**BRIMPSFIELD PARISH COUNCIL**

**MEETING**

**HELD AT 7.33 PM ON 19TH JULY 2022**

**IN THE VILLAGE HALL**

|  |  |
| --- | --- |
|  | **Welcome from chair of Council** |
|  | **Attendance recorded as Parish Councillors Tom Overbury,** Roger Lock**,** Michael McWilliam**,** Jane Parsons**, Mikhail Mandrigin (village hall) 2 members of the public** |
|  | **Apologies recorded from Parish Councillor Claire Jardine, Archie Larthe, Heather Eaton**  County Councillor Joe Harris & District Councillor Julia Judd did not attend |
|  | **Declaration of Interest for matters on the agenda were invited-** none |
|  | **Public Participation was invited at this stage –** none |
|  | **Report invited from County Councillor Harris -none received** |
|  | **Report update invited from District Councillor Judd -none received** |
|  | **Minutes of the previous Parish Council Meeting held on 9**th **June 2022 approved** |
|  | **Council approved the financial reports and payment list as attached** |
|  | **Council received updates on the A417 missing link**  Designated Funds: Expression of Interest made by Village Hall Committee –relating to £90k additional funds for the extension and improvement of the village hall. Discussion followed – summary of points raised:  There had been no response despite Birdlip having been advised that they should apply for  a greater sum for the Cricket Pavilion changing rooms. Councillor McWilliam advised  that in the process of applying for funding he had attempted access to the funding via  a different route but had not received a satisfactory response but will pursue the  matter. The chairman advised that there was significant funding available from the  Designated Funds and that, as a village greatly impacted in the past and in the future,  we should be accessing these substantial funds and, as with a training budget, the  money needed to be claimed.  Further discussions to be held.  Member of the public informed PC that the war memorial is leaning by 40mm. It was felt that The PC would need to enquire initially apply to the War Memorial Trust to receive their assessment of the threat to the monument and Cllr Lock will follow up with the War Memorial Trust |
|  | **Council received update on Village Hall matters**  **Work is progressing on the Village Hall extension and is ready for the timber-shell phase at the beginning of August. The timber construction is being done by a construction company and the internal works will be done by volunteers by mid-September.** |
|  | **Council considered planning matters**  [22/02155/FUL | Single storey rear extension with side porch | The Old Forge Climperwell Road Brimpsfield Gloucester Gloucestershire GL4 8LD (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RDMB9BFIJTZ00) expiry date 4th August 2022  Council discussed &   1. felt it protrudes towards the road as an extension but maybe partially hidden by the wall/gates 2. does not like flat roof and questioned if the conservation officer would pick this up   Council agreed to submit a neutral comment **“It is with regret that the Parish Council note that the application has not had a more sympathetic treatment of the roof details particularly as it is in AONB & conservation area. It would have been preferable to be more in keeping with the local Cotswold vernacular”**  [22/02198/CLEUD | Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use the continuous use of land as garden for a period of 10 years | Haregrove Brimpsfield Gloucester Gloucestershire GL4 8LL (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=RDVGQPFI02V00) expiry date not available – no comment  [22/01797/FUL | Replacement of all roof tiles | The Old Granary Brimpsfield Gloucester Gloucestershire GL4 8LD (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) expired 7th July 2022 – no comment |
|  | **Council considered updates from Road Safety Policy Group - cfwd** |
|  | **Council considered updates from Common Land Management Policy Group-**  One Oak tree is being monitored as it has not come into leaf  2 volunteers on the land management are waiting for further updates/ information and a site meeting with Tom/Roger/Archie to be organised |
|  | **Council considered Highway updates**  **Councillor Lock asked on behalf of a parishioner as to who was responsible for an**  **Ash tree that appeared to be suffering from Ash die back disease. The tree was part**  **of the hedge on the bridle path opposite ‘Murock’ and formed part of the boundary of**  **the property owned by the parishioner seeking clarification of responsibility. The**  **Parish Council considered that it was the responsibility of the parishioner who owned**  **the land and had asked the question.**  **Hedge trimming time scale requested – not before 1st September but encouraged to leave to December/January**  **Question by public regarding punctures created by thorn hedges cutting and whose responsibility is it to ensure clearance from road surface? Cllr Overbury to investigate** |
|  | **Council confirmed that its next meeting scheduled is 20th September 2022 commencing at 7.30pm**  **Councillor Lock raised the fact that it had been many months since Council had requested**  **changes to be made and that this had still not happened. Bank mandate changes to be chased (electronic banking)** |
|  | **Meeting closed 20.15** |

