WoPay Fun Run pledges	Fun Run
10/04/17	\$ 1,006.06	WoPay Fun Run pledges	Fun Run
10/10/17	\$ 2,205.05	WoPay Fun Run pledges	Fun Run
10/11/17	\$ 1,637.20	WoPay Fun Run pledges	Fun Run
10/11/17	\$ 363.32	WoPay Fun Run pledges	Fun Run
10/11/17	\$ 299.79	WoPay Fun Run pledges	Fun Run
10/11/17	\$ 190.30	WoPay Fun Run pledges	Fun Run
10/12/17	\$ 5,115.70	Fun Run pledges (Cash/Checks)	Fun Run
10/12/17	\$ 251.76	WoPay Fun Run pledges	Fun Run
10/13/17	\$ 152.04	WoPay Fun Run pledges	Fun Run
10/16/17	\$ 108.36	WoPay Fun Run pledges	Fun Run
10/16/17	\$ 99.80	WoPay Fun Run pledges	Fun Run
10/17/17	\$ 213.41	WoPay Fun Run pledges	Fun Run
10/18/17	\$ 151.87	WoPay Fun Run pledges	Fun Run
10/17/17	\$ 127.58	WoPay Fun Run pledges	Fun Run
10/20/17	\$ 8.41	WoPay Fun Run pledges	Fun Run
10/23/17	\$ 72.24	WoPay Fun Run pledges	Fun Run
10/24/17	\$ 36.54	WoPay Fun Run pledges	Fun Run
10/24/17	\$ 36.12	WoPay Fun Run pledges	Fun Run
10/24/17	\$ 34.66	WoPay Fun Run pledges	Fun Run
10/25/17	\$ 36.12	WoPay Fun Run pledges	Fun Run
10/26/17	\$ 144.86	WoPay Fun Run pledges	Fun Run
10/27/17	\$ 20.58	WoPay Fun Run pledges	Fun Run
10/31/17	\$ 36.12	WoPay Fun Run pledges	Fun Run
10/31/17	\$ 15.73	WoPay Fun Run pledges	Fun Run
11/03/17	\$ 45.53	WoPay Fun Run pledges	Fun Run
11/03/17	\$ 48.25	WoPay Fun Run pledges	Fun Run
11/06/17	\$ 2,136.00	Apex week 2 collections cash/checks	Fun Run
11/06/17	\$ 27.41	No Brainers - NPHS	No Brainers
11/06/17	\$ 66.00	Apex week 3 collections cash/checks	Fun Run
11/06/17	\$ 50.00	5 new PTA memberships	Membership
11/06/17	\$ 340.00	Direct Donations	Direct Donations
11/06/17	\$ 95.92	No Brainers - Shopano	No Brainers
11/06/17	\$ 20.00	2 new PTA memberships	Membership
11/06/17	\$ 187.00	Apex week 4 collections cash/checks	Fun Run
11/15/17	\$ 50.50	Amazon 2nd	No Brainers
11/20/17	\$ 19.12	WoPay fun run pledge	Fun Run
11/22/17	\$ 4,825.00	193 Yearbook orders (\$25 each)	Yearbook
11/28/17	\$ 1.71	Escrow	No Brainers
12/04/17	\$ 2,005.00	Fall Fundraiser - Deposit 1	Fall Fundraiser
12/04/17	\$ 1,000.00	Moms Night Out	Other Income
12/04/17	\$ 48.00	Fun Run (return reimbursement)	Fun Run
01/04/18	\$ 279.65	Jan's Candy	Other Income
01/04/18	\$ 580.00	Yearbook deposit 2	Yearbook
01/04/18	\$ 219.00	Amazon match (ID 38410613)	Company Match
01/04/18	\$ 400.00	Conjoco Corridor	No Brainers
01/08/18	\$ 300.00	Wells Fargo	Company Match
01/08/18	\$ 80.00	Panda Express	Benany Family Outings
01/08/18	\$ 191.50	Chipotle	Benany Family Outings
01/08/18	\$ 1,483.00	Amazon match (ID 38074347)	Company Match
01/08/18	\$ 525.00	Sharky's Restaurant	Benany Family Outings

