

# Hertford Heath Rangers Netball Club Constitution



## 1. Club Name

The official Club name is Hertford Heath Rangers Netball Club ("HHR"). For league entries, further team names may be sought for individual teams within the Club, prefixed with "Hertford Heath" and the desired name, e.g. "Hertford Heath Ravens".

## 2. Status

HHR is formed as a voluntary body for the amateur sport of Netball and is a member Club ("Club") affiliated to England Netball. The Membership of the Club shall consist of those classes of Membership as defined in Rule 5.

## 3. Aims and Objectives

The aims and objectives of HHR shall be the promotion of the sport of amateur Netball to the local community, to offer coaching and competitive opportunities in netball, to ensure a duty of care to all members of the club and to ensure that all present and future members receive fair and equal treatment.

## 4. The Club Committee

4.1 The management of HHR shall be undertaken by the Club Committee ("Committee"), which shall hold and administer for the general benefit of HHR; all funds, property and equipment in the general ownership of HHR.

4.2 The Club shall consist of the following Committee Officers:

- a) Club Chairperson
- b) Treasurer
- c) Secretary
- d) Junior Club Coordinator
- e) Safeguarding and Welfare Officer

- f) Club Volunteer Coordinator
- g) Junior Club Coordinator
- h) Team Managers

4.3 A simple majority vote shall be required to pass a resolution. The Chairperson shall have a casting vote in the case of an equality of votes.

4.4 The Committee shall meet at least four times a year.

## **5. Eligibility and Terms of Membership**

5.1 Membership of the Club is defined as follows:

A Member;

- a) shall pay Club Membership Fees;
- b) shall pay affiliation fees to England Netball;
- c) is eligible to play Netball under England Netball rules;
- d) has been selected as a Player by the Coach;
- e) is prepared to accept and support the objectives of the Club

5.2 In accepting Membership, the Member agrees to abide by the Constitution of the Club and the rulings of the Club Committee. Members under the age of 18 shall be considered as Junior Members.

5.3 Junior Members shall not have the right to vote at meetings, but are entitled to elect from amongst themselves one representative who shall have the right to vote as full members at General Meetings.

5.4 Membership of the Club shall be open and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions to any person in the area prepared to accept and support the objectives of the Club. No Club Member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.

## **6. Annual General Meeting and Other Meetings**

- 6.1 The purpose of Meetings is to inform Members how the business of the Club is progressing. Any questions or views may be expressed at this time. The Committee will consider any matters raised and changes may be made if deemed necessary.
- 6.2 The Committee shall elect such Officers of the Club as it may from time to time determine.
- 6.3 Dates of any Meetings shall be determined at the previous meeting. In addition, the Chairperson may call a meeting when he or she considers it is necessary or desirable, or upon the written request of at least three members of the Committee. An Annual General Meeting shall take place during August of every year.
- 6.4 All members over 18 years of age shall be entitled to vote at general meetings and shall have equal voting rights.
- 6.5 An Extraordinary General Meeting EGM shall be called by an application in writing to the Chairperson signed by not less than 8 members.

## **7. Affiliation to England Netball**

Affiliations due must be paid promptly by 1st September each year.

## **8. Player Membership Fees**

Membership fees shall be stipulated by majority vote at the Annual General Meeting. Up to date Membership Fees and terms can be obtained from the Club Treasurer.

## **9. Funding and Finance**

- 9.1 All funds raised on behalf of the Club are to be used to achieve the aims and interests of the Club.
- 9.2 The Club Chairperson and Treasurer are responsible for the finances of the Club and two signatories are required for the club bank account.

- 9.3 The financial year of the Club ends on 31st August each year.
- 9.4 Upon request by any Member at any time, a proper statement of accounts shall be made available by the Chairperson and/or Treasurer.
- 9.5 The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club and all cheques, drafts etc drawn on these accounts shall be signed by the Chairperson and Treasurer.
- 9.6 The Club funding will be achieved as follows;
- a) by the collection of Membership Fees from Members;
  - b) by raising funds by any lawful means;
  - c) from donations towards operating costs;
  - d) from sponsorship.

## **10. Voting Procedures**

- 10.1 Each Member other than Junior Members shall be entitled to one vote.
- 10.2 A motion shall be carried out by a simple majority of those present and voting, except when the motion is a constitutional amendment that shall require a two-thirds majority.
- 10.3 The Club Chairperson shall have the casting vote.

## **11. Review of the Constitution**

- 11.1 The Constitution shall be reviewed on a 12 monthly basis.
- 11.2 In the event of any question or matter arising, which is not provided in the Constitution, any such question, or matter, shall be dealt with by the Committee whose decision shall be final.

**12. Property**

Responsibility for all property owned or leased by the club rests with the Committee.

**13. Discipline and Appeals**

13.1 The Committee shall have the power to take disciplinary action against any Member and shall have the authority to terminate the Membership of any Member guilty of conduct deemed to be to the detriment of the Club.

13.2 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 10 days of the hearing.

13.3 The appeal should normally be considered within 10 days of it being received by the Chairperson/Committee.

**14. Dissolution**

In the event of dissolution, any assets of the Club property are to be distributed as agreed by the Committee to another organisation with similar objectives or charity.

**15. Declaration**

Hertford Heath Rangers hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

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Maureen Perez/Club Chairperson

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Date

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Maria Rowley/Club Secretary

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Date