

From: Village of Schaumburg's Recruiting Team

Sent: Wednesday, December 9, 2020 3:50 PM

Subject: Please share this opportunity to join the Village of Schaumburg



Exceptional Career Opportunity with the Village of Schaumburg!



industry.

The Village of Schaumburg is actively recruiting Plans Examiner applicants looking to join our Community Development Department. As Plans Examiner, you will be the liaison between developers, contractors, and business owners on behalf of the village as well as residential customers looking for simple guidance on smaller projects. Our plans examiners serve as local representation to NWBOCA, SBOC, and other professional organizations with member voting privileges for our

ENHANCE YOUR CAREER

- Gain exposure to a variety of commercial and residential projects including the redevelopment of the 90 North District supplementing the existing successful Zurich, Top Golf and The Boler Company campuses
- Join a team that leads the way with an electronic plan review process saving time and money for our customers while improving efficiency, consistency, and accuracy of submittals
- Collaborate with and benefit from the support of other Plans Examiner colleagues on staff as well as third party technical support from our outside resources
- Obtain educational opportunities through ICC training and career development in a highly productive municipal setting

PLANS EXAMINER

This position reviews and approves plans for residential, commercial/industrial construction, and fire systems submitted to the department and which requires a permit for compliance with International building codes and local ordinances.

To succeed in this role applicants will need to effectively and clearly communicate to a full range of people, inside and outside the organization. We are looking to add a team member capable of finding solutions and processing change efficiently while prioritizing requests and responsibilities with accurateness and be able to work cooperatively and effectively with others to achieve common goals.



QUALIFICATIONS:

1. Associate's Degree in Architecture, Construction Engineering, or closely related field preferred.
2. A minimum of five (5) years of experience in reading, interpreting, and/or designing drawings and prints, as gained in an office of architecture, builder, or general contractor preferred.
3. International Code Council (ICC) Certifications (such as Commercial Plans Examiner, Residential Plans Examiner, Electrical Plans Examiner, Mechanical Plans Examiner, Fire Plans Examiner, etc). Current ICC Residential, Commercial, and Fire Plans Examiner Certification is a plus, or a commitment to obtain remaining certifications within one year of employment with the Village.
4. Possession of a valid driver's license.
5. Proficiency in Bluebeam PDF mark-up software is a plus.

Click here to apply - Interested candidates are encouraged to apply as soon as possible. Interviews will be conducted as applications are received.



DID YOU KNOW?

Our Community Development Department has issued building permits averaging almost \$200 million annually over the past five years and engineering permits averaging over \$20 million annually in private land development investment.

The Village of Schaumburg is located just 30 miles outside Chicago and about 11 miles west of O'Hare International Airport, Schaumburg is the premier suburban business destination in Illinois. In the past 60 years with vision and thoughtful planning, Schaumburg has transformed from a small farming community into a thriving economic center that is home to more businesses in Illinois than any other community outside of Chicago. The Village's businesses provide opportunities for the community's 75,000 residents, 80,000 employees and the northwest suburbs by offering professional and high quality services and goods.



In partnership with the community, the mission of the Village of Schaumburg is to provide the highest quality municipal service to our customers through thoughtful planning, fiscal responsibility, and accessible responsive and proactive leadership resulting in a continuously improving quality of life.

Come work for the community that Money Magazine named one of the Top 10 Best Places to Live!

Visit our website: www.schaumburg.com



Village of Schaumburg | 101 Schaumburg Court, Schaumburg, IL 60193

Plans Examiner (Community Development) (12124)