Deposits and withdrawals/Checks to Ratify

Chk #	Date	Amount	Payer/Description	Category
10/04/17	4604	\$ 141.87	Publishing music	Programs (Music)
10/04/17	4605	\$ 70.45	25 Recorders	Programs (Music)
10/04/17	4606	\$ 250.00	Spring fundraiser deposit	Fundraisers
10/06/17	4607	\$ 19,341.79	Apex Week 1 collections	Fun Run
10/10/17	4608	\$ 30.00	GIA Meeting childcare	Operating Expenses
10/13/17	4609	\$ 321.75	RRW Keychains estimate reimbursement	Programs (RRW)
10/17/17	4610	\$ -	VOIDED Wrong amount	Fun Run
10/17/17	4611	\$ 3,073.32	Apex Week 2 collections	Fun Run
10/23/17	4612	\$ 437.17	Apex Week 3 collections	Fun Run
11/07/17	4613	\$ 11.06	Vanessa Franklin - RRW Keychains	Red Ribbon Week
11/07/17	4614	\$ 25.72	Treasurer Supplies	Operating Expenses
11/07/17	4615	\$ 45.46	Christy Healy - MemDrive banner	Membership
11/07/17	4616	\$ 141.15	Jen Michel - Box Tops	Box Tops
11/07/17	4617	\$ 53.36	Banyan for PPA paper	Operating Expenses
11/07/17	4618	\$ 10.73	Melody Rangel - Veterans day	Hospitality
11/14/17	4619	\$ 25.00	AGR Annual Fee	Taxes
11/14/17	4620	\$ 10.00	Franchise Tax Board	Taxes
11/28/17	4621	\$ 3,853.50	Fall Fundraiser - Believe payment	Fall Fundraiser
11/28/17	4622	\$ 505.00	Ruby Nygren - Mrs Spurlock reimbursement	Online Auction
12/05/17	4623	\$ 6.50	Adjustment to fundraiser deposit	Fall Fundraiser
12/06/17	4624	\$ 40.50	Returned check #1086	Fall Fundraiser
12/06/17	4625	\$ 12.00	Bank fee for returned ch #1086	Fall Fundraiser
12/05/17	4623	\$ 12.87	Lauren Shaffer	Assemblies
12/05/17	4624	\$ 17.31	Melody Rangel	Hospitality
12/05/17	4625	\$ 180.00	Conjoco Corridor	No Brainers
12/05/17	4626	\$ 330.00	Vanessa Franklin (\$210-\$120)	Parents Night Out
12/15/17	4627	\$ 237.09	Amanda Balice	Fall Fundraiser
01/09/18	4628	\$ 1,125.00	4th grade music Sept-Dec 2017	Music
01/09/18	4629	\$ 635.47	October 2017 art specialist	Art
01/09/18	4630	\$ 1,043.04	October 2017 K-3 music	Music
01/09/18	4631	\$ 1,953.74	October 2017 P.E. Specialists	P.E.
01/09/18	4632	\$ 320.94	September 2017 K-3 music	Music
01/09/18	4633	\$ 329.57	September 2017 P.E. Specialists	P.E.
01/09/18	4634	\$ 759.65	See's Candy QO Refund - 5th grade	Other Expenses
01/09/18	4635	\$ 4,700.00	Spring Classroom Supplies portion	Classroom Supplies

Principal's Report

Mrs. Allison Kennedy

akennedy@conejovusd.org

Twitter: @banyanbobcats

President's Report

★ Special Projects:

○ Water Refill Station:

- We received a grant, submitted by Carrie Howard and Amelia Sasala, to fund a portion of a water refill station, PTA will fund the balance
- Will be installed on Yellow Pod, and replace original fountain that is currently there
- Researching models and installation process

★ Election Of Nominating Committee Members:

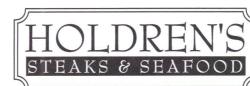
- Vanessa Franklin, Tess Kinderman, Lauren Hawkins and Nicolle Steiner as alternate
- Ann Maree present instruction from bylaws
- Vote

★ Post Valentine's Day Date Night

- Holdren's
 - Save the date! Sunday, February 25, 2017
 - More info to come

★ Mother's Day Mom's Night Out (last MNO raised \$660)

- Paint Nite at Holdren's
 - Wednesday, May 9, 2017. Time: TBA
 - Ticket sales in April



President's Report (cont.)

what has the PTA done So far this year?

- ★ ONGOING: funding of Art of the Masters, Music and PE programs
- ★ New umbrellas on Kindergarten yard
- ★ Coins For A Cause and Hats For Harvey
 - \$1,748.24 (CFAC) \$214.00 (HFH)
- ★ Family Art Night
- ★ Red Ribbon Week
- ★ ASSEMBLY- Men In Plaid: "Water Flies"
- ★ Banyan's Got Your Back
 - 22 Backpacks, 19 Lunchboxes and 11 water bottles collected for a School affected by the Thomas Fire
- ★ Veteran's Day Assembly
 - Honored Veterans, Active Duty Military and First Responders + hosted reception in lounge
 - Touch A Truck Event
- ★ Three (3) Coffees With The Principal
- ★ Classroom Supply funds for teachers
- ★ Garden (work in progress)



President's Report (cont.)

PAWSome SponSors

We are still looking for more PAWSome SponSors. Please visit **banyanpta.com** for more information. All 2017/2018 PAWSome SponSors will be renewed at NO cost next school year (2018/2019).



President's Report (cont.)



Company Match

**\$3,561.82
RAISED FROM THESE
NO BRAINERS**

Companies Like Amgen, Wells Fargo and Bank of America have donated **\$3,197.00**. Please do not forget to look if your Company is one of them!

Amazon Smile

Don't forget to register for Amazon Smile, it's FREE, and Select **Banyan Elementary PTA** as your nonprofit organization to support. So far we have received **\$94.82**. Make Sure when Shopping to order from Smile.amazon.com

Conejo Corridor

\$270.00 has been raised through the purchase of Conejo Corridor cards. They are only \$25.00 and get you discounts at so many local places.



**DOUBLE
your
IMPACT**

Find out if your donation will be matched by your employer.

amazonsmile
You shop. Amazon gives.



Programs Update

Amanda Balice and Lauren Hawkins

- Past:
 - ◆ Believe Kids Fall Fundraiser
 - Profit \$4,304.54
- Abilities Awareness (Jen Miller)
 - ◆ Kick off January 26
 - ◆ Vote to release additional \$500 to fund Paralympic athlete
- Women In History (Linda Denninger)
 - ◆ Sign up January 16- 19
 - ◆ Performance March 16 (3rd, 4th and 5th grades)
- Earth Week (Mandy Reynolds and Maggie Reed)
 - ◆ April 16
- Dances (Leslie Miller and Melody Rangel)
 - ◆ Volunteers needed- sign up sheets
 - ◆ Father/Daughter- April 6
 - ◆ Mother/ Son- April 7
- Spring Carnival (Marshall Denninger)
 - ◆ June 3
 - ◆ Volunteers **NEEDED**



**ABILITY
AWARENESS
WEEK**



Reports of Committees Reporting to VP of Ways and Means

****Position is AVAILABLE****

- ❖ Restaurant Nights (to date \$1,250.07 has been raised)
 - Wednesday, January 24- Billy D'z
 - Wednesday, February 21- Presto Pasta
 - Tuesday, March 20- Boney Mountain Tavern
 - Wednesday, March 21- 3 Amigos
- ❖ LIVE Auction
 - Saturday, April 14, 2018
 - Palm Garden Hotel
 - We **NEED** volunteers (sign up sheet)
 - Soliciting donations for both LIVE and ONLINE auctions
 - Helping to run event
- ❖ ONLINE Auction
 - Dates TBA
 - We **NEED** an event chair



BiddingForGood

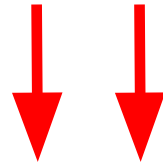
New Business

- Digital Marquee
 - Looking for a grant to help fund
- App for the school
 - Any IT parents or connections?



ANNOUNCEMENTS

- ❖ Talent Show (Cameo)
 - January 19, 6:00- 9:00 PM
 - Newbury Park High School PAC
- ❖ Random Acts of Kindness Week (Mrs. Kennedy)
 - January 22
- ❖ Bucket Fillers Assembly (PTA Funded)
 - February 26
- ❖ Yearbook (Vanessa Franklin and Tess Kinderman)
 - To date, 220 sold
 - All 5th grade recognition ads are due March 2 - online, banyanpta.com
 - Final deadline to order is March 16!
- ❖ Honorary Service Awards
 - Nomination form is on website, banyanpta.com DUE: April 27
 - Awards presented at Bobcat Assembly on May 25
- ❖ Family Science Night (Carrie Howard)
 - May 10
 - 5:00-6:30 food available for purchase
 - Science activities in MPR
- ❖ Dad's Fishing Trip (Marshall Denninger)
 - Date TBA
- ❖ Next GA Meeting
 - March 20, 2018 6:00 PM



Don't forget to "LIKE" and follow the **Banyan Elementary PTA** Facebook page and join our "**Home of the Bobcats**" facebook group to stay up-to-date with all of our announcements and school activities!

