

PENNSCYPAA Advisory Meeting

January 15, 2023 10a

Open with Serenity Prayer

Attendance

- Kelsey - Chair
- Steph - Montco Liaison
- Kim S - Webmaster
- Jesse - Lebanon Liaison
- Jaimie - Archivist
- Gary G - Harrisburg Liaison
- Anna A - Co-Secretary
- Chandler - Treasurer
- Kim W - Outreach Chair
- Jay - Outreach Co-Chair
- Tara - Co-Chair
- Steve - Secretary

Reports

Chair- Kelsey

- Got master registration list to host
- Will get release of liability to host at the walkthrough
- Looking into the costs of the website

Co-Chair- Tara

- No news. Has some new business

Treasurer- Chandler

-Pete, Kelsey, and Chandler got the bank acct switched over. It is still a little messed up, working with the bank to get it fixed

-Still needs help from Pete to get online account set up

-May need some help to close the Wells Fargo Account

Motion to accept: Steph Second: Jay Passed unanimously

Secretary- Steve: Minutes were read

Motion to accept:Tara Second: Kim W Passed unanimously

Outreach- Kim W

-Hasn't been up to much, recently got added as an admin on the FB account

-If anyone needs help posting info please let her know

Archives- Jaimie: No report

Web- Kim S: No Report

-Chandler requested the website login info so that she can update some treasury info

Liaisons

Gary- HBG Liaison

-Thanked everyone for their responses when he had questions from HBG.

-HBG asked for an old bid packet for reference, Kim S responded quickly

-Aaron from HBG reached out with contracts to be looked at

-Looks like HBG is doing well, good events and big committee

Steph- Montco Bid Liaison

-Hasn't attended a business mtg yet but plans to

-Received their minutes, they were unclear, missing info

-Had a taco talent show, has a Valentine's event coming up

-Will continue working with them and will attend a business meeting

Corey- Philly Liaison: Not in attendance

Jesse- Lebanon Liaison

-Looked for correct contact info, got it, reached out to Tiffany, confirmed that the bid is currently not happening, offered assistance if it is needed in future

Allen B- Beaver County/Delco Liaison: Not in attendance

-No contact for Beaver county bid

-Has had some contact with Delco bid

Pete- Reading Liaison: Not in attendance

Old Business

Pennscypaa Attendee Survey

-Tara volunteered to check in with Pete on the survey

Group Inventory Follow-up

-Tara: We should work on the things we found out at the inventory

-Will be working with district 68(Linguistic district)

-Will be assembling a master past advisors list

-Who are we responsible to? - gathering info from other conference's advisory

websites and by-laws

-Kelsey: Improving transparency - We have been working towards this

-Jesse: Feels we are doing better lately with transparency

New Business

List of Annual Advisory Tasks

-Will be posted on the advisory Drive: Host questionnaire, Dark County List, Seed money to host, Master registration list, release of liability, contract recommendations, and add new advisory members to email list

Bid Rubric

-Jaimie: Helps us be more transparent and objective

-Held an ad-hoc committee, updated rubric, ready to be voted on

-Jaimie and Jay discussed, lots of other discussion

-Jaimie motions to approve the bid rubric as worded by the ad-hoc committee Jesse seconded the motion Passed Unanimously

Andy's continued membership

-Has now missed 2 meetings, this is his last year on advisory, committee should vote on his continued membership according to our current by-laws, Andy wants to remain if allowed.

-Jaimie suggests we allow him to stay on so that he can pass the torch to the next host

-Jesse motions to keep Andy on as a member for the remainder of his term
Seconded by Tara Passed unanimously

Final notes:

-Chandler requested zoom info from Kelsey

-Jaimie mentioned that HBG and Montco liaisons should deliver the bid rubric to the bid committees so they are aware ahead of time

-Gary and Chandler will not be attending the 'Host' portion of the meeting today starting at noon - Gary is attending his Mom's birthday party!!!

-Anna announced a Wilpo YPAA service committee event coming up. It is a MatinAA being held on March 11th starting at 2PM. They will be showing the movie 'You Kill Me'. She will share the flyer soon

-Kim W announced that there is a LANCYPAA service fair being held Saturday 1/21

-Our next meeting(Walkthrough) will be set during the host portion of this meeting starting at noon. Discussion of when our preference is. We will suggest the walkthrough either be held on 5/7 or 5/21

Close with Responsibility Declaration