**Financial reports for July 22 PC meeting**

**Cash book**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Detail** | **Chq no** | **TOTAL receipt/Payment** | **balance** | **presented to bank** |
|  |  |  |  | 4498.26 |  |
| 21/04/2022 | precept | receipt | 4980.00 | 9478.26 | v |
| 26/04/2022 | salary/wfh | so | 225.48 | 9252.78 | v |
| 26/05/2022 | salary/wfh | so | 225.48 | 9027.30 | v |
| 26/06/2022 | salary/wfh | so | 225.48 | 8801.82 | v |
| 26/05/2022 | expenses | 601 | 16.81 | 8785.01 | v |
| 16/05/2022 | hmrc april | 602 | 50.60 | 8734.41 |  |
| 16/05/2022 | GAPTC | 603 | 70.00 | 8664.41 |  |
| 16/05/2022 | GAPTC | 604 | 4.04 | 8660.37 |  |
| 16/05/2022 | PATA | 605 | 95.40 | 8564.97 |  |
| 16/05/2022 | hmrc may /june | 606 | 101.20 | 8463.77 |  |
| 17/522 | insurance | 607 | 446.53 | 8017.24 |  |
| 11/07/2022 | expenses/salary | 608 | 27.12 | 7990.12 |  |

**Bank payments for approval**

B holder expenses/salary underpayment £27.12

HMRC September £152.20

PATA payroll o/s balance £28.85

**Bank reconciliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **BANK SUMMARY** |  |  |  |  |
|  | o/bal 1/4/22 |  | 4498.26 |  |
|  | payments TO |  | 1488.14 |  |
|  | receipts TO |  | 4980.00 |  |
|  | **Closing balance 27/6/22** |  |  | **7990.12** |
| **BANK RECONCILIATION** |  |  |  |  |
| treasurers | bank statement 27/6/22 |  |  | 8785.01 |
|  |  | 602 | 50.60 |  |
|  |  | 603 | 70.00 |  |
|  |  | 604 | 4.04 |  |
|  |  | 605 | 95.40 |  |
|  |  | 606 | 101.20 |  |
|  |  | 607 | 446.53 |  |
|  |  | 608 | 27.12 |  |
|  | **Total unpresented** |  |  | **794.89** |
|  | **current account balance** |  |  | **7990.12** |
|  | deposit account |  |  | 3146.94 |
|  | BANK BALANCE |  |  | **11137.06** |
|  | reconciled balance |  |  | 11137.06 |

**Budget against actual**

|  |  |  |  |
| --- | --- | --- | --- |
|  | BUDGET | Y TO D income/ expenditure 31/3/23 | BALANCE |
| **INCOME** |  |  |  |
| Precept | 6640 | 4980 | 1660 |
| Interest | 1 | 0 | 1 |
| VAT refund | 0 | 0 | 0 |
| Wayleave | 30 | 0 | 30 |
| other |  | 0 | 0 |
| **TOTAL INCOME** | **6671** | **4980** | **1691** |
| **EXPENDITURE** |  |  |  |
| Clerks Salary | 3060 | 761 | 2299 |
| Admin / Expenses | 360 | 112 | 248 |
| Payroll Mgmt | 100 | 95 | 5 |
| Insurance | 365 | 447 | -82 |
| Audit | 120 | 0 | 120 |
| Grass cutting Brimpsfield | 500 | 0 | 500 |
| Grass cutting Caudle Green | 1000 | 0 | 1000 |
| Mtg Room hire | 200 | 0 | 200 |
| Subs | 80 | 74 | 6 |
| Training | 0 | 0 | 0 |
| legal/Specialist Advice | 150 | 0 | 150 |
| Maintenance & repairs | 800 | 0 | 800 |
| Grants / Donations | 200 | 0 | 200 |
| FROM RESERVES | -1130 | 0 | -1130 |
| Equip & Assets | 200 | 0 | 200 |
| Web- site | 176 | 0 | 176 |
| Sect 137 | 0 | 0 | 0 |
| Village hall Grant | 300 | 0 | 300 |
| **EXPENDITURE TOTALS** | **6481** | **1488** | **4993** |

**Reserves summary at 31/3/22**

|  |  |  |
| --- | --- | --- |
|  | 2020/21 | 2021/22 |
| reserves brought forward | 6479 | 7176 |
| general reserves | -1273 | 520 |
| earmarked DEFIB grant | 625 | 625 |
| earmarked equipment | 1500 | 1500 |
| contingency fund | 6324 | 5000 |
| at year end bank balance | 7176 | 7645